

EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION

Minutes of Regular Meeting
Town of St. Paul Office
Thursday, March 21, 2019

Members Present:

Steve Upham- Chairman, Nathan Taylor, Debra McQuinn, Randy Orichowski
Dan Kotylak, Leo Chapdelaine

Members Absent:

Richard Warren

Alternates Present:

Maxine Fodness, Hank Holowaychuk

Paul Poulin- Manager Evergreen Landfill
Ashley Cozzens- Recording Secretary
Tim Mahdiuk- County of St. Paul
Sheila Kitz- County of St. Paul
Kim Heyman- Town of St. Paul
Dave Franchuk- Smoky Lake County

1. CALL TO ORDER

Steve Upham called the meeting to order at 10:04 a.m.

a. **Additions to Agenda**

Leo Chapdelaine made a motion to accept the agenda as presented

CARRIED

2. MINUTES OF THE FEBRUARY 11, 2019 REGULAR MEETING

Dan Kotylak made a motion to adopt the minutes of the February 11, 2019 regular meeting as presented.

CARRIED

3. Audited Financial Statements 2018: Barb McCarthy JMD Group

Barb McCarthy presented the audited financial statements for the year 2018.

Dan Kotylak made a motion to accept the Audited Financial Statements for the year ended December 31, 2018 as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES

a. **Harassment / FOIP Policies**

Draft policies for harassment and FOIP were presented.



Section 3.0- Application of this policy should have a section that pertains to members of the public not just the employees of Evergreen.

Leo Chapdelaine made a motion to approve the harassment and FOIP policies subject to the amendments.

CARRIED

b. Lease/ Operating Agreements

One amendment that the County of St. Paul and Town of St. Paul would like is in section 5.2 in the operating agreement and section 1.01 in the lease agreement that the termination clause be changed where the Commission should have to give one year's notice not three months.

Debra McQuinn made a motion to approve the amendment that the County of St. Paul and Town of St. Paul have suggested.

CARRIED

c. Term Deposit Rates

Randy Orichowski made a motion that we continue to go to Servus Credit Union and have the following GIC's made:

(1.) A 18 month GIC at a rate of 2.80% in the amount of \$519,404.61

(2.) A 5 year GIC at a rate of 3.35% in the amount of \$278,135.45

all funds to be transferred from the Commissions business high yield savings account.

CARRIED

d. Insurance Coverage

Quotes for excess liability insurance were presented.

To add layers 2, 3 & 4 it would cost an additional \$650 per year.

Nathan Taylor made a motion to add the layers 2, 3, 4 for excess liability.

CARRIED

5. CLOSED MEETING SESSION

Nathan Taylor made a motion to go into executive session at 11:16 a.m. for legal.

CARRIED

Nathan Taylor made a motion to return to open meeting session at 11:47 a.m.

CARRIED

Nathan Taylor made a motion that the Evergreen Regional Waste Management Services Commission investigates the issues that were brought forward by RMA Insurance.

CARRIED

6. TREASURER'S REPORT

Ashley Cozzens presented the Treasurer's Report to February 28, 2019.

Randy Orichowski made a motion to draft a letter to All West Demolition asking them to pay the balance owing within thirty days.

CARRIED

Debra McQuinn made a motion to accept the treasurer's report as presented.

CARRIED

7. **NEW BUSINESS**

a. Regional Site Report

Paul Poulin presented the regional site report:

- Wildrose Disposal purchased Cold Lake Recycling; this will increase their waste volumes.
- March 26 Tanna Shredder will be coming to the Evergreen site unless the road bans are in effect.
- Bulb eater- bought drums to store the shredded glass/filters.

Randy Orichowski made a motion to accept the regional site report as information.

CARRIED

b. Result from Oxi Clean test

AGAT Laboratories did a leachate test with oxi clean tablets. The toluene levels went down but the chloride levels went way up.

Debra McQuinn made a motion to file the oxi clean test results for information.

CARRIED

c. NORM Tester

Paul would like to invest in an N.O.R.M (natural occurring radioactive material) tester so we would be able to test any loads brought in for radioactive materials.

Nathan Taylor made a motion to purchase the N.O.R.M tester.

CARRIED

d. Mercury Awareness Training

There is a mercury awareness course training in the safe handling, storage and disposal of end of life mercury lamps. Course we cost around \$3,000. This course should be taken due to the fact that we know have the bulb eater.

Leo Chapdelaine made a motion to proceed with mercury awareness training course.

CARRIED

8. **OTHER BUSINESS/CORRESPONDENCE**

a. Letter from TSAG

Receive a letter from Pam Haggarty thanking us for participating in the pilot Waste Management Training Program.

Leo Chapdelaine made a motion to file the letter from TSAG as information.

CARRIED

9. **NEXT MEETING**

Next board meeting is scheduled for Thursday, April 18, 2019 at 10:00 a.m. at the County of St. Paul office.

10. **ADJOURNMENT**

Steve Upham adjourned the meeting at 12:26 p.m.

APRIL 18 2019
Date


Commission Chairman