

TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
April 8, 2019

In attendance: Mayor R. Goodward; Councillors D. Dunnigan, C. Mercer, R. Rossow, R. Lamontagne, W. Nordin, D. Pierce and CAO L. Pierce.

Call to Order: A quorum being present, the Mayor called the meeting to order; 7:08 PM.

1. Agenda

Lamontagne/Pierce

087-19

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

Rossow/Dunnigan

088-19

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the March 25, 2019 regular meeting minutes as circulated.

Carried

3. Delegation

7:10 PM – Public Works Manager, D. Morin – Report on March 2019 activities (attached). An update on the water treatment system was provided. D. Morin left the meeting at 7:29 PM.

7:30 PM – Scott Simpson and Roger Galbraith – Expression of Interest in purchasing 3 parcels in the Charlie Hamilton Industrial Park subdivision. Mr. Simpson and Mr. Galbraith left the meeting at 7:46 pm. Council discussed and agreed on a selling price and directed CAO to extend the offer.

4. Correspondence

a) Water Security Agency – Notification of northern dam releases; Acknowledged

b) SUMA – Notes from the March Board meeting; Reviewed

c) Saskatchewan Common Ground Alliance – Contractor Safety Breakfast, invitation to attend in Oxbow on April 11, 2019 at the hall; Councillor Lamontagne will attend.

d) Saskatchewan 2019-20 Budget Basics; Acknowledged

e) Federal Budget 2019-20 – FCM response; Acknowledged

f) SPWA – Request for declaration of National Public Works Week, May 19-25, 2019

Lamontagne/Nordin

089-19

WHEREAS public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being to the people of the Town of Oxbow; and

WHEREAS these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's infrastructure, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS it is in the public interest for the citizens, civic leaders and children in the Town of Oxbow to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS the year 2019 marks the 59th annual National Public Works Week sponsored by the Canadian Public Works Association/American Public Works Association; now

BE IT RESOLVED THAT I, Robert Goodward, Mayor of the Town of Oxbow do hereby designate the week May 19-25, 2019 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Carried

- g) SK Health Authority – “LiveWell with Chronic Conditions” workshops are being held at the Galloway Health Centre Friday afternoons from May 3 through June 7, 2019; Acknowledged
- h) SUMA 2019 Sector Meeting – Prince Albert May 9, 2019 + workshop offering; Will not attend this year
- i) SK Onsite Wastewater Management – Education Sessions on Regulatory Changes offering; Due to Scheduling Conflicts no one is able to attend.

5. Bylaws/Policy/Agreements – NIL

6. Old Business

- a) Amend resolution 079-18 – The Town received an offer to purchase the Case 521D Loader for the same amount as the Town would have received in trade-in worth toward the purchase/lease of the JD 410L. As the fair value had been determined and considering the 521D needed an estimated \$4600 in repairs before it could be traded, it was decided to sell it and use the monies received as the down-payment on the 410L.

Mercer/Pierce

090-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby amends resolution 079-19 by removing the words “the Council of the Town of Oxbow authorizes the disposal of the Case 521D loader by way of trade” and inserting “the Council of the Town of Oxbow authorizes the disposal of the Case 521D loader by way of sale to Irwin’s Machine shop in Oxbow of which cash will be used as down payment”, and eliminating the line “with the condition that the trade-in value does not decrease significantly enough to render the lease cost noncompetitive”.

Carried

- b) Samson Engineering has proposed that the planned monitoring wells and geotechnical work to determine the integrity of the cells 1 and 2 be done now in order to further strengthen the GMF application. The issue is the additional scope of work will become ineligible for funding. There is an option to utilize local drillers to reduce the cost. CAO and Council will work on this immediately and come to a decision via email with the decision to be ratified by motion at the April 22, 2019 regular meeting of Council. TABLED.
- c) Nelson Tilley – Quote to install remaining 61 water meters to complete the meter project

Pierce/Rossow

091-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the quote from Nelson Tilley of \$60.00 per installed meter to finish the water meter upgrade project.

Carried

7. New Business

- a) Axiom development permit, request to bore electrical cable across Coldridge Road; Denied
- b) C/C Widenmeyer – request to install sewage disposal mound system in town limits as recommended by Public Health. As this parcel is rural in nature but within town limits, this system is adequate for this situation. *Councillor Mercer cited a Conflict of Interest and removed himself from the discussion and vote*

Lamontagne/Pierce

092-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes Cory and Christa Widenmeyer to install a septic mound on parcel T Plan 102296381, otherwise known as 1001 Marion Avenue, with the requirement that all permits, regulations, and compliance measures are observed.

Carried

- c) Request from S. Dalziel for a Canada Day parade/permission to use route

Dunnigan/Nordin

093-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes a Canada Day parade utilizing the same route as in past years.

Carried

- d) Chaelynn Kitz – Request to utilize old track for training sessions – May through August

Nordin/Mercer

094-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes Chaelynn Kitz to operate a home-

based strength training program at 433 Wylie Avenue for the months of May through August 2019 and grants permission to utilize the old school track at no charge, provided it is maintained. **Carried**

- e) RM and Town Councils met April 4, 2019 to discuss several issues. CAO will follow up and report back. At the request of the RM, the Town will gift the Wildlands F550 rescue truck to the Fire Board and carry the asset on those books as well.

Lamontagne/Nordin
095-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby gifts the Wildlands F550 Rescue truck purchased in 2018 with the Town of Oxbow share equal to the amount of \$143,465.43 and the RM of Enniskillen share equal to the amount of 137,223.12 as at December 31, 2018 for the purposes of carrying the asset on the Oxbow-Enniskillen Fire Board balance sheet. **Carried**

8. Financial

- a) March 2019 Statement of Financial Activities

Lamontagne/Dunnigan
096-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the statement of financial activities as at March 31, 2019. **Carried**

- b) March 2019 Balance Sheet

Rossow/Pierce
097-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the March 2019 balance sheet. **Carried**

- c) Reserve Transfers to fund the Neptune water meter project and repay the General Operating account.

Pierce/Nordin
098-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes a transfer of \$118,693.66 from the Gas Tax Reserve and \$134,351.37 + \$30,513.74 from the Water Capital Reserve to the General Operating account to fund the water meter upgrade project costs to date of \$283,558.77. **Carried**

9. Accounts – Councillor C. Mercer cited conflict of interest and abstained from the vote

Dunnigan/Nordin
099-19

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19554 - 19584	\$289,763.86
Online pmts	\$82,773.89
Payroll	<u>\$ 24,029.38</u>
TOTAL (for period Feb 23 – Mar 8, 2019)	<u>\$396,567.13</u>

VOID CHEQUES: NONE	Carried
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10. Reports

- a) **Council Reports**

a) Council Reports
General Government

-) March 2019 website analytics report; Reviewed

Protection

- a) Fire Board meeting set for April 23, 2019 at 6:30 pm
- b) Bylaw Enforcement report – April 4, 2019; Reviewed
- c) Signage at the school needs to be more clear and parking setbacks set up to avoid the possibility of a crash when loading and unloading students by bus or car

Health and Economic Development

- a) Vermillion Energy will be in town on May 1 to clean the Cenotaph and Villa; Acknowledged
- b) WTP issues – Precautionary Boil Water advisory in effect

- c) CDO March 2019 report; Reviewed
- d) Council would like an operations and procedures manual developed for the water treatment plant asap

Recreation

- a) Recreation Board March 26, 2019 minutes; Reviewed
- b) Facility Manager March 2019 report; Reviewed
- c) There will be a work bee at Bow Valley Park on May 11 and 12, 2019
- d) Moose Creek Regional Park AGM is set for April 9, 2019 and the Golf Course AGM is set for April 11, 2019

Transportation

Sanitation

b) Administration

CAO requests to have a regular meeting with the Mayor or Deputy Mayor at least once between meetings to review everyday operations and provide feedback to administration.

Mercer/Pierce

100-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts all department reports as presented. **Carried**

10. Adjourn

Dunnigan

101-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 9:12 PM. **Carried**

Mayor

Chief Administrative Officer