

STATEMENT OF POLICY AND PROCEDURE			
Section:	NLLS Employee(s)	Effective:	Sept 8, 2018
Chapter:	Code of Ethics	Page(s):	1
Subject:	Communication Protocol – Employee(s)	Revised Date:	Mar 2, 2019
			Sec 1, 3U
		Reviewed Date:	Jan 10, 2019

COMMUNICATION PROTOCOL – NLLS Employee(s)

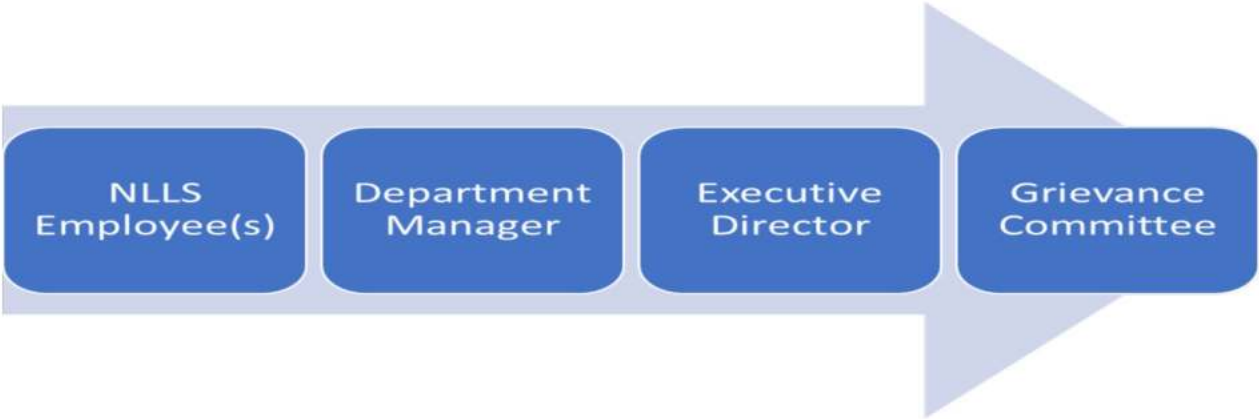
DAY TO DAY Communication channel flow

- a. All communications must follow this flow chart, any deviation of this process will be re-routed back through proper channels.



GRIEVANCE Communication channel flow

- a. All communications must follow this flow chart, any deviation of this process will be re-routed back through proper channels.
- b. Once you make it to Grievance step, please follow Sec 1, 3Q Grievances process



NLLS Executive Board Chair

Date of Approval