



Summer Village of Poplar Bay

P.O. Box 100 (605 - 2nd Avenue)
Ma-Me-O Beach, Alberta T0C 1X0
Phone: (780) 586-2494 Fax: (780) 586-3567

WASTEWATER UTILITY SERVICES AGREEMENT

Property Owner Requirements

The property owner will be required to complete the attached application form prior to connecting to the Summer Village system. Each lot must be connected to the Summer Village system based on the engineering design criteria. An inspection of the service connection, which may include pressure testing, will be required before a service connection may become active.

Any privies, treatment fields or other private sewage disposal systems on the property must be decommissioned before the service connection to the Summer Village system is activated.

All outstanding overdue accounts must be paid in full before the service connection to the system will be activated.

In addition, the property owner is responsible for meeting the requirements set out in Bylaw #253 the Municipal Wastewater Utility Bylaw including ensuring that:

- a) all wastewater including greywater is directed to and contained within the holding tank;
- b) the tank and discharge lines from the residence remain watertight and in good condition;
- c) rain water, sump discharge water, and surface water do not enter the Summer Village system;
- d) no prohibited materials enter the Summer Village system; and,
- e) inspectors appointed by the Municipality have free and reasonable access to the property for the purpose of inspecting and monitoring the Summer Village system.

No person shall hinder, interrupt, or cause or procure to interrupt the municipality or its contractors, agents, employees in the exercise of the power and duties related to the wastewater services and authorizations contained in this agreement.

Municipal Requirements

The Summer Village is responsible for:

- a) communicating restrictions and best practices with respect to the use of the Summer Village system to property owners; (The restrictions and requirements of the regional wastewater system must be adhered to at the municipal level.)
- b) opening and closing CC valves using personnel authorized to do so by the municipality; and
- c) maintaining and operating the system in a safe, efficient and cost effective manner.

The municipality will not be liable for any damages whether direct or indirect suffered by any person or premises as a result of any obligation of the municipality pursuant to this agreement or the failure of the municipality to discharge any of its obligation pursuant to this agreement unless the municipality is proven grossly negligent.

Fees

Wastewater service fees (Operating fees) will be billed annually with the tax notices. These fees are subject to change by resolution of Council. Wastewater service fees are applicable to all properties in the Summer Village and will be billed to the property owner regardless of any rental status for the property.

Residents who are amortizing their Local Improvement Levy will see an additional fee on the tax notice for this purpose.

Arrears

Wastewater service fees that remain unpaid will be charged an administration fee and transferred to the tax roll. Penalties will apply at the same rates as applied to outstanding property taxes.



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WASTEWATER UTILITY SERVICES APPLICATION

Date:

Owner Name:

Co-Owner (if applicable):

Mailing Address:

Phone Number:

Alt. Phone Number:

E-Mail:

Service Address:

Tax Roll:

I, _____, hereby represent that I am the owner of the lot described above, called the applicant, (or an authorized agent for the applicant) and that I have the authority to sign this application for wastewater utility services for the above noted service address. I also confirm that the wastewater pump and related connections have been installed by a certified installer and meet the engineering specifications of the Summer Village.

I agree to comply with the Municipal Wastewater Utility Bylaw No. 253 and related schedules as attached to this agreement including any amendments that may be made from time to time. I have read and understand the attached information regarding the safe operation of my on lot components.

I understand that Wastewater Service Fees (Operating fees) are subject to change by resolution of the Municipal Council.

I understand that Wastewater Service Fees will be billed annually with the tax notice and will apply whether or not services are actually consumed.

I understand and agree that the Municipality may temporarily shut off these services, without notice, to undertake necessary repairs, in an emergency, or if the Chief Administrative Officer considers the reason sufficient.

I understand that the Municipality will supply wastewater services only if those services are used in a safe and proper manner and that it is a condition precedent to the supply of these services that given reasonable cause, the applicant will permit any authorized person to enter the property and premises described above at any reasonable time to ensure the safe and proper use of any of the services by the applicant.

Print Name (Applicant)

Signature

Print Name (Co-Applicant)

Signature

Authorized by: _____
Summer Village of Poplar Bay

This personal information is being collected under the authority of the Freedom of Information and Protection of Privacy Act and will only be used for the purpose for which it was collected. If you have questions about the collection, contact the FOIP Co-Ordinator at 780-586-2494