

**TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
April 22, 2019**

In attendance: Mayor R. Goodward; Councillors D. Dunnigan, R. Rossow, R. Lamontagne, W. Nordin, D. Pierce and CAO L. Pierce

Regrets: Councillor C. Mercer

Call to Order: A quorum being present, the Mayor called the meeting to order; 7:12 PM.

1. Agenda

**Lamontagne/Nordin
102-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

**Pierce/Rossow
103-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the April 8, 2019 regular meeting minutes amended as follows: Item 6(a), the resolution number referenced is corrected be 079-19 not 079-18; item 11, Recreation (c) amended to read April not May.

Carried

3. Delegation – NIL

4. Correspondence

- a) Cheryl Gallant, MP – Bill C-68 amendments to the Fisheries Act and impact to municipalities; Acknowledged
- b) Moose Creek Regional Park, April 10, 2018 AGM meeting minutes; Reviewed
- c) Moose Creek Regional Park, March 12, 2019 meeting minutes; Reviewed

5. Bylaws/Policy/Agreements – NIL

6. Old Business

- a) Further discussion is needed to determine the traffic control measures needed at the school; CAO directed to invite Principal, J. Petlack to next Council meeting.
- b) Additional scope of work to undertake for pre-application to the FCM GMF for lagoon upgrades – 3 monitoring wells to be drilled and geotechnical works to determine the integrity of Cell 1. These costs are in the scope of works proposed but will not be eligible for grant funding if undertaken prior to funding approval; however, Council deems it necessary now to strengthen the application and demonstrate commitment to the project.

**Lamontagne/Dunnigan
104-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes the drilling of three monitoring wells and geotechnical investigation works at a cost of approximately \$20,000 in order to determine the integrity of Cell 1 of the lagoon to support the application for funding from the FCM GMF.

Carried

- c) Resolution of commitment to lagoon for FCM application

**Pierce/Nordin
105-19**

WHEREAS the wastewater effluent of the Oxbow Lagoon secondary cells is not meeting discharge criteria in accordance with Wastewater Systems Effluent Regulations (WSER) and WSA Regulations, and

WHEREAS the Town of Oxbow 2016 Census shows a 3.3% increase over 2011 Census data illustrating an upward trend in population statistics; and

WHEREAS the treatment capacity and hydraulic capacity of the Town of Oxbow Lagoon System has been deemed exceeded, and

WHEREAS the Water Security Agency (WSA) will no longer approve any additional subdivision expansion in the Town of Oxbow due to the lack of capacity of the Oxbow Lagoon System, and **WHEREAS** previously permitted outside users of the Oxbow lagoon system are required to pay \$32 per cubic meter of liquid waste disposal in order to contribute to the sewer capital reserve for lagoon upgrades; and

WHEREAS the Town of Oxbow has instituted an Infrastructure Fee on each utility billing specifically to contribute toward the Sewer Capital Reserve for lagoon upgrades, and

WHEREAS the Town of Oxbow Council is committed to the sustainability, environmental and human health, and the future of the Town of Oxbow; and

WHEREAS the Town of Oxbow has already disbursed over \$100,000 to assess the current lagoon infrastructure, options to increase capacity, and design the most conscientious and environmentally responsible lagoon system with the least impact to surrounding habitats and downstream users which includes the United States of America; now

BE IT RESOLVED THAT the Council of the Town of Oxbow commits to secure any and all necessary funding by way of utilizing specially established sewer capital reserves and surpluses, applications to any available funding programs, and through any financial instruments, including borrowing and debenture, as may be available in order to see the project to completion in the anticipated 2019/2020 timeline at the anticipated cost of \$3,900,000 plus applicable taxes. **Carried**

- d) Storm drains on Beryl – Investigation is underway to determine the feasibility and cost of extending the storm sewer on Beryl eastward from the 800 block to connect with the Coldridge Road network which would greatly reduce the backup in that area during spring thaw and heavy periods of precipitation.
- e) CAO advised of activities undertaken to address the issues brought forward by the RM and Council requests that the auditors deliver opinions in person for the 2018 fiscal year.
- f) WTP optimization/operator assistance

Dunnigan/Lamontagne

106-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby engages KGS Group to undertake a plant optimization assessment and provide operator assistance to refine and strengthen the water treatment process to address the raw water quality changes following the 2011 flood as the plant was not designed to treat some of the elements; and

BE IT FURTHER RESOLVED THAT the current scope of works is limited to the short-term activities proposed at a cost of \$6,500. Plus applicable taxes. **Carried**

- g) Discussion regarding Volunteer Appreciation event was held; more information needed. TABLED

7. New Business

- a) Reviewed priority pavement and patching locations to get quotations from contractors
- b) Top Shot Concrete quote – Need to spend minimum \$25,000 to lock in the rates and with the one that just fell into the highway, this has become an urgent matter.

Rossow/Nordin

107-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the quotation from Top Shot Concrete and commits to undertaking at least \$25,000 of repair works. **Carried**

- c) Dust control will be applied in the same areas as previous years

8. Financial

- a) March 2019 Bank Reconciliation

Lamontagne/Pierce

108-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the March 2019 Bank Reconciliation as prepared. **Carried**

9. Accounts – *Councillor R. Lamontagne cited conflict of interest and abstained from the vote*

Dunnigan/Rossow

109-19

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19585 - 19599	\$61,121.22
Online pmnts	<u>\$30,652.78</u>
TOTAL (for period April 6 – 18, 2019)	<u>\$91,774.00</u>

VOID CHEQUES: NONE	Carried
--------------------	---------

10. Reports

a) Council Reports

General Government

- a) Trustee Telegraph – Southeast Regional Library AGM notes; Reviewed

Protection

- a) Bylaw enforcement report – April 15, 2019; Reviewed
- b) RCMP April 2018 through March 2019 statistics; Reviewed

Health and Economic Development

- a) New specifications for solar panels have been added to the building code; Council does not believe this will impact zoning and will not amend the Zoning bylaw until it becomes necessary.
- b) Co-op moved their water and sewer service lines so they are no longer under a portion of the extension to the C-Store.
- c) Axiom – determine setback for fencing; Council members will meet with Axiom regarding setbacks and fence placement.

Recreation

- a) The Hall parking lot will be repaired properly once the pool construction is completed
- b) The Hall Committee has accepted a tender on a sound system
- c) The Cadets sold over 80 burgers at the last Chase the Ace evening
- d) The final Chase the Ace evening is set for June 16, 2019 unless the Ace goes prior. A new round will begin in September 2019
- e) Swimming pool construction is coming along and on time as of now

Transportation

- a) Receive several complaints regarding speeding on Coldridge and Prospect; RCMP have been asked to patrol this intersection more regularly. The addition of radar speed sign should help.

Sanitation

- a) Previously the transfer station has been open on statutory holidays; however, Council and administration agree that it will be closed on statutory holidays in the future.
- b) Council reminded staff that free dump weekends are for Town of Oxbow residents only, rural must pay as usual.
- c) The Town is doing a curbside pickup on April 25, 2019 to promote cleanup of yards and Earth Day; all items will be taken, save Whitewear.

Administration

- a) CAO has completed the three necessary Asset Management webinars as required by the Gas Tax agreement
- b) CAO enrolled in 2 webinars this upcoming month; Incentive Based Pay Systems and LAFOIP 101
- c) Asset Management Certification subsidized by FCM; While this is a good opportunity, municipal staff do not have time this intake; Will review next intake.
- d) Gravel Roads Academy; Not this year. Med Lamontagne can help in this area.
- e) CAO will have performance review on April 23, 2019 at 10:00 an

Lamontagne/Pierce

110-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts all department reports as presented.

Carried

**11. Adjourn
Dunnigan
111-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 8:47 PM.

Carried

Mayor

Chief Administrative Officer