

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, NOVEMBER 29, 2019 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Fraser Hubbard, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

Council Members may participate in this meeting via electronic communications (teleconference) as per Municipal Government Act S. 199.

CALL TO ORDER

Mayor Hubbard called the Meeting to Order at 2:00 p.m.

A. ADOPTION OF AGENDA

Res. #19-195

Moved by Mayor Hubbard to adopt the agenda as presented.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of October 4, 2019

Res. #19-196

Moved by Councillor Carew to approve the Poplar Bay Regular Council Meeting Minutes of October 4, 2019 as presented.

CARRIED

C. DELEGATION

1. Ms. Catherine Peirce, Pigeon Lake Watershed Association

At 2:00 pm Council welcomed Ms. Catherine Peirce of the Pigeon Lake Watershed Association, who discussed the land use bylaw watershed regulations guide which will be circulated in the New Year. Council thanked Ms. Peirce and she departed at 2:18 pm.

D. BYLAWS & POLICIES

1. Bylaw #264, Designated Officer Assessor Bylaw

Res. #19-197

Moved by Deputy Mayor Meaney to give First Reading to Bylaw #264, Designated Officer Assessor Bylaw, as presented.

CARRIED

Res. #19-198

Moved by Councillor Carew to give Second Reading to Bylaw #264, Designated Officer Assessor Bylaw, as presented.

CARRIED

Res. #19-199

Moved by Mayor Hubbard to proceed to Third Reading for Bylaw #264, Designated Officer Assessor Bylaw, as presented.

CARRIED UNANIMOUSLY

Res. #19-200

Moved by Councillor Carew to give Third Reading to Bylaw #264, Designated Officer Assessor Bylaw, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

Res. #19-201

Moved by Mayor Hubbard to approve the follow up sheet as information.

CARRIED

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. South Pigeon Lake Regional Wastewater Commission

Res. #19-202

Moved by Councillor Carew that Deputy Mayor Mean be appointed as the primary member to the South Pigeon Lake Regional Wastewater Commission and that Mayor Hubbard be appointed as the alternate member.

CARRIED

Res. #19-203

Moved by Mayor Hubbard that the per diem expenses for members appointed to the South Pigeon Lake Regional Wastewater Commission be paid by each respective Summer Village.

CARRIED

2. Local Wastewater Collection Project

Res. #19-204

Moved by Councillor Carew to send out a Poplar Bay newsletter with a wastewater insert.

CARRIED

Res. #19-205

Moved by Councillor Carew that holding tanks that have been either been categorized as "Fair" on the holding tank inspections or have been flagged by THS Septic as "Fair" during the installation of the pumps be inspected every 3 years beginning in 2022 at the property owners' expense.

CARRIED

3. Alliance of Pigeon Lake Municipalities

Res. #19-206

Moved by Mayor Hubbard to accept the Alliance of Pigeon Lake Municipalities update as information.

CARRIED

4. Encroachment Agreements

Res. #19-207

Moved by Councillor Carew to enter into the encroachment agreement with the owners of Roll #6045.

CARRIED

Res. #19-208

Moved by Councillor Carew to enter into the encroachment agreement with the owners of Roll #6139.

CARRIED

5. Annexation of Pt. of NW-28-46-1-W5 into the Summer Village of Poplar Bay

Res. #19-209

Moved by Deputy Mayor Meaney that the property assessment for the proposed annexation of Pt. of NW-28-46-1-W5 continue as vacant residential. The existing assessed value will apply until the next assessment cycle at which time the Poplar Bay assessment will be used.

CARRIED

6. Next Meeting Date

Res. #19-210

Moved by Mayor Hubbard that the next Poplar Bay Council Meeting be scheduled for January 24, 2020 at 2 pm at the Summer Villages Office.

CARRIED

7. Intermunicipal Collaborative Framework/ Intermunicipal Development Plan Representatives

Res. #19-211

Moved by Deputy Mayor Meaney that Mayor Hubbard and Councillor Carew be appointed as representatives for the Intermunicipal Collaborative Framework/ Intermunicipal Development Plan and Deputy Mayor Meaney be appointed as the alternate.

CARRIED

G. FINANCIAL

1. Cheque Listing

Res. #19-212

Moved by Mayor Hubbard to accept the cheque listing as information.

CARRIED

2. 2020 Budget Resolution

Res. #19-213

Moved by Councillor Carew that the Summer Village of Poplar Bay use the 2019 budget for 2020 until such time as the 2020 budget is approved by Council.

CARRIED

H. INFORMATION ITEMS

1. Municipal Indicators for Poplar Bay

2. Municipal Drainage Workshop

Res. #19-214

Moved by Mayor Hubbard that Councillor Carew be registered for the Municipal Drainage Workshop.

CARRIED

3. RMA Insurance Program

4. Mountain Pine Beetle Information Sheet

5. Brownlee 2020 Law Seminar

Res. #19-215

Moved by Mayor Hubbard that Deputy Mayor Meaney be registered for the Brownlee Seminar.

CARRIED

6. Pigeon Lake Chamber of Commerce Christmas Party

Res. #19-216

Moved by Mayor Hubbard that Deputy Mayor Meaney attend the Chamber of Commerce Christmas Party.

CARRIED

7. Alberta Urban Municipalities Association Convention Report

8. County of Wetaskiwin Letter re: Policing Funding Model

9. Farm Safety Centre

Res. #19-217

Moved by Mayor Hubbard to accept the above 9 items as information.

CARRIED

I. CLOSED SESSION


1. None.

J. ADJOURNMENT

Res. #19-218

Moved by Councillor Carew to adjourn the meeting at 4:03 pm.

CARRIED


Fraser Hubbard, Mayor
Summer Village of Poplar Bay


Sylvia Roy, Chief Administrative Officer
Summer Village of Poplar Bay