

**TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
June 10, 2019**

In attendance: Deputy Mayor C. Mercer; Councillors D. Dunnigan, R. Rossow, R. Lamontagne, W. Nordin and Administrative Assistant C. Hook

Regrets: Mayor R. Woodward, Councillor D. Pierce

Call to Order: A quorum being present, the Mayor called the meeting to order; 7:05 PM.

1. Agenda

**Lamontagne/Dunnigan
142-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

**Dunnigan/Nordin
143-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the May 27, 2019 regular meeting minutes as circulated.

Carried

3. Delegation

7:10 PM, Diana Morin – May 2019 Public Works report was reviewed; Ms. Morin exited the meeting at 7:20 PM.

4. Correspondence

- a) Nelson Motors – Invitation Annual Golf Tournament; Acknowledged
- b) Upper Souris Watershed Association – AGM June 19, 2019; Acknowledged
- c) Seniors Mechanism – Invitation to respond on transportation issues; Acknowledged
- d) Saskatchewan EMFS – Fire Prevention Week information; Acknowledged
- e) Province of Saskatchewan – News Release regarding semis for agricultural uses; Acknowledged
- f) SPWA – Equipment Rodeo and Golf Tournament June 21, 2019; Acknowledged

5. Bylaws/Policy/Agreements – NIL

6. Old Business

- a) FCM GMF update – The application has now passed review and has been sent to the FCM selections committee. The expected time frame for a decision is approximately 5 months.
- b) 6" Gate Valve Purchase Authorization

**Rossow/Nordin
144-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby approves the purchase of twenty-nine 6" gate valves to replace known inoperable main valves.

Carried

7. New Business

- a) Resignation from Cemetery Board

**Dunnigan/Rossow
145-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts with regret Eldon Thompson's resignation from the Cemetery Board.

Carried

- b) SUMA Municipal Development Symposium

**Dunnigan/Rossow
146-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes Tami Scott to attend the Municipal Development Symposium in Moose Jaw July 28-30, 2019 with all expenses paid by the town.

Carried

- c) Tax Enforcement

Lamontagne/Rossow

146-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes the CAO to commence proceedings to secure the property titles in the name of the Town of Oxbow for the following roll numbers: 183, 366, 514, 228, 303, 153, 401, and 157. **Carried**

- d) Due to the dry conditions, several municipalities have instituted a fire ban. Council defers this decision to the Fire Board/Department.
- e) Due to the dry conditions it may be necessary to implement water use restrictions. Public Works will monitor the situation and call for restrictions if necessary.
- f) Liquor Permit for Lobsterfest

Lamontagne/Dunnigan

147-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes the Oxbow Recreation Board to utilize the Oxbow Rink and to obtain a liquor permit between the hours of 4:00 pm and 2:00 am on June 15, 2019 for Lobsterfest. **Carried**

8. Financial

- a) May 2019 Statement of Financial Activities

Lamontagne/Nordin

148-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the statement of financial activities as at May 31, 2019. **Carried**

- b) May 2019 Balance Sheet

Dunnigan/Rossow

149-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the May 2019 balance sheet. **Carried**

- c) Gate Valve Replacement Project

Dunnigan/Rossow

150-19

BE IT RESOLVED THAT the Council of the Town of Oxbow approves the quote from Diggers Excavating and Demolition to replace/repair fifteen gate valves in 2019 with the remaining 14 to be done in 2020 and further authorizes the purchase of fifty-eight the HYMAX restraints to take advantage of bulk pricing. **Carried**

- d) Operations – Council would like the maintenance manuals completed and a recordkeeping scheme implemented for public works operations as soon as possible.

Dunnigan/Lamontagne

151-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby directs that maintenance manuals be completed and a proper recordkeeping scheme implemented for all public works operations as soon as possible and further instructs that this be of highest priority. **Carried**

9. Accounts

Councillor R. Lamontagne cited conflict of interest and abstained from the vote

Nordin/Dunnigan

152-19

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19656 - 19684	\$88,564.99
Online pmts	\$35,109.67
TOTAL (for period May 28 – June 7, 2019)	<u>\$146,742.40</u>

VOID CHEQUES: 19655 – print error	Carried
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10. Reports

a) Council Reports

General Government

- May 2019 website analytics report; Reviewed
- Oxbow Business Association May 14, 2019 meeting minutes; Reviewed

Protection

- W. Nordin attended the EMO meeting
- Bylaw Enforcement May 27 and June 3, 2019 reports; Reviewed
- RCMP report on the Crime Watch Advisory program; Reviewed
- Crosswalk refurbishment is tentatively set for the week of June 24, 2019, weather permitting.

Health and Economic Development

- CDO May 2019 report; Reviewed

Recreation

- Recreation Board May 28, 2019 meeting minutes; Of note: the Board has no official opinion on how the assets are held, they are looking into scheduling software, Lotteries grants have been distributed.
- The Hall Board met; Kori Blommaert was elected as the new secretary for the board.
- Swimming Pool Construction Update: They added 160,000 gallons over 5 days to the pool. The chemicals can take any discoloration out.

Transportation

- Council expressed satisfaction over the rubber crack sealing done this year.

Sanitation

Administration

- IBC phone system installed at office May 30, 2019
- Office has upgraded to a Wi-Fi debit machine
- Glen Ewen – Request for Proposal to Purchase old style water meters no longer used by the Town

Dunnigan/Rossow

153-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes administration to prepare a proposal to sell the remaining old style water meters in stock to the Village of Glen Ewen. **Carried**

Nordin/Lamontagne

154-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts all department reports as presented. **Carried**

11. Adjourn

Dunnigan

155-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 7:50 PM. **Carried**

Mayor

Chief Administrative Officer