

TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
July 15, 2019

In attendance: Deputy Mayor W. Nordin; Councillors D. Dunnigan, R. Rossow, R. Lamontagne, D. Pierce and CAO L. Pierce

Regrets: Mayor R. Goodward

Call to Order: A quorum being present, the Deputy Mayor called the meeting to order; 7:01 PM.

1. Agenda

Lamontagne/Dunnigan
170-19

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

Dunnigan/Rossow
171-19

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the June 24, 2019 regular meeting minutes as circulated.

Carried

3. Delegation

7:10 PM, Diana Morin – June 2019 Public Works report; Reviewed – Ms. Morin was unable to attend due to an ongoing water main repair.

4. Correspondence

a) SUMA Regional Meeting – October 8, 2019 in Whitewood

Pierce/Mercer
172-19

BE IT RESOLVED THAT the CAO and one Council member attend the SUMA annual regional meeting in Whitewood on October 8, 2019 in Whitewood, SK.

Carried

b) SUMA – June Board Meeting notes; Reviewed

c) SAMA – Notice of remaining withdrawn assessment appeals; Acknowledged

d) D. Hyman regarding animals at 829 Peters Avenue

Lamontagne/Dunnigan
173-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby supports and upholds the declaration of the Chief Administrative Officer that the animals situated at 829 Peters Avenue are a nuisance under section 46 of Bylaw 1109 and does hereby issue an Order to Remedy the contraventions of Bylaw 1109 under Sections 24 and 40 and Bylaw 1035 under Sections 3(a) and 6; and

BE IT FURTHER RESOLVED THAT the Council of the Town of Oxbow hereby authorizes the Chief Administrative Officer to take any such measures as permitted by law as necessary to enforce compliance with the Order to Remedy, including but not limited to, retaining the services of a bailiff, retaining the services of a solicitor, liaising with the RCMP, retaining qualified persons to carry out the remedy in the case of owner and/or tenant non-compliance, and to pursue summary conviction and penalty in a court of law in the Province of Saskatchewan; and

BE IT FURTHER RESOLVED THAT any expenditures eligible for recovery under Section 369 of *The Municipalities Act* that are required to achieve the enforcement of this remedy be added to, and form part of, the tax roll of 829 Peters Avenue.

Carried

e) SUMAdvantage – Special pricing on John Deere mowers; Council would like more information on the various types of commercial mowers available. TABLED

f) Oxbow Business Association – Request for newsletter sponsorship – \$500

Pierce/Dunnigan

174-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby provides annual sponsorship for the OBA monthly newsletter in the amount of \$500.

Carried

5. Bylaws/Policy/Agreements

A discussion was held regarding taxes for the Villa and whether a bylaw to abate both the municipal and school portion of the taxes would be better than abating them annually. CAO will look into what is required to do this and assess feasibility.

6. Old Business

- a) Air purifier for office

Mercer/Dunnigan

175-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes the purchase of a Molekule Air purifier for the office.

Carried

- b) Well #2 has been serviced and the wells will be switched this weekend. Municipal Utilities noted that the piping will need to be replaced at next service in approximately 3 years.
c) Landfill cleanup and hall parking lot repairs are set tentatively for beginning of August.
d) Additional paving and chip seal

Dunnigan/Pierce

176-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby approves an expenditure of up to \$10,000 to patch Main Street by the railroad tracks, the frost boil repair on Joyce Drive and apply a chip seal to various spots.

Carried

7. New Business

- a) Drainage – Received a proposal to do a drainage assessment for the whole Town. It is very pricey to do the mapping. CAO will ask engineers to reach out to other subcontractors to get a more competitive price. TABLED
b) Sunset Ridge Road – As per the service agreement, the date to assume care and control of this road is passed. There are still concerns about the ability to properly maintain this road with the current placement of the rocks. CAO will gather more information. TABLED
c) Spraying for mosquitos – As it is very dry, this is not necessary.
d) Tax abatement for 708 McCall Street post fire and repairs

Dunnigan/Lamontagne

177-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby agrees to abate the municipal taxes owing for 708 McCall Street for the period of September 2018 through August 2019 in the amount of \$1,273.53 due to a fire.

Carried

- e) Final pool advance - \$170,000

Councillor Mercer declared a Conflict of Interest and abstained from the vote

Lamontagne/Dunnigan

178-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes an advance of \$170,000 to the swimming pool committee to complete the construction of the new swimming pool.

Carried

8. Financial

- a) May 2019 Bank Reconciliation

Lamontagne/Rossow

179-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the May 2019 bank reconciliation.

Carried

- b) June Statement of Financial Activities and Balance sheet will be ready for next meeting.
c) Pre-authorized debit – Several ratepayers have asked for the option to have regular pre-authorized payments

for utilities and taxes.

Pierce/Lamontagne

180-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby directs administration to set up the bank in order to offer the option of pre-authorized payments for ratepayers that would like to pay their taxes and utilities in this manner.

Carried

9. Accounts

Councillors R. Lamontagne and C. Mercer cited a conflict of interest and abstained from the vote

Dunnigan/Rossow

181-19

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

| | |
|--|----------------------------|
| Chqs 19706 - 19757 | \$236,432.40 |
| Online pmts | \$51,828.75 |
| Payroll | <u>\$32,558.68</u> |
| TOTAL (for period June 22 – July 15, 2019) | <u>\$320,819.83</u> |

VOID CHEQUES: 19717-wrong payee, 19732-wrong amount

Carried

10. Reports

a) Council Reports

General Government

- June 2019 website analytics report; Reviewed
- Oxbow Airport Authority June 17, 2019 meeting minutes; Reviewed

Protection

- Bylaw Enforcement reports – June 17, June 25, July 3 and July 8, 2019; Reviewed
- Affinity grant was awarded in the amount of \$9,000 for turnout gear for firefighters.
- Concerns regarding the efficacy of the Commissionaires for bylaw enforcement was discussed. CAO will report further on this issue next meeting.
- A structure fire in Glen Ewen over the weekend raised some concerns that a neighboring fire department that is equipped to handle these types of events is not contacted by EMS dispatch at the same time as Glen Ewen. Will place this issue on the joint Fire Board agenda for the meeting scheduled July 16, 2019.

Health and Economic Development

Recreation

- Recreation Board June 25, 2019 meeting minutes; Reviewed
- Moose Creek Regional Park April 9 and May 14, 2019 meeting minutes; Reviewed
- Chase the Ace netted approximately \$23,000 for the Recreation Board. A portion of these funds will be used to “seed” the next Chase the Ace beginning in September 2019 and to fund the Book King program for all the facilities.

Transportation

Sanitation

- The fall arrest assembly at the water tower has been certified
- Crosswalk refurbishment is completed and radar signs have been placed; Total project cost was \$11,276.49 with \$4,175 being paid by the SGI Traffic Safety grant and the remainder to be paid by the Lions and the Oilmen clubs.
- Radar traffic reports for July 1 to present; Reviewed

b) Administration

- CAO on holidays July 27 – August 5, 2019
- Administrative Assistant on holidays August 12 – 23, 2019

Lamontagne/Pierce

182-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts all department reports as presented.

Carried

**11. Adjourn
Dunnigan
183-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 8:46 PM.

Carried

Mayor

Chief Administrative Officer