

**REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF SUNDANCE BEACH  
November 27, 2019  
Sundance Beach Community Centre**

---

**PRESENT:**

Present at the meeting were:

Mayor:	Peter Pellatt
Councillor:	Rich Miller (via conference call)
Councillor:	Brian Waterhouse
CAO:	June Boyda

**CALL TO ORDER:**

The meeting was called to order by Mayor Pellatt at 6:08 p.m.

**ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:**

Res. 2019-88      Moved by Councillor Miller that the Regular Council Meeting agenda is hereby  
Agenda              adopted as presented.

*CARRIED*

**ADOPTION OF MINUTES:**

Amendments made to ensure all resolution directions incorporated.

Res. 2019-89      Moved by Mayor Pellatt that the Regular Council Meeting Minutes of October  
Minutes              10, 2019 are hereby approved as amended.

*CARRIED*

**DELEGATIONS:**

***Catherine Peirce - Pigeon Lake Watershed Management Plan and Pigeon Lake Watershed Association - Initiatives***

Catherine Peirce, executive director of the Pigeon Lake Watershed Association, was in attendance and presented an update on their initiatives.

PLWA is working with Municipal Planning Services to develop a guide to assist Summer Villages in revising their land use bylaw. The process will be completed in three parts: Discussion Guide, Engagement, and then the Implementation Guide. Council advised the guide must be realistic in terms of setbacks. Workshop to be helpful and constructive.

The PLWA made a request for the Summer Village to host Love the Lake in 2020, with the event to continue to be held at the Provincial Park, with youth volunteers coming from the host municipality with additional funding in the amount of \$4,000.

**BUSINESS ARISING FROM PREVIOUS MEETING:****Spring Flooding – Vine Avenue***Previous Resolution:*

- Res. 2019-67      Moved by Councillor Miller that:
- *If there is a large snowfall, then all of the snow on vine avenue be pushed to the north side to slow the melt down, and do not leave a windrow on the residents side, and further*
  - *To purchase and install 300 sandbags for the owners at #99, 100, 103, & 107 Sundance Beach along Vine Avenue, to slow down the spring water to reduce the flooding to residents' garages, and further*
  - *To continue looking for a long term solution for Vine Avenue, including applying for MSI Capital grant funding for the project, having McElhaney engineer present at the project at the 2020 Annual Information Meeting, and complete the project in the fall of 2020.*

- Res. 2019-90      Moved by Councillor Waterhouse that Resolution 2019-67 be amended to the following regarding Vine Avenue:
- that one-time in the Spring, the snow be pushed to the north side and do not leave a windrow on the residents side, to assist with slowing the melt down to help residents limit the amount of spring flooding in their garages, and further that
  - to request McElhaney to provide a drawing showing fill being built up on the south side to slope the water flow away from the houses at #99 - 107 Sundance Beach along Vine Avenue, which will be brought to Council and the residents for their comments and feedback before proceeding with any project, and further that
  - to not purchase nor install any sandbags, and further that
  - Alex Baumann store the dirt from the culvert onsite for future use.

*CARRIED*

**Radar Speed Sign Collection**

- Res. 2019-91      Moved by Councillor Miller that regarding collections for the radar speed sign  
Legal              from Fox Brae Ltd, as much due diligence as possible has been completed and given the reaction from the collection agencies and cost from RMRP, there is no further action to be done, and further that hold backs on contracts or commercial letter of credits, or some type of security may be required on future projects.

*CARRIED*

**Fibre Installation - Update**

- Res. 2019-92      Moved by Councillor Miller for CAO Boyda to contact Sylvan Lake to see how  
Legal              their project went.

*CARRIED*

**Highway Markers**

Res. 2019-93      Moved by Councillor Waterhouse to purchase 4 highway markers with the  
Public Works      black & white top for Sundance Beach centre to mark the entrance road.

*CARRIED***Sewage Variance Transition**

Council agreed to accept this correspondence as information.

**Bylaw and Policy Project Update**

Res. 2019-94      Moved by Mayor Pellatt that C.A.O. Boyda to contact Ron Cust at TSI Inc. and  
Project              advise that Council was disappointed there was no progress on a revised  
Cannabis Bylaw, and further that Councillor Miller be appointed as the Council  
representative to deal directly with Transitional Solutions Inc.

*CARRIED***REPORTS / RESOLUTIONS / BYLAWS****C.A.O. Agreement Resolution**

Res. 2019-95      Moved by Mayor Pellatt that the Chief Administrative Officer Agreement  
Agreement              between Extreme Management Solutions Inc and the Summer Village of  
Sundance Beach, effective October 1, 2017, and amended January 18, 2018 is  
hereby approved with June Boyda being appointed as the Chief Administrative  
Officer.

*CARRIED***C.A.O. Report**

Council agreed to accept this correspondence as information.

**Development Report - January - September, 2019**

Council agreed to accept this correspondence as information.

**Association of Summer Villages of Alberta 2019 Conference Notes**

Res. 2019-96      MOVED by Councillor Waterhouse that:  
Letter              WHEREAS the Summer Village would not want to manage a licensing and  
registration system for seasonal mooring and docks, nor be involved in the  
placement of docks that are not within the Summer Village municipal  
boundaries,  
NOW THEREFORE, a letter be sent to the Association of Summer Villages of  
Alberta asking them to not advocate for a licensing and registration system, but  
rather to support and advocate for the current system of annual dock  
installations as sufficient, and that requiring a Temporary Field Authorization  
for Seasonal and Mooring Docks would be unnecessary and cumbersome

additional red tape, which would raise questions such as:

- which administrative body would administer the authorization and any complaints,
- what would the mechanism of enforcement be, and
- what benefit would come from this?

*CARRIED*

**Summer Villages of Pigeon Lake Regional Emergency Management Agency - Update and Training Requirements**

Council agreed to accept this correspondence as information.

**CORRESPONDENCE / INFORMATION ITEMS**

- 1 Pigeon Lake Watershed Management Plan – September 13, 2019 Meeting Record
- 2 Townlife Website – New Provider
- 3 Alberta Urban Municipalities Association - Analysis of Provincial Budget
- 4 County of Wetaskiwin - Police Cost Model Review
- 5 Royal Canadian Legion - Poppy Appreciation Award
- 6 Summer Villages of Pigeon Lake - Emergency Advisory Committee Meeting Minutes - February 6, 2019

Council agreed to accept this correspondence as information.

**DISCUSSION ITEMS**

**Municipal Affairs - 2018 Performance Measures**

The 2019 Performance Measures deemed the Summer Village of Sundance Beach to be “not at risk” based on the Summer Village not triggering any of 13 defined financial, governance and community indicators.

**Muniware – 2020 Support and License Agreement**

Res. 2019-97 Agreement Moved by Councillor Miller that the 2020 Software Support Agreement and Software License Agreement with Municipal Information Systems Inc. is hereby approved, subject that there were no changes to the agreement other than the 2%.

*CARRIED*

**Municipal Drainage Workshop - Pigeon Lake Clean Runoff**

Council agreed to accept this correspondence as information.

**Emergency Management - Bylaw Questions**

Council agreed to accept this correspondence as information.

**COUNCIL COMMITTEE REPORTS:**

Councillor Waterhouse reported on the Alliance of Pigeon Lake Municipalities Meeting on November 20, 2019.

Councillor Miller reported on the Easement Holders Association and the results of the survey.

**FINANCIAL REPORTS:****Financial Statements – October 31, 2019**

Res. 2019-98      Moved by Mayor Pellatt that the Balance Sheet ending October 31, 2019, and  
Financial          the Income / Expense Statements for January 1 – October 31, 2019 are hereby  
Statements          approved.

*CARRIED*

**Taxes Outstanding**

A reminder letter that any amount outstanding will have a penalty added on January 1, 2020 will be sent to any residents with outstanding tax amounts. Council agreed to accept this correspondence as information.

**Education Property Tax Requisitions for 2019**

Council agreed to accept this correspondence as information.

**Municipal Sustainability Initiative - Grant Reporting**

Council agreed to accept this correspondence as information.

**2020 Interim Operating and Capital Budget**

Res. 2019-99      Moved by Councillor Waterhouse that the 2020 Interim Operating & Capital  
Budget              Budget is hereby approved as amended.

*CARRIED*

**CLOSED SESSION:** none

**DATE OF NEXT MEETING**

January 29, 2020 – Regular Council Meeting

**ADJOURNMENT:**

Res.2019-100     Moved by Councillor Waterhouse that the Regular Council meeting of  
Adjournment     November 27, 2019 is hereby adjourned 9:43 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 29<sup>th</sup> DAY OF JANUARY, 2020

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER