

**TOWN OF OXBOW  
REGULAR MEETING OF COUNCIL  
November 25, 2019**

**In attendance:** Deputy Mayor W. Nordin; Councillors D. Dunnigan, R. Rossow, R. Lamontagne, D. Pierce and CAO L. Pierce

**Regrets:** Mayor R. Goodward; Councillor C. Mercer

**Call to Order:** A quorum being present, the Deputy Mayor called the meeting to order; 6:57 PM.

**1. Agenda**

**Lamontagne/Pierce**

**260-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the agenda as circulated.

**Carried**

**2. Minutes**

**Rossow/Dunnigan**

**261-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the November 12, 2019 regular meeting minutes as circulated.

**Carried**

**3. Delegation – NIL**

**4. Correspondence**

- c) SaskWater – Does Oxbow have any interest in a regional water project in the future? Yes, Council is interested, CAO will send a positive response.

**5. Bylaws/Policy/Agreements**

- a) Bylaw 1120 – Pool Borrowing (still pending)

- b) Bylaw 1121 – Nuisance Abatement

**Lamontagne/Dunnigan**

**262-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1121 “A Bylaw of the Town of Oxbow to Provide for Nuisance Abatement” first reading.

**Carried**

**Pierce/Rossow**

**263-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1121 “A Bylaw of the Town of Oxbow to Provide for Nuisance Abatement” second reading.

**Carried**

**Dunnigan/Pierce**

**264-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby agrees to proceed to give Bylaw 1121 “A Bylaw of the Town of Oxbow to Provide for Nuisance Abatement” third reading.

**Carried Unanimously**

**Lamontagne/Dunnigan**

**265-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1121 “A Bylaw of the Town of Oxbow to Provide for Nuisance Abatement” third reading, done and passed.

**Carried**

- c) Bylaw 1122 – General Penalty

**Lamontagne/Rossow**

**266-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1122 “A Bylaw of the Town of Oxbow to Provide for Penalties for Contravention of Bylaws” first reading.

**Carried**

**Dunnigan/Pierce**

**267-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1122 “A Bylaw of the Town of Oxbow to Provide for Penalties for Contravention of Bylaws” second reading. **Carried**

**Rossow/Lamontagne**

**268-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby agrees to proceed to give Bylaw 1122 “A Bylaw of the Town of Oxbow to Provide for Penalties for Contravention of Bylaws” third reading. **Carried**

**Lamontagne/Rossow**

**269-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1122 “A Bylaw of the Town of Oxbow to Provide for Penalties for Contravention of Bylaws” third reading, done and passed. **Carried**

**6. Old Business**

- a) Structural remediations at the hall – PBI has responded that we can go ahead and complete the works as per the engineer’s report as long as pictures are taken to illustrate to the engineers that the work is done satisfactorily. They will then issue a letter of opinion and PBI can then issue the permit.

**7. New Business**

- a) Resolution for Declaration of Eligibility for Municipal Revenue Sharing

**Pierce/Lamontagne**

**270-19**

**BE IT RESOLVED THAT** The Council of the Town of Oxbow hereby confirms the municipality has met the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations; and
- Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; and
- In Good Standing with respect to the reporting and remittance of Education Property Taxes; and
- Adoption of a Council Procedures Bylaw; and
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements as required; and

**BE IT FURTHER RESOLVED THAT** we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **Carried**

- b) Commissionaires – 2020 Contract and Appointment

**Dunnigan/Rossow**

**271-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby appoints the Commissionaires as the bylaw enforcement officers and also accepts the renewed contract as presented for the year 2020. **Carried**

- c) Appoint Board of Revision – Krismer

**Dunnigan/Pierce**

**272-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby appoints Krismer & Krismer as the Board of Revision for 2019/20 assessment appeal process. **Carried**

- d) Appoint Auditor

**Pierce/Rossow**

**273-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby appoints Sensus Partnership of Chartered Accountants as the municipal auditor for the 2020 operating year. **Carried**

- e) All-Net Connect – Community Communication/Alert tool

**Dunnigan/Lamontagne**

**274-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby authorizes the CAO to accept the proposal from All-Net Connect to provide a platform to inform and engage the community in a variety of ways. **Carried**

**8. Financial**

a) October 2019 Bank Reconciliation

**Lamontagne/Rossow  
275-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the October 2019 bank reconciliation as prepared. **Carried**

b) Council reviewed the Interim Audit Findings letter; Nothing of significance to report.

**9. Accounts** \*Councillor Lamontagne declared a Conflict of Interest and abstained from the vote\*

**Dunnigan/Pierce  
276-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19903 - 1914	\$ 9,201.21
Online pmts	\$ 4,482.15
Payroll	\$ <u>        .00</u>
TOTAL (for period November 9 – 25, 2019)	\$ <u><b>13,683.36</b></u>

VOID CHEQUES: 19901 (passed Nov 12, 2019) – not a Town invoice	<b>Carried</b>
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**10. Reports**

a) **Council Reports**

**General Government**

**Protection**

- Bylaw Enforcement report – November 20, 2019; Reviewed
- Confirmation of order of LUCAS machine; Acknowledged
- Notification of Enbridge grant payment – CAO will prepare formal acknowledgement for the website and social media.
- EMO meeting was postponed due to lack of quorum

**Health and Economic Development**

**Recreation**

- Recreation Board November meeting set for November 26, 2019

**Transportation**

**Sanitation**

a) **Administration**

- CAO Bond Confirmation

**Pierce/Lamontagne  
277-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby acknowledges the CAO bond carried by SGI municipal insurance policy #Z85002893-5. **Carried**

**Rossow/Pierce**

**278-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts all department reports as presented. **Carried**

**11. Adjourn**

**Dunnigan**

**279-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adjourn; 7:30 PM. **Carried**

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Mayor

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Chief Administrative Officer