

**TOWN OF OXBOW**  
**REGULAR MEETING OF COUNCIL**  
**December 9, 2019**

**In attendance:** Mayor R. Goodward; Councillors R. Rossow, D. Dunnigan, R. Lamontagne and CAO L. Pierce

**Regrets:** Councillors W. Nordin, C. Mercer and D. Pierce

**Call to Order:** A quorum being present, the Mayor called the meeting to order; 7:01 PM.

**1. Agenda**

**Dunnigan/Rossow**

**280-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the agenda as circulated.

**Carried**

**2. Minutes**

**Lamontagne/Dunnigan**

**281-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the November 25, 2019 regular meeting minutes as circulated.

**Carried**

**3. Delegation**

7:05 PM – D. Morin – November 2019 public works report; Reviewed. D. Morin left Council chambers at 7:17 PM.

7:17 PM – Tami Scott, CDO; At the request of Council as a result of a letter received from the OBA asking for clear business incentives from the town, Tami Scott reviewed her report on what the Town could reasonably offer and gave a summary of what other communities are doing. It was noted that the OCP is now over 5 years old and that the economic environment right now is very different from 5 years ago. Strategic planning sessions will begin in the new year and incentive policies developed as a result. T. Scott left Council chambers at 7:37 PM.

**4. Correspondence**

a) Oxbow Community Childcare Centre – Request for 2019 abatement; TABLED for when all Council members can be present.

b) RM of Enniskillen – 2019/20 Committee Appointments; Acknowledged

c) Province of Saskatchewan – The Saskatchewan Public Safety Agency (SPSA) has absorbed EMFS and is now responsible for Sask911, SaskAlert and the PPSTN Radio Network

d) CP Rail – Crossing Maintenance fee increase; Acknowledged

e) RM of Enniskillen – No Envision anywhere in joint office building; Acknowledged

f) Oxbow Arts & Cultural Committee – Request to hold the Jamboree on August 8, 2020 at Bow Valley Park

**Lamontagne/Rossow**

**282-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby grants permission to the Oxbow Arts & Cultural Committee to host the Bow Valley Jamboree on August 8, 2019 along with beer gardens; and

**FURTHER RESOLVED THAT** the decision regarding the request for campsites is deferred to the Bow Valley Park Committee.

**Carried**

g) SUMA 2020 Membership letter

**Dunnigan/Rossow**

**283-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow purchase a 2020 membership with SUMA.

**Carried**

**5. Bylaws/Policy/Agreements – Ongoing**

**6. Old Business**

a) Bow Valley Villa – Water billings

**Dunnigan/Lamontagne**

**284-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby agrees to reduce the 2019 water billings incurred by the Bow Valley Villa to the minimum charge as the Town requested that they utilize more water while attempting to diagnose the discoloration of the water. **Carried**

- b) Home-based businesses – It has been noted that there are home-based businesses that have not applied to or reported their operations which is in violation of the Zoning Bylaw and may affect how the property is assessed and/or zoned. Council would like to give these businesses a chance to self-report as they may not be aware of their obligations in this regard.
- c) Derelict buildings and vehicles – It has been noted that there are several properties with derelict structures and vehicles out in the open that can pose a safety hazard and negatively affect the aesthetics of the neighborhood(s). Administration will compile a list and contact each owner by letter to inform them of their non-compliance with the Town bylaws and to work with them cooperatively to remedy the contraventions.

## 7. New Business – NIL

## 8. Financial

- a) November 2019 Statement of Financial Activities

**Lamontagne/Dunnigan**

**285-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the November 2019 Statement of Financial Activities as presented. **Carried**

- b) **November 2019 Balance Sheet**

**Rossow/Dunnigan**

**286-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the Balance Sheet as at November 30, 2019. **Carried**

## 9. Accounts

**Dunnigan/Rossow**

**287-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19915 - 19931	\$86,305.26
Online pmts	\$33,496.12
Payroll	<u>\$30,032.42</u>
TOTAL (for period November 22 – December 6, 2019)	<u>\$<b>149,833.80</b></u>

VOID CHEQUES: NIL

## 10. Reports

- a) **Council Reports**

**General Government**

- November 2019 website analytics report; Reviewed
- OBA November 12, 2019 meeting minutes; Reviewed

**Protection**

- Bylaw Enforcement reports – December 3, 2019; Reviewed

**Health and Economic Development**

- CDO report – November 2019; Reviewed

**Recreation**

- Recreation Facilities Status Report – November 2019; Reviewed
- Recreation Board November 26, 2019 meeting minutes; Reviewed

**Transportation**

**Sanitation**

- b) **Administration**

- 2019 Holiday hours: December 24, 2019 – Closed at noon; December 25, 26, and 27 – Closed; December 31,

2019 – Closed at 3:00 PM

- UMAAS newsletter – CAO was awarded the Advanced Certificate from the Board of Examiner’s in September of 2019.
- RM declined to utilize Connect with us – They will get their own subscription if they want it

**Lamontagne/Rossow**

**288-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts all department reports as presented.

**Carried**

**11. Adjourn**

**Dunnigan**

**289-19**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adjourn; 8:47 PM.

**Carried**

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Mayor

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Chief Administrative Officer