

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL FOR THE TOWN OF ELK POINT HELD ON MONDAY, JANUARY 28, 2019 IN THE ELK POINT COUNCIL CHAMBERS.**

CALL TO ORDER

Mayor Young called the meeting to order at 7:01 PM.

PRESENT

Mayor Lorne Young, Deputy Mayor Debra McQuinn, Councillors Dwayne Yaremkevich, Terri Hampson, Tim Smereka, Chief Administrative Officer Ken Gwozdz, Recording Secretary Courtney DuBeau and Press.

ALSO IN ATTENDANCE

Elk Point Municipal Library Manager Daphne Schnurer and Laverne Wilson and Peter Hewitt and Kent Bernard

DELEGATION- ELK POINT MUNICIPAL LIBRARY – DAPHNE SCHNURER AND LAVERNE WILSON

Elk Point Municipal Library Manager Daphne Schnurer and Laverne Wilson presented Council the 2019 Library Proposal. They are requesting Council to increase their 2019 Budget by \$4,000.00. Currently the Town of Elk Point is providing the Library with \$6,000.00. Library Manager Daphne Schnurer explained to Council that they have a GIC that they may have to cash in to pay for January 2019 employment wages. They are also looking at cutting back on Library hours to make up for the increase in minimum wage and lack of funding.

Peter Hewitt and Kent Bernard entered the Council Chambers at 7:15 PM. Laverne Wilson and Daphne Schnurer departed the Council Chambers at 7:29 PM.

APPROVAL OF DELEGATION  
*Res #19-45 28-01-19*

MOVED by Councillor Yaremkevich to accept the presentation from Laverne Wilson and Daphne Schnurer regarding the Elk Point Municipal Library as information.  
**CARRIED**

DELEGATION – PETER HEWITT AND KENT BERNARD

Peter Hewitt and Kent Benard presented to Council the Elk Point Fire Department seven (7) Strategic Priorities for 2019-2021. The seven (7) Strategic Priorities are Relationship and Partnerships, Training, Apparatus Upgrades, Financial Accountability, Improve Public Image, Update and Maintain Hall and Teamwork.

APPROVAL OF DELEGATION  
*Res #19-46 28-01-19*

MOVED by Deputy Mayor McQuinn to accept the presentation from Peter Hewitt and Kent Bernard regarding the Elk Point Fire Departments request for Fire Chief as information.  
**CARRIED**

Mayor Young left the Council Chambers at 7:46 PM.  
Mayor Young returned to Council Chambers at 7:47 PM.  
Peter Hewitt and Kent Bernard departed the Council Chambers at 7:49 PM.

APPROVAL OF AGENDA  
*Res #19-47 28-01-19*

MOVED by Deputy Mayor McQuinn that the Agenda be approved as amended.

**NEW BUSINESS:**

**7h** - Letter January 22, 2019 – re: Bill C-69

**7i** – Alberta HUB – Save the Date – Eastern Alberta Trade Corridor Local to Global Forum

**7j** – Residential Light Winners

9b – Volunteer and Board Leadership Training Event

9c – Ronald MacDonald Volunteer Sheet

**NEW BUSINESS – CLOSED SESSION**

11c – Policy (Section 23,24 FOIP) Ethical Conduct for Members of Council, Clause 2 and 3

11d – Delegation Expectations

CARRIED

APPROVAL OF  
REGULAR COUNCIL  
MINUTES –  
JANUARY 14, 2019  
Res #19-48 28-01-19

MOVED by Councillor Hampson that the January 14, 2019 Regular Council minutes be approved as presented.

CARRIED

MOTION #19-08 –  
UNSIGHTLY  
PREMISES BYLAW  
#702/11  
Res #19-49 28-01-19

MOVED by Councillor Hampson that Council direct Administration to bring further research to the Unsightly Premises Bylaw #702/11 and bring back to the next Regular Council meeting on March 11, 2019.

CARRIED

BYLAW #805-19 TO  
RESCIND BYLAW  
#493/89  
Res #19-50 28-01-19

Rescinding Bylaw for Non-Residential Garbage Bylaw #805/19

MOVED by Deputy Mayor McQuinn that Bylaw #805/19 being the Non-Residential Garbage Bylaw, be given 1st Reading this 28 day of January, 2019.

CARRIED

Res #19-51 28-01-19

MOVED by Councillor Smereka that Bylaw #805/19 be given 2<sup>nd</sup> Reading this 28 day of January, 2019.

CARRIED

Res #19-52 28-01-19

MOVED by Councillor Hampson that Bylaw #805/19 proceed to 3<sup>rd</sup> and FINAL Reading.

CARRIED UNANIMOUSLY

Res #19-53 28-01-19

MOVED by Councillor Yaremkevich Bylaw #805/19 be given 3<sup>rd</sup> Reading this 28 day of January, 2019.

CARRIED

BYLAW #802/19  
Res #19-54 28-01-19

Amendment Bylaw for Business License Bylaw

MOVED by Councillor Yaremkevich that Bylaw #802/19 being the Business License Bylaw, be given 1st Reading this 28 day of January, 2019 to include “January 1 – January 31 to pay 50% of the total amount of the business license,” Appendix D “fine is your license fee plus an administration fee of \$50.00.”

CARRIED

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*Res #19-55* 28-01-19 MOVED by Councillor Smereka that Bylaw #802/19 be given 2<sup>nd</sup> Reading this 28 day of January, 2019.  
CARRIED

*Res #19-56* 28-01-19 MOVED by Councillor Hampson that Bylaw #802/19 proceed to 3<sup>rd</sup> and FINAL Reading.  
CARRIED UNANIMOUSLY

*Res #19-57* 28-01-19 MOVED by Deputy Mayor McQuinn that Bylaw #802/19 be given 3<sup>rd</sup> Reading this 28 day of January, 2019.  
CARRIED

BYLAW #803/19 Secondhand Goods

*Res #19-58* 28-01-19 MOVED by Councillor Smereka that Bylaw #803/19 being the Secondhand Goods Bylaw, be given 1st Reading this 28 day of January, 2019.  
CARRIED

*Res #19-59* 28-01-19 MOVED by Councillor Hampson that Bylaw #803/19 be given 2<sup>nd</sup> Reading this 28 day of January, 2019.  
CARRIED

*Res #19-60* 28-01-19 MOVED by Councillor Yaremkevich that Bylaw #803/19 proceed to 3<sup>rd</sup> and FINAL Reading.  
CARRIED UNANIMOUSLY

*Res #19-61* 28-01-19 MOVED by Deputy Mayor McQuinn that Bylaw #803/19 be given 3<sup>rd</sup> Reading this 28 day of January, 2019.  
CARRIED

BYLAW #806/19 Amendment to Procedural Bylaw #769/18

*Res #19-62* 28-01-19 MOVED by Councillor Smereka that Bylaw #806/19 being Amendment to Procedural Bylaw #769/18, be given 1st Reading this 28 day of January, 2019.  
CARRIED

BYLAW #804/19 Amendment Bylaw #804/19 to Elk Point Recreation and Cultural Board Bylaw #782/18

*Res #19-63* 28-01-19 MOVED by Deputy Mayor McQuinn that Bylaw #804/19 Amendment Bylaw be given 1st Reading this 28 day of January, 2019.  
CARRIED

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*Res #19-64 28-01-19* MOVED by Councillor Yaremkevich that Bylaw #804/19 be given 2<sup>nd</sup> Reading this 28 day of January, 2019. CARRIED

*Res #19-65 28-01-19* MOVED by Councillor Smereka that Bylaw #804/19 proceed to 3<sup>rd</sup> and FINAL Reading. CARRIED UNANIMOUSLY

*Res #19-66 28-01-19* MOVED by Councillor Hampson that Bylaw #804/19 be given 3<sup>rd</sup> Reading this 28 day of January, 2019. CARRIED

LETTERS JANUARY 17 AND 22, 2019 – ELK POINT RECREATION COMMITTEE  
*Res #19-67 28-01-19* MOVED by Councillor Yaremkevich that Council approve of a one (1) year appointment of Marguerite Friesen and Toni May to the Elk Point Recreation and Cultural Board. CARRIED

ELK POINT MUNICIPAL LIBRARY  
*Res #19-68 28-01-19* MOVED by Councillor Hampson that this item be received as information. CARRIED

Councillor Hampson requested a recorded vote.

APPOINTMENT OF FIRE CHIEF – ELK POINT FIRE DEPARTMENT LETTER OF JANUARY 16, 2019  
*Res #19-69 28-01-19* MOVED by Councillor Hampson that Council appoint Mr. Peter Hewitt as the Fire Chief of the Elk Point Fire Department for a three (3) year appointment.  

IN FAVOUR	OPPOSED
Councillor Hampson	Councillor Smereka
Deputy Mayor McQuinn	Councillor Yaremkevich
	Mayor Young

DEFEATED

Councillor Hampson requested a recorded vote.

*Res #19-70 28-01-19* MOVED by Councillor Yaremkevich that Council appoint Mr. Peter Hewitt as the Fire Chief of the Elk Point Fire Department for a one (1) year appointment. Further, with a suggestion to go an additional two (2) year term at next Fire Board meeting on February 21, 2019.  

IN FAVOUR	OPPOSED
Deputy Mayor McQuinn	Councillor Hampson
Mayor Young	
Councillor Smereka	
Councillor Yaremkevich	

CARRIED

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- Res #19-71* 28-01-19 MOVED by Councillor Yaremkevich that Council amend Economic Development Bylaw #788/18 to add in Section 2b “one (1) member Chamber of Commerce President or designated Executive member,” to change Section 2a from seven (7) to eight (8) volunteer members and to change Section 2 from seven (7) to eleven (11).  
CARRIED
- Res #19-72* 28-01-19 MOVED by Councillor Yaremkevich that Bylaw #806/19 amending the Economic Development be given 1st Reading this 28 day of January, 2019.  
CARRIED
- Res #19-73* 28-01-19 MOVED by Councillor Smereka that Bylaw #806/19 be given 2<sup>nd</sup> Reading this 28 day of January, 2019.  
CARRIED
- Res #19-74* 28-01-19 MOVED by Deputy Mayor McQuinn that Bylaw #806/19 proceed to 3<sup>rd</sup> and FINAL Reading.  
CARRIED UNANIMOUSLY
- Res #19-75* 28-01-19 MOVED by Councillor Yaremkevich that Bylaw #806/19 be given 3<sup>rd</sup> Reading this 28 day of January, 2019.  
CARRIED
- APPLICATION FOR ECONOMIC DEVELOPMENT COMMITTEE  
*Res #19-76* 28-01-19 MOVED by Councillor Smereka that Council direct Administration to bring back a list ranked according to Council’s request back to the February 11, 2019 Regular Council meeting.  
CARRIED  
Councillor Yaremkevich left the Council Chambers at 9:54 PM.
- LETTER JANUARY 20, 2019 – ELK POINT MINOR HOCKEY TOURNAMENT  
*Res #19-77* 28-01-19 MOVED by Deputy Mayor McQuinn that Council support the Elk Point Atom Avalanche Hockey Team – Elk Point Minor Hockey hosting Atom ‘D’ 2018 – 2019 Provincials with a monetary donation of a \$1,000.00 as per Provincial Hosting Event Policy #6-5-18 and pins. Further, that the funds come from Grants to Organizations GL #2-62-770.  
CARRIED  
Councillor Yaremkevich returned to Council Chambers at 9:55 PM.
- MEETING TO GO PAST 10:00 PM  
*Res #19-78* 28-01-19 MOVED by Councillor Yaremkevich that the meeting to go past 10:00 PM.  
CARRIED UNANIMOUSLY
- LETTER JANUARY 20, 2019 – SNOW REMOVAL – PROVINCIALS MARCH 14 – 17, 2019  
*Res #19-79* 28-01-19 MOVED by Councillor Hampson that Council direct Administration to follow Policy #4-4-16 and offer one clearing of the Arena Parking Lot before the Provincials start from March 14 – 17, 2019.  
CARRIED  
Mayor Young departed the Council Chambers at 10:02 PM.

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CARES PROJECT –  
2018  
*Res #19-80 28-01-19*

MOVED by Councillor Smereka that Council approve the \$3,310.00 unbudgeted expenditure for the Town of Elk Point’s portion representing 10% for the monthly contribution towards the CARES Grant – Economic Development Project based on population. Further, that these funds be taken from 2018 Operating Budget.

CARRIED

Mayor Young returned to the Council Chambers at 10:04 PM.

ALBERTA HUB –  
SAVE THE DATE –  
EASTERN ALBERTA  
TRADE CORRIDOR  
LOCAL TO GLOBAL  
FORUM  
*Res #19-81 28-01-19*

MOVED by Councillor Yaremkevich that Councillor Terri Hampson be approved to attend the Eastern Alberta Trade Corridor Local to Global Forum in Medicine Hat on March 6 – 8, 2019. Further, that costs be split with the Town of Andrew.

CARRIED

LETTER JANUARY  
22, 2019 –  
PROVINCIAL  
CURTAILMENT -  
CNRL  
*Res #19-82 28-01-19*

MOVED by Deputy Mayor McQuinn that Council direct Administration to send a letter from the Mayor’s Office to Premier Rachel Notley, Energy Minister Margaret McCuaig – Boyd, MLA David Hanson, County of St. Paul Reeve Steve Upham, Town of Bonnyville Mayor Gene Sobolewski, City of Lloydminster Mayor Gerald Aalbers and M.D. of Bonnyville Reeve Greg Sawchuk, Production Curtailment Issues Panel and CRNL Further, that the Town of Elk Point is not in favour of the curtailment of heavy oil in our area.

CARRIED

RESIDENTIAL LIGHT  
WINNERS  
*Res #19-83 28-01-19*

MOVED by Councillor Smereka that item be received as information.

CARRIED

COMMITTEE  
MEETINGS AND  
REPORTS  
*Res #19-84 28-01-19*

MOVED by Councillor Yaremkevich that the following Correspondence and Information be received for information:  
1. Elk Point Regional Allied Arts Society – January 15, 2019

CARRIED

CORRESPONDENCE  
AND INFORMATION

MOVED by Councillor Yaremkevich that the following Correspondence and Information be received for information:  
1. 18<sup>th</sup> Annual Minster’s Awards for Municipal Excellence – January 15, 2019  
2. Volunteer and Board Training Leadership Event  
3. Ronald MacDonald Volunteer Sheet

CARRIED

RECESS

Mayor Young recessed the meeting at 10:19 PM.

RECONVENED

Mayor Young reconvened the meeting at 10:23 PM.

10:24 PM. – Meeting be recessed for 1 minute to allow return of public.

10:26 PM. – Meeting resumed with no public present.

IN ATTENDANCE-  
CLOSED SESSION

Mayor Young, Deputy Mayor McQuinn and Councillors Terri Hampson, Dwayne Yaremkevich and Tim Smereka and Chief Administrative Officer Ken Gwozdz and Recording Secretary Courtney DuBeau.

GO INTO CLOSED  
SESSION

*Res #19-85 28-01-19*

MOVED by Councillor Yaremkevich that Council move to Closed Session to discuss Website Consultant, FOIP Motion #19-17 and Motion #19-07 – Tactical Plant, Policy Ethical Conduct for Members of Council Clause 2 and 3 privileged information as per Sections 16, 17, 23 and 24 of the FOIP Act at 10:27 PM.

CARRIED

Recording Secretary Courtney DuBeau departed the Council Chambers at 10:39 PM.

COME OUT OF  
CLOSED SESSION

*Res #19-86 28-01-19*

MOVED by Yaremkevich that Council return to open meeting at 11:15 PM.

CARRIED

11:16 PM. – Meeting be recessed for 1 minute to allow return of public.

11:18 PM. – Meeting resumed with no public present.

CONTRACT –  
WEBSITE  
CONSULTANT

*Res #19-87 28-01-19*

MOVED by Councillor Smereka that Council direct Administration to invite Octopus Creative to a Closed Session Council meeting in March 25, 2019.

CARRIED

MOTION #19-07 AND  
#19-17 – TACTICAL  
PLAN – SECTION  
4.2.1 “CLEAN UP  
VACANT  
BUILDINGS”

*Res #19-88 28-01-19*

MOVED by Councillor Yaremkevich that in accordance with FOIP Sections 4 (1) i-vii, (2), (3) a-b, 17 (5) a-i, 18 (1-3), 33 a-c, 35 (2) a-c, 40 (bb) and (bb1) i-ii; personal land owners information not to be disclosed in a Council or Committee meeting.

CARRIED

ETHICAL CONDUCT  
FOR MEMBERS OF  
COUNCIL POLICY

#1-1-16

*Res #19-89 28-01-19*

MOVED by Councillor Yaremkevich that this item be received as information.

CARRIED

DELEGATION  
EXPECTATION  
*Res #19-90 28-01-19*

MOVED by Councillor Hampson that this item be received as information.

CARRIED

ADJOURNMENT

Mayor Young adjourned the meeting at 11:30 PM.

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer