

# MEETING AGENDA – EXECUTIVE MEETING

## MEETING INFORMATION

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**Date:** June 21, 2019

**Time:** 10:00 am

**Attendees:**

## PREPARATION FOR MEETING

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**Please Read:** *Minutes of the Executive Meeting May 25<sup>th</sup>, 2019*

## ACTION ITEMS FROM PREVIOUS MEETING

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1. Review policy on distribution of Executive Minutes – Policy Committee
2. Send letters to Parliamentarians thanking them for their time and letting them know the Board has decided not to proceed

## REPORTS

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1. LMC Report
2. Chair's Report
3. Director's Report
4. Financial Report
5. Building Committee Report
6. Policy Report

## AGENDA ITEMS

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1. Additions to agenda
2. Approval of Minutes from May 3<sup>rd</sup>, and May 25<sup>th</sup> (2 sets)
3. FOIP workshop
4. Communications - Vicky
5. Letter to Elk Point Town Council and NLLS staff - Vicky
6. Committee meetings - Vicky
  - Terms of reference
  - Responsibilities
  - All correspondence cc'd to Vicky
7. Seat on Executive for City of Cold Lake
8. Motion from Karen Shaw "That Administration suspend any further work on the renovations of the NLLS facility until such time that a Business Case, including detailed cost estimates, is provided to the Board for review"
9. Closed session – Executive Director appraisal
10. Tour of Facilities (get an understanding of the operations)

## NEW ACTION ITEMS

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Next Executive Meeting will be held on Friday, August 2, 2019 at 9:00 a.m.