

**EVERGREEN REGIONAL WASTE  
MANAGEMENT SERVICES COMMISSION**

**Minutes of Regular Meeting  
County of St. Paul Office  
Thursday, April 18, 2019**

**Members Present:**

**Steve Upham- Chairman, Nathan Taylor, Debra McQuinn, Dan Kotylak,  
Randy Orichowsky, Donald Romanko, Richard Warren**

**Members Absent:**

**Leo Chapdelaine**

**Alternates Present:**

**Maxine Fodness, Ron Boisvert, Hank Holowaychuk**

**Paul Poulin- Manager Evergreen Landfill  
Ashley Cozzens- Recording Secretary  
Tim Mahdiuk- County of St. Paul  
Dennis Bergheim- County of St. Paul  
Kim Hayman- Town of St. Paul  
Dave Franchuk- Smoky Lake County**

**1. CALL TO ORDER**

Steve Upham called the meeting to order at 10:02 a.m.

**a. Additions to Agenda**

Add 3.b.) Lease/ Operations Agreements  
Add 6.e.) Letter of congratulations to Alberta Government  
Add 7.b.) Spring cleanup

Dan Kotylak made a motion to accept the agenda with the additions.

**CARRIED**

**2. MINUTES OF THE MARCH 21, 2019 REGULAR MEETING**

Randy Orichowski made a motion to adopt the minutes of the March 21, 2019 regular meeting as presented.

**CARRIED**

**3. BUSINESS ARISING FROM MINUTES**

**a. Harassment Policy**

The Harassment Policy was presented to the commission members.  
We will also need a plan and procedure in place to go along with this harassment policy. The Town of St. Paul would be able to provide theirs.

Nathan Taylor made a motion to approve the harassment policy as presented and adopt the plan and procedure from the Town of St. Paul.

**CARRIED**



**b. Lease/ Operating Agreements**

Dan Kotylak made a motion to execute the lease and operating agreements between Evergreen Regional Waste Management Services Commission (ERWMSC) and the County of St. Paul, ERWMSC and the County of St. Paul and Town of St. Paul; ERWMSC and the County of St. Paul and Town of Elk Point as of April 18, 2019.

**CARRIED**

**4. CLOSED MEETING SESSION**

Debra McQuinn made a motion to go into closed meeting session at 10:09 a.m.

**CARRIED**

Dan Kotylak made a motion to return to open meeting session at 10:39 a.m.

**CARRIED**

Debra McQuinn made a motion that administration act on the affidavit submitted by RMA Insurance.

**CARRIED**

Donald Romanko made a motion to ratify the legal action taken to All West Demolition.

**CARRIED**

**5. TREASURER'S REPORT**

Ashley Cozzens presented the Treasurer's Report to March 31, 2019.

Richard Warren made a motion that administration works with the County of St. Paul to see what it would take to begin hauling leachate to the Ashmont lagoon.

**CARRIED**

Nathan Taylor made a motion to accept the treasurer's report as presented.

**CARRIED**

**6. NEW BUSINESS**

**a. Regional Site Report**

Paul Poulin presented the regional site report:

- Mercury awareness course will be on May 19<sup>th</sup>.
- Clean Farms- pilot project for pesticide containers. They will be supplying bags to farmers to put their pesticide container in. When the bag is full it would then be brought to the landfill for further processing.

Richard Warren made a motion to file the regional site report as information.



**CARRIED**

**b. Precision Scale- Scoreboard**

We will need to replace the scoreboard at the scale house. If we were to buy a new scoreboard for outside it would cost over \$3,000 to replace it. We can look at the option of purchasing one for the inside.

Randy Orichowski made a motion to look into options for a scoreboard at the scalehouse.

**CARRIED**

**c. Summer student**

If we are in need of summer employment we would hire someone from June to August, looking at the trainees from the training program as a first option to hire.

**d. Wildrose Disposal Contract**

Donald Romanko made a motion to amend the current contract with Wildrose Disposal Inc. that no inert weight tonnage is needed for Wildrose Disposal Inc. to receive their \$60 MT rate if the 2,000 MT MSW is receive at Evergreen Regional Landfill by the end of the calendar year. This will be amended for the duration of this contract (February 1, 2017 to March 1, 2021).

**CARRIED**

**e. Letter of congratulations to Alberta Government**

Dan Kotylak made a motion to send a letter of congratulations to the current MLA's (Dave Hanson and Glenn van Dijken) and the new Environment Administer.

**CARRIED**

**7. OTHER BUSINESS/CORRESPONDENCE**

**a. Investigation Training**

There are investigations courses that will be taking place next month in Edmonton. The courses are to give anyone that is responsible for conducting, supervising or reviewing investigations the tools required to ensure that they are done objectively, ethically and thoroughly.

There was a discussion on who should take this course and because Evergreen is so small maybe it should be contracted out to a municipal government.

Dan Kotylak made a motion for Evergreen Regional Waste Management Services Commission to contract local municipal government to undertake the job of conducting, supervising or reviewing investigations.

**CARRIED**

Randy Orichowski made a motion that each member bring this information back to their respective councils to see what they would like to pursue within their municipalities.

**CARRIED**



**b. Spring Clean up**

May 13 to 25 there will be a spring cleanup where there is no \$20 Freon removal charge on refrigerators, freezers and water coolers in the County of St. Paul.

Randy Orichowski made a motion that from May 13 to 25 at the Evergreen Regional Landfill there will be no Freon removal charge.

**CARRIED**

**8. NEXT MEETING**

Randy Orichowski made a motion that May's board meeting will be determined by call of the chair if needed and that the June meeting is to be scheduled for Thursday, June 20, 2019 at 10:00 a.m. at the County of St. Paul office.

**CARRIED**

**9. ADJOURNMENT**

Steve Upham adjourned the meeting at 11:30 a.m.

Date

JUNE 20 2019

  
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Commission Chairman