

**TOWN OF OXBOW**  
**REGULAR MEETING OF COUNCIL**  
**June 24, 2019**

**In attendance:** Mayor R. Goodward; Councillors D. Dunnigan, C. Mercer, R. Rossow, W. Nordin, D. Pierce and CAO L. Pierce

**Regrets:** Councillor R. Lamontagne

**Call to Order:** A quorum being present, the Mayor called the meeting to order; 7:14 PM.

**1. Agenda**

**Mercer/Nordin**  
**156-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the agenda as circulated.

**Carried**

**2. Minutes**

**Dunnigan/Rossow**  
**157-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the June 10, 2019 regular meeting minutes as circulated.

**Carried**

**3. Delegation – NIL**

**4. Correspondence**

- a) Saskatchewan Housing Authority – Notice that Housing Board members must now have a satisfactory criminal record check in order to sit on the Board; Acknowledged

**5. Bylaws/Policy/Agreements**

Bylaw 1117 – A Bylaw of the Town of Oxbow to Establish the Property Tax Levy for the year 2019

**Dunnigan/Mercer**  
**161-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1117 “A Bylaw of the Town of Oxbow to Establish the Property Tax Levy for the year 2019” first reading.

**Carried**

**Nordin/Pierce**  
**162-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1117 “A Bylaw of the Town of Oxbow to Establish the Property Tax Levy for the year 2019” second reading.

**Carried**

**Dunnigan/Mercer**  
**163-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby agrees to give Bylaw 1117 “A Bylaw of the Town of Oxbow to Establish the Property Tax Levy for the year 2019” third reading.

**Carried**

**Rossow/Dunnigan**  
**164-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1117 “A Bylaw of the Town of Oxbow to Establish the Property Tax Levy for the year 2019” third reading, done and passed.

**Carried**

**6. Old Business**

- Yard flooding at 828 Walsh/Beryl – In times of heavy precipitation the yard fills with water. As the property is set much lower than the road and storm drains, the water takes longer to get away. Though Council is looking at improving the drainage in that area in general they are of the opinion that the landowner must take measures to protect his personal property. CAO will write a letter to landowner.
- Border Insulators – Received quote for a new shack for the transfer station. The cost is much higher than anticipated. Councillor Mercer will look into more affordable options.

- KGS Report – Emailed to Council prior to meeting and lead engineer Sean Bayer will attend the July 15, 2019 Council meeting to review the report, recommendations, and answer technical questions.
- WTP operator assistance – Propose that Level 3 operator Mike Kardash provide assistance and advice to Oxbow operators to help with water quality issues.

**Mercer/Nordin**

**158-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby approves of an agreement between the Town of Oxbow and Mike Kardash, Level 3 operator, to provide operator assistance on an as needed base as per the cost quote received.

**Carried**

## **7. New Business**

- a) Request for funding for Culture Days (September) – Grant funding for the upcoming Culture Days was only awarded in the amount of \$400 and \$1000 is needed. Requests to the Town, RM and Recreation Board have been made to raise the remaining \$600. The Town will ensure that any shortfalls are covered.
- b) 2019 Community Grant Applications – 10 applications received from community-based non-profit organizations.

**Dunnigan/Rossow**

**159-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby grants \$2500 to each organization that applied to the 2019 Community Grant Program with 80% to be disbursed immediately and the remaining 20% to be paid upon proof of project completion.

**Carried**

- c) Request for opening comments for Jamboree August 10<sup>th</sup> – Mayor Woodward will be away but another representative will speak on behalf of the Town.
- d) Oiler – Council would like to determine the value of the oiler and assess the fitness to rent it out before making any decision on disposal of this asset.

## **8. Financial**

- a) May 2019 Bank Reconciliation – TABLED for July 15, 2019 meeting
- b) Adopt 2019 Operating and Capital Budget

**Rossow/Mercer**

**160-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adopts the operating and capital budget for the year 2019.

**Carried**

- c) Accept 2019 Financial Audit

**Dunnigan/Nordin**

**165-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the 2018 Financial Audit as prepared by Sensus Partnership of Chartered Accountants.

**Carried**

- d) Abandon debenture application and approval for the swimming pool construction and apply to do a borrowing instead, as the amount needed to be borrowed is significantly less than anticipated making the fees to issue debentures no longer cost-effective.

**\*Councillor C. Mercer cited conflict of interest as the project manager for the pool and abstained from the vote\***

**Nordin/Pierce**

**166-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby authorizes administration to abandon the debenture application and approval for the construction of the new swimming pool and to apply to do a borrowing instead.

**Carried**

## **9. Accounts**

**\*Councillor C. Mercer cited conflict of interest as a payee and abstained from the vote\***

**Dunnigan/Rossow**

**167-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19685 - 19705	\$186,159.51
Online pmts	<u>\$12,290.67</u>
TOTAL (for period June 8 – 21, 2019)	<u><b>\$198,450.18</b></u>

VOID CHEQUES: NONE	<b>Carried</b>
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**10. Reports**

**a) Council Reports**

**General Government**

**Protection**

- Bylaw enforcement report – June 11, 2019; Reviewed
- The Fire Board audit is ready – Secretary will try to set up a meeting for July 16, 2019

**Health and Economic Development**

- Reports of burning noxious material in a backyard fire pit; bylaw enforcement will issue a warning.

**Recreation**

- Facility Manager report June 2019; Reviewed
- The new sound system has been installed at the Memorial Hall.
- The pool construction is experiencing delays due to the weather. They are hoping for mid-July opening.

**Transportation**

- The furthest west block of Marion Avenue needs more maintenance
- The manholes on the highway need to be lifted before they crumble and fall in due to the heavy frequent traffic. Preparations to remedy this are currently underway.
- There are two locations that need surface remediation asap; One is a frost boil. Public works will dig it out and place geotextile prior to refilling. Administration will follow up to see if a paving crew will be in the area later this summer to patch these two spots.

**Sanitation**

**b) Administration**

- The August Council meeting date has been changed to the 19<sup>th</sup> as too many Councillors are unable to attend on the 12<sup>th</sup>.
- Mayor Goodward will be away for the July 15, 2019 Council meeting; Deputy Mayor Wendel Nordin will preside.

**Pierce/Nordin**

**168-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts all department reports as presented.

**Carried**

**11. Adjourn**

**Dunnigan**

**169-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adjourn; 8:46 PM.

**Carried**

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Mayor

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Chief Administrative Officer