

**TOWN OF OXBOW**  
**REGULAR MEETING OF COUNCIL**  
**November 12, 2019**

**In attendance:** Mayor R. Goodward; Councillors R. Rossow, W. Nordin, D. Pierce, D. Dunnigan, C. Mercer, R. Lamontagne and CAO L. Pierce

**Regrets:** NIL

**Call to Order:** A quorum being present, the Mayor called the meeting to order; 6:59 PM.

**1. Agenda**

**Lamontagne/Mercer**  
**246-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the agenda as circulated.

**Carried**

**2. Minutes**

**Rossow/Nordin**  
**247-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the October 28, 2019 regular meeting minutes as circulated.

**Carried**

**3. Delegation**

7:15 PM – Kerry Rensby and Dale Shultz, Commissionaires – Discussion regarding levels of service and procedures; Council all agreed that the town needs to be more firm with bylaw enforcement. CAO will review current bylaws and policies to ensure that they outline more firm and consistent procedures and will bring back to Council for approval. Council was also informed that body cameras and badges will be introduced shortly and the 2020 estimated costs were communicated.

**4. Correspondence**

- a) RM of Enniskillen – Resolution to place cameras in Council room  
**Nordin/Dunnigan**  
**248-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby acknowledges that the RM will be placing video cameras in the Council chambers at 307 Main Street and reserves the right to turn them off when the Town is using the room.

**Carried**

- b) Sonja Peterson – concerns there may be water break threatening the basement; the public works crew has already dealt with this source of water and has advised them to lift the sump pump out of the water table.  
c) HELP International – 2020 Shelterbelt Program Launch; Acknowledged  
d) Request for greeting at Christmas in Oxbow November 28, 2019; Mayor Goodward will deliver greetings on behalf of Council.

**5. Bylaws/Policy/Agreements**

- a) Bylaw 1119 – Council Code of Ethics  
**Mercer/Lamontagne**  
**249-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1119 “A Bylaw of the Town of Oxbow to Comply with Section 93.1 of *The Municipalities Act*” first reading.

**Carried**

**Pierce/Dunnigan**  
**250-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1119 “A Bylaw of the Town of Oxbow to Comply with Section 93.1 of *The Municipalities Act*” second reading.

**Carried**

**Rossow/Nordin**

**251-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby agrees to give Bylaw 1119 "A Bylaw of the Town of Oxbow to Comply with Section 93.1 of *The Municipalities Act*" third reading. **Carried Unanimously**

**Dunnigan/Rossow**

**252-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1119 "A Bylaw of the Town of Oxbow to Comply with Section 93.1 of *The Municipalities Act*" third reading, done and passed. **Carried**

## 6. Old Business

Memorial Hall – Structural Report; Reviewed. The investigation of the integrity of the structural perimeter of the hall revealed that it is sounder than what was once thought. It is the gymnasium supports that are deteriorated. This may change the future plans regarding a community hall. CAO will follow up with PBI to determine next steps. It is deferred to the hall board for decisioning on who will pay the remedial costs.

## 7. New Business

### a) Committee Appointments

**Lamontagne/Mercer**

**253-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby makes the following committee appointments:

**General Government** – Councillors Dunnigan (Chair), Mercer, Nordin

**Health and Economic Development** - Councillors Rossow (Chair), Mercer, Lamontagne

**Utilities/Sanitation** – Councillors Mercer (Chair), Pierce, Lamontagne

**Recreation** – Councillors Lamontagne (Chair), Rossow, Pierce

**Transportation** – Councillors Pierce (Chair), Nordin, Dunnigan

**Protection** – Councillors Nordin (Chair), Rossow, Dunnigan

**Joint Office Board** – Mayor Bob Woodward, Councillors Mercer, Dunnigan, Rossow

**Joint Fire Board** - Councillors Rossow, Dunnigan, W. Nordin

**Emergency Measures Organization** - Councillors Rossow, Dunnigan, W. Nordin

**Oxbow/Enniskillen District Planning** – Mayor Woodward, Councillors Dunnigan, Lamontagne

**Oxbow/Enniskillen Recreation Board** - Councillor Lamontagne, Mark Kosier, Trina Mayer, Andrew Sinclair, Starr Mercer, Stephanie Sully, Mark Barnes

**Oxbow Business Association** – Councillor Rossow

**Moose Creek Regional Park Board** – Mayor Woodward, Councillor Rossow

**Carried**

### b) Appoint Firefighters

**Dunnigan/Nordin**

**254-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby appoints the following members to the Oxbow-Enniskillen Fire Department for 2019:

Chief: Doug Pierce

Assistant Chiefs: Brad Friesen, Robert Carpendale

Deputy Chiefs: Don Pierce, Kevin Frith

Firefighters: Kris Boyes, Greg Brock, Meghan Brock, Courtney Creusot, Terry Dalziel, Cory Kitz, Cam McNab, Bryce Merkley, and Derek Sibley.

**Carried**

### c) Convention 2020, February 2-5, 2020; Bob, Ron, Richard and the CAO will attend.

## 8. Financial

### a) October 2019 Statement of Financial Activities

**Pierce/Mercer**

**255-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the October 2019 Statement of Financial Activities as presented.

**Carried**

b) **October 2019 Balance Sheet**  
**Lamontagne/Dunnigan**  
**256-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the Balance Sheet as at October 31, 2019. **Carried**

**9. Accounts \*Councillors Mercer and Lamontagne abstained from the vote as payees\***  
**Dunnigan/Rossow**  
**257-19**

Chqs 19877 - 19902	\$27,858.01
Online pmts	\$67,360.54
Payroll	<u>\$29,852.69</u>
TOTAL (for period October 29 – November 8, 2019)	<u><b>\$125,071.24</b></u>

VOID CHEQUES: NIL

**10. Reports**

a) **Council Reports**

**General Government**

- a) October 2019 website analytics report; Reviewed
- b) Southeast Regional Library – Semi-Annual meeting notes and 2020 budget; Acknowledged

**Protection**

- Bylaw Enforcement reports – November 5, 2019; Reviewed

**Health and Economic Development**

- CDO report – October 2019; Reviewed

**Recreation**

- The structural report for the hall illustrates the need for strategic planning for capital spending over the next decade. This will be discussed in further detail at the December 9, 2019 meeting with CDO Tami Scott.

**Transportation**

- Council would like to determine whether the Town has any say in what the speed limit is on Highway 18 within the Town boundaries. CAO will inquire and report back.

**Sanitation**

b) **Administration**

- The December 2019 meeting will take place on the 9<sup>th</sup>
- Mayor Goodward will be away on November 25, 2019; Deputy Mayor W. Nordin will preside.

**Lamontagne/Pierce**  
**258-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts all department reports as presented. **Carried**

**11. Adjourn**

**Dunnigan**  
**259-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adjourn; 9:06 PM. **Carried**

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Mayor

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Chief Administrative Officer