

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
FRIDAY, MAY 10, 2019 at 2:00 PM  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

**Present:**

**Council:** Fraser Hubbard, Mayor  
Brian Meaney, Deputy Mayor  
Gary Carew, Councillor

**Administration:** Sylvia Roy, CAO  
Gail Coleman, A/CAO

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**CALL TO ORDER**

Mayor Hubbard called the Meeting to Order at 2:00 p.m.

**A. ADOPTION OF AGENDA**

**Res. #19-068**

Moved by Mayor Hubbard to adopt the agenda as amended.

**CARRIED**

**B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

1. Regular Council Meeting Minutes of April 12, 2019

**Res. #19-069**

Moved by Deputy Mayor Meaney to approve the Poplar Bay Regular Council Meeting Minutes of April 12, 2019 as presented.

**CARRIED**

**C. DELEGATION**

1. None

**D. BYLAWS & POLICIES**

1. Bylaw # 259, Prohibiting Other Persons from Providing Electric Distribution Service within Municipal Franchise Area Bylaw

**Res. #19-070**

Moved by Deputy Mayor Meaney to give First Reading to Bylaw #259, Prohibiting Other Persons from Providing Electric Distribution Service within Municipal Franchise Area Bylaw, as presented.

**CARRIED**

**Res. #19-071**

Moved by Councillor Carew to give Second Reading to Bylaw #259, Prohibiting Other Persons from Providing Electric Distribution Service within Municipal Franchise Area Bylaw, as presented.

**CARRIED**

**Res. #19-072**

Moved by Mayor Hubbard to proceed to Third Reading for Bylaw #259, Prohibiting Other Persons from Providing Electric Distribution Service within Municipal Franchise Area Bylaw, as presented.

**CARRIED UNANIMOUSLY**

**Res. #19-073**

Moved by Deputy Mayor Meaney to give Third Reading to Bylaw #259, Prohibiting Other Persons from Providing Electric Distribution Service within Municipal Franchise Area Bylaw, as presented.

**CARRIED**

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

**Res. #19-074**

Moved by Deputy Mayor Meaney to approve the follow up sheet as information.

**CARRIED**

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Local Wastewater Collection Project

**Res. #19-075**

Moved by Mayor Hubbard to approve an encroachment agreement for roll number 6140 for a wastewater variance in the Summer Village of Poplar Bay.

**CARRIED**

**Res. #19-076**

Moved by Deputy Mayor Meaney that Poplar Bay Administration be responsible for making decisions on wastewater variances in the Summer Village except for those requiring Council approval such as encroachment agreements.

**CARRIED**

**Res. #19-077**

Moved by Councillor Carew that Poplar Bay Administration contact MPE regarding insulation and heat tracing for discharge lines that have less than 6 feet of overburden.

**CARRIED**

**Res. #19-078**

Moved by Deputy Mayor Meaney that Poplar Bay Administration contact MPE to prepare a tender package for the pump and rail system.

**CARRIED**

2. Alliance of Pigeon Lake Municipalities

**Res. #19-079**

Moved by Deputy Mayor Meaney to approve the Alliance of Pigeon Lake Municipalities update as information.

**CARRIED**

3. Sprink Project – Rooftop Fire Prevention System

**Res. #19-080**

Moved by Mayor Hubbard that the Summer Village of Poplar Bay provide a letter of support to Sundance Beach for their SPRINK grant application, provided that there is no financial obligation to the Summer Village of Poplar Bay.

**CARRIED**

4. Pigeon Lake Watershed Association Leadership Session

**Res. #19-081**

Moved by Deputy Mayor Meaney to approve the Pigeon Lake Watershed Association Leadership Session update as information.

**CARRIED**

5. Annexation of Pt. of NW-28-46-1-W5 (County of Wetaskiwin) into the Summer Village of Poplar Bay

**Res. #19-082**

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay provide written Notice of Intent to Annex Lands pursuant to Section 116 of the Municipal Government Act, in order to annex Pt. of NW-28-46-1-W5 from the County of Wetaskiwin into the Summer Village of Poplar Bay.

**CARRIED**

**Res. #19-083**

Moved by Mayor Hubbard that the Summer Village of Poplar Bay authorize Mr. Frank Florkewich to act as its agent on behalf of the Summer Village for matters relating to the Annexation of Pt. of NW-28-46-1-W5 (County of Wetaskiwin) into the Summer Village of Poplar Bay.

**CARRIED**

6. 2019 Grass Maintenance

Res. #19-084

Moved by Councillor Carew to approve the 2019 Grass Maintenance update as information.

CARRIED

7. Next Meeting Date

Res. #19-085

Moved by Mayor Hubbard to hold the next Poplar Bay Council Meeting on June 21, 2019 at 2 pm at the Summer Villages Office in Ma-Me-O Beach, AB.

CARRIED

8. Poplar Bay Annual Information Meeting

Res. #19-086

Moved by Deputy Mayor Meaney to approve the annual information meeting update as information.

9. Culverts

Res. #19-087

Moved by Deputy Mayor Meaney that culverts in Poplar Bay be installed or cleaned out.

CARRIED

G. FINANCIAL

1. Cheque Listing

Res. #19-088

Moved by Deputy Mayor Meaney to accept the cheque listing as information.

CARRIED

2. Pigeon Lake Watershed Association Municipal Contribution

Res. #19-089

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay support the Pigeon Lake Watershed Association by funding \$2500 to assist with a 2019 summer student.

CARRIED

H. INFORMATION ITEMS

1. Website Statistics
2. AUMA Summer 2019 Municipal Leader's Caucus

Res. #19-090

Moved by Mayor Hubbard to accept the above 2 items as information.

CARRIED

I. CLOSED SESSION


1. None

J. ADJOURNMENT

Res. #19-091

Moved by Mayor Hubbard to adjourn the meeting at 3:47 pm.

CARRIED

  
Fraser Hubbard, Mayor  
Summer Village of Poplar Bay

  
Sylvia Roy, C.A.O.  
Summer Village of Poplar Bay