

**TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
October 15, 2019**

In attendance: Mayor R. Goodward; Councillors R. Rossow, W. Nordin, D. Pierce, D. Dunnigan, C. Mercer, R. Lamontagne and CAO L. Pierce

Regrets: NIL

Call to Order: A quorum being present, the Mayor called the meeting to order; 7:02 PM.

1. Agenda

**Lamontagne/Rossow
228-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

**Dunnigan/Pierce
229-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the October 15, 2019 regular meeting minutes as circulated.

Carried

3. Delegation

7:05 PM – Diana Morin, September 2019 Public Works report; Reviewed
7:15 PM – Commissionaires – Cancelled due to illness

4. Correspondence

a) 675 Bow Valley Air Cadets – ‘Christmas Kickoff’ supper December 7, 2019
**Dunnigan/Pierce
230-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hold the staff Christmas party at the Bow Valley Cadets Christmas Kickoff evening December 7, 2019.

Carried

- b) StarPhoenix/Leaderpost request for information and SUMA response; Information will be forwarded as per the request following the October 28, 2019 Council meeting when Council members renew their statements of Assets and Interests for the 2019/20 term.
- c) Gas Tax Fund – Changes to Administrative Agreement; Acknowledged
- d) SUMA – Notes from the September Board Meeting; Reviewed
- e) Water Security Agency – Planned dam release operations; Acknowledged

5. Bylaws/Policy/Agreements

a) Transfer Station Policy (HW-1-19) and responses to survey sent to other communities;
**Lamontagne/Pierce
231-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adopts the Transfer Station Policy HW-1-19 and hereby implements a resident and non-resident tipping fee structure.

Carried

6. Old Business

a) Workman Dam
**Mercer/Pierce
232-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby agrees to pay to the RM of Enniskillen #3 the amount of \$2,000 to purchase the Workman Dam, located at NE PT 13-3-2-W2, ISC title number 105637697, and further agrees to pay all costs associated with the transfer of the title.

Carried

7. New Business

- a) Envision – Requesting community space in order to offer a walk-in therapy clinic. CAO will check with Recreation Facilities Manager whether he would mind allowing his office in the municipal building to be utilized on Mondays since that is his regularly scheduled day off.
- b) Saskatchewan Housing Authority – Water leak at 423 Ewen. 172,000+ gallons of water went through the meter during July and August while the unit was vacant resulting in a bill in excess of \$11,000. They are requesting that Council adjust the billing. Council will adjust one time only and a letter will be sent to the Board, along with the consumption data, stating that it is the responsibility of every property owner to ensure their plumbing is free of leaks as it still costs the Town to produce the water whether it is utilized or not.

Mercer/Nordin

232-19

WHEREAS the Oxbow Housing Authority had a significant water leak at 423 Ewen Street in which water in excess of 172,000 gallons was discharged; and

WHEREAS the resulting consumption charges totaled \$11,114.72; and

WHEREAS the Oxbow Housing Authority has a fiscal partnership with the Town of Oxbow in which the Town is required to pay a percentage of any deficits realized in a fiscal year; now

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby agrees to a one-time reduction of \$10,000 off of the September 30, 2019 utility billing for 423 Ewen Street. **Carried**

- b) The OBA would like the Town to consider some incentives to attract new businesses. Council has asked that the CDO prepare a proposal with various business incentive options to present at a future Council meeting. This would be a good opportunity to begin discussions on future community planning.

8. Financial

- a) September 2019 Statement of Financial Activities

Lamontagne/Rossow

233-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the September 2019 Statement of Financial Activities as presented. **Carried**

- b) **September 2019 Balance Sheet**

Pierce/Nordin

234-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the Balance Sheet as at September 30, 2019. **Carried**

9. Accounts *Councillors Mercer and Lamontagne abstained from the vote as payees*

Dunnigan/Rossow

235-19

Chqs 19846 - 19863	\$25,952.98
Online pmts	\$49,118.76
Payroll	<u>\$34,206.00</u>
TOTAL (for period September 21 – October 11, 2019)	<u>\$109,277.74</u>

VOID CHEQUES: 19767 – Warranty (from last period)

Carried

10. Reports

- a) **Council Reports**

General Government

- a) September 2019 website analytics report; Reviewed
- b) OBA September 10 and October 8, 2019 meeting minutes; Reviewed

Protection

- Bylaw Enforcement reports – September 8 and 24, 2019; Reviewed
- Notice of Enbridge grant awarded to OEFD - \$7500; Acknowledged

- Fire Board meeting is set for October 24, 2019 at 7:00 PM
- EMO has requested that an unlisted landline be placed in the Council room strictly for use when operating as an Incident Command Centre during an emergency.

Dunnigan/Rossow

236-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes the commissioning of an unlisted landline service to be placed in the Council room strictly for use when operating as an Incident Command Centre during an emergency with the Town and the RM sharing the costs equally. **Carried**

Health and Economic Development

- CDO report – September 2019; Reviewed

Recreation

- c) Recreation Facilities Status report September 2019; Reviewed
- d) Recreation Board September 24, 2019 minutes; Reviewed
- e) Registrations for use of the skating and curling rinks are down significantly this year. The Recreation Board will be doing some fiscal analysis on the operations in the coming weeks.

Transportation

- f) Public Works would like Council to consider options for a canvas tent or lean to on the west side of the shop for salt/sand and storage.

Sanitation

- Waterworks Compliance Inspection report; Reviewed
- Lagoon Compliance Inspection report; Reviewed

b) Administration – NIL

Pierce/Nordin

237-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts all department reports as presented. **Carried**

11. Adjourn

Dunnigan

238-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 8:31 PM. **Carried**

Mayor

Chief Administrative Officer