

**TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
May 27, 2019**

In attendance: Deputy Mayor C. Mercer; Councillors D. Dunnigan, R. Rossow, R. Lamontagne, W. Nordin and CAO L. Pierce

Regrets: Mayor R. Woodward, Councillor D. Pierce

Call to Order: A quorum being present, the Mayor called the meeting to order; 6:58 PM.

1. Agenda

**Lamontagne/Dunnigan
130-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

**Rossow/Nordin
131-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the April 22, 2019 regular meeting minutes as circulated.

Carried

3. Delegation – NIL

4. Correspondence

- a) Water Security Agency – Notice of PDWA; Acknowledged
- b) FCM – Notification of Asset Management grant funds dispersal; Acknowledged
- c) R. Douslin – Response to letter from Mayor Woodward; Acknowledged
- d) OBA – Regarding former Co-op building; CAO to respond in writing; TABLED
- e) OBA – Request for permission to close half street June 11 for BBQ

**Lamontagne/Nordin
132-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes the Oxbow Business Association to completely close Peters Avenue between Main Street and the westerly back alley on June 11, 2019 from 11:00 am to 1:00 pm for the purposes of conducting their annual Customer Appreciation BBQ.

Carried

- f) Golden West Radio offering grad salute packages; Declined

5. Bylaws/Policy/Agreements – NIL

6. Old Business

- a) CAO has requested an estimate from Border Insulators for a new shack at the transfer station; not received yet.
- b) Hall parking lot – Drainage; The Hall Board has been contacted regarding this issue and meets on May 28, 2019; TABLED.
- c) Preliminary Response from FCM and update on status of application: Consulting costs incurred 90 days prior to the application are eligible for funding and we are able to continue submitting documents and fine-tuning the application with a dedicated advisor.
- d) Volunteer Appreciation

**Rossow/Dunnigan
133-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby approves the necessary expenditures to have Southern Plains Co-op prepare beef on a bun and potato salad for approximately 125 people in order to hold a Volunteer Appreciation meal in conjunction with the last Chase the Ace event this spring on June 19, 2019.

Carried

7. New Business

- a) Swimming Pool Committee request an additional \$150,000 advance to complete construction

Nordin/Lamontagne

134-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes the release of an additional \$150,000 in advance to the Swimming Pool Committee to complete construction of the new pool with all funds being returned to the town upon the issuing of a debenture to finance the project. **Carried**

- b) Appoint Dustin Masuk as Building Inspector (PBI)

Dunnigan/Nordin

135-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby appoints Dustin Masuk as a Class 1 Licensed Building Official that may conduct inspections with the Town of Oxbow through PBI. **Carried**

- c) RM of Enniskillen – Custom Work

Dunnigan/Rossow

136-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes the hiring of the RM of Enniskillen to mulch the River Road at a rate of \$200/hour for approximately 4 hours. **Carried**

- d) Water mains – It was found that a total of 29 water main valves are not fully operable and unable to completely isolate the flow of the water distribution system which is necessary to successfully swab the lines. Council views this as a main priority issue to be rectified as soon as possible.

Lamontagne/Nordin

137-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby directs administration and public works to prepare and execute a project plan to repair the main valves immediately. **Carried**

- e) Sewer Issues – Municipal Sewer Maintenance has been to Oxbow to do the annual sewer line cleaning and pointed out two major problems; One was the severe abuse of the sewer system coming from the northwest industrial area and the other was a bottleneck discovered on Coldridge Road where the piping from Boscurvis to Beharrel to Beryl meets Coldridge Road. Administration will look into a mini lift station to assist with keeping the waste flowing properly. TABLED.

8. Financial

- a) April 2019 Bank Reconciliation

Lamontagne/Rossow

138-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the April 2019 Bank Reconciliation as prepared. **Carried**

9. Accounts

Councillor R. Lamontagne and Deputy Mayor C. Mercer cited conflict of interest and abstained from the vote

Dunnigan/Nordin

139-19

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19632 - 19655	\$390,133.34
Online pmts	<u>\$11,425.91</u>
TOTAL (for period April 6 – 18, 2019)	<u>\$401,559.25</u>

VOID CHEQUES: NONE **Carried**

10. Reports

- a) **Council Reports**

General Government

- a) Joint Office Board meeting minutes – May 10, 2019; Reviewed

- b) The joint office building was thermo-scanned for areas that can be compromised by moisture and revealed that there are issues in the lawyer's office and on the RM side and that the Town side has no issues.

Protection

- a) Bylaw enforcement reports – May 15 and 23, 2019; Reviewed

Health and Economic Development

- a) The integrity of the liner of the primary lagoon has been to be good and adequate for the SAGR project; full reports are available for viewing.

Recreation

- a) The Pool is still on schedule to open July 1, 2019
- b) Hall Board meeting scheduled for May 28, 2019
- c) Recreation Board meeting scheduled for May 28, 2019

Transportation

- a) Skidsteer is expected to be delivered week of May 27, 2019
- b) Sidewalks on Main, Prospect, and Moir have been restored

Sanitation

Administration

- a) CAO enrolled in General Municipal Administration webinar May 29, 2019
- b) CAO enrolled in SUMA Webinar: How to Prosecute Bylaws, June 18, 2019
- c) Christy and Lisa Neptune training (in-house) June 18 and 19, 2019
- d) Have received several applications for the Community Grant Program – 9 in total. May 24 is deadline to apply. All have been forwarded to the CDO and she will prepare a summary sheet for Council to decide at the June 24, 2019 meeting.
- e) CAO is away at the U of R for LG202-03 Course June 10 - 14, 2019; Assistant Administrator will take the June 10, 2019 regular Council meeting in the absence of the CAO.
- f) Seasonal staff hours – Seasonal staff has requested that they start work at 7:00 am instead of 8:00 am; As public works is open until 5:00 daily, one seasonal staff member and one public works staff member must be available until the end of the workday. Staff may choose to do a rotation if they like.

Lamontagne/Rossow

140-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts all department reports as presented.

Carried

11. Adjourn

Dunnigan

141-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 8:44 PM.

Carried

Mayor

Chief Administrative Officer