

MEETING MINUTES – EXECUTIVE MEETING

MEETING INFORMATION

Date: May 25, 2019

Time: 8:30 am

Attendees: Larry Tiedemann, Maxine Fodness (for Laurent Amyotte), Jill McLuckie, Warren Griffin, Craig Lukinuk, Elaine Sorochan, Cyndy Heslin, Justin Thompson, Karen Shaw (on phone), Julie Walker, Terri Hampson, Kelly McGrath, Heather Elliott, Tracy Paradis

Missing: Vicky Lefebvre

Meeting called to order at 8:31 a.m.

ACTION ITEMS FROM PREVIOUS MEETING

1. Larry Tiedemann - Sent letter to Board Members, hasn't sent the letter to the Library Boards yet
2. Advocacy Committee – will develop terms of reference and bring back to Executive Committee
3. Terri Hampson - Sent out an information package for Chair and Zone representation elections and committee elections
4. Policy Committee – will make a recommendation on internally restricted vs. earmark reserves and bring to Executive Committee
5. Julie Walker – Still looking into other options for websites with Kelly and Heather assisting
6. Julie Walker – Costs of Parliamentarian included in package

Motion to refer to administration to explore further investigation for a governance workshop – Cyndy Heslin – carried

REPORTS

1. LMC Report
 - attended the IUG conference with Julie and Kelly
 - LMC was held this past Wednesday, discussed the help desk response times
 - Smoky Lake is celebrating their 75th Anniversary in June
 - Jodi has sent a letter to the library manager of Viking Library (Barb Chrystian), waiting for a response

Motion to accept LMC Report as information – Jill McLuckie – carried

2. Chair's Report
 - forwarded the Minister's letter to the AUMA, they will in turn be forwarding to RMA
 - 3 more council presentations have been done
 - the meetings are positive and well received

Motion to accept the Chair's Report as information – Elaine Sorochan – carried

3. Executive Director's Report
 - Julie and Kelly went to IUG
 - signed contract with Solus (it has individual branding for libraries)
 - Julie, along with Michelle Toombs from Marigold had discussions with OCLC regarding their ILS system (they use Wise). Innovative is no longer developing Polaris and they are creating a new ILS system called Inspire
 - are in discussions with Lloydminster Library at possible coming back to our system (would mean an additional \$204,000); this would also deal with 2 MLIS problems we have

Motion to accept the Executive Director's Report as information – Cyndy Heslin - carried

4. Financial Reports
 - no report

- 5. Policy Report
- no report

Motion to refer Policy Committee to develop a policy on rules of procedure of meetings – Warren Griffin – carried

AGENDA ITEMS

- 1. Additions to agenda

Motion to approve agenda – Warren Griffin – carried

- 2. Approval of Minutes from May 3, 2019
Minutes were not adopted (remove discussion items from minutes)

- 3. Building Committee
- motion brought forward from Building Committee to Executive Committee

Motion to go forward with paying Jen-Col \$45,000 and Kennedy Architecture \$167,000 for pre-construction and design phase of renovations and to present to the General Board for approval – Cyndy Heslin – carried

Motion to review terms of reference for all Committees at the next Executive Committee meeting – Karen Shaw – carried

- 7. Personnel – Closed Session

Motion to defer to next Executive Committee meeting – Warren Griffin – carried

NEW ACTION ITEMS

none

Motion to adjourn 9:30 a.m. – Jill McLuckie – carried

Next Executive meeting to be decided

Approved By: _____

Date: _____