

**TOWN OF OXBOW**  
**REGULAR MEETING OF COUNCIL**  
**February 10, 2020**

**In attendance:** Mayor R. Goodward; Councillors W. Nordin, R. Lamontagne, R. Rossow, D. Dunnigan, and CAO L. Pierce

**Regrets:** Councillors C. Mercer, R. Lamontagne and D. Pierce

**Call to Order:** A quorum being present, the Mayor called the meeting to order; 6:55 PM.

**1. Agenda**

**Dunnigan/Rossow**

**35-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the agenda as circulated.

**Carried**

**2. Minutes**

**Nordin/Dunnigan**

**36-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the January 27, 2019 regular meeting minutes as circulated.

**Carried**

**3. Delegation**

**4. Correspondence**

- a) RM of Enniskillen – Inquiry whether Town residents will be charged for fire suppression services; Deferred to the Oxbow Enniskillen Fire Board
- b) Solarcor – re: solar power; Acknowledged
- c) Saskatchewan Waste Reduction Council – 2020 Conference, Regina April 1-3/20; Oxbow will not attend
- d) RCMP, Combined Traffic Services Division – Introduction; Acknowledged
- e) RCMP – Carnduff detachment staffing/member allocation; Acknowledged
- f) RBC – Request to run Girl Guide grant through the Town for charitable purposes; Approved

**5. Bylaws/Policy/Agreements**

- a) Performance Management Policy – GG-1-20

**Dunnigan/Rossow**

**37-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adopts Performance Management Policy GG-1-20.

**Carried**

- b) Job Profiles Policy – GG-2-20; in process

- c) Personnel Policy – GG-3-20

**Nordin/Dunnigan**

**38-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adopts Personnel Policy GG-3-20.

**Carried**

- d) Disciplinary Policy – GG-4-20

**Rossow/Nordin**

**39-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adopts Disciplinary Policy GG-4-20.

**Carried**

- e) Bylaw 1124 – “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Establish a Mutual Aid Area” – 2<sup>nd</sup> and 3<sup>rd</sup> reading

**Nordin/Rossow**

**40-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1124 “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Establish a Mutual Aid Area” second reading.

**Carried**

**Dunnigan/Rossow**

**41-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1125 “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Establish a Mutual Aid Area” third reading, done and passed. **Carried**

**6. Old Business**

- a) FCM GMF – Waiting to hear back from FCM
- b) Handivan update – The Auxiliary has raised \$74,000 to date for the purchase of a Handivan. As the SHA owns the current one, disposal of it will not produce any value toward the purchase of a new one. Council would like to know why this is. CAO will follow up and report.
- c) Strategic Planning session date has not been set.

**7. New Business**

- a) SaskWater – Expression of Interest

**Dunnigan/Nordin**

**42-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby authorizes the CAO to submit an Expression of Interest regarding a regional water treatment system with the understanding that an Expression of Interest is not a future commitment to participate in the project. **Carried**

- b) Propane tanks stored within town limits; Deferred to EMO Committee
- c) SUMA Rebranding – At Convention 2020 the SUMA Board of Directors informed municipalities that it had undertaken a rebranding scheme without consulting the majority of the association members. The rebranding included a new logo, change of name to “Municipalities of Saskatchewan”, and saw the SUMAdvantage program become a new entity entitled “Central Source”.

**8. Financial**

- a) January 2020 Statement of Financial Activities

**Nordin/Rossow**

**43-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the January 2020 Statement of Financial Activities as presented. **Carried**

- b) Balance Sheet as at January 31, 2020

**Dunnigan/Rossow**

**44-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the Balance Sheet as at January 31, 2020. **Carried**

**9. Accounts**

**Nordin/Rossow**

**45-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19996 - 20020	\$52,013.21
Online pmts	\$49,672.78
Payroll	<u>\$24,847.75</u>
TOTAL (for period Jan 28 – Feb 7, 2020)	<u>\$126,533.74</u>

VOID CHEQUES: Dec 2019-19971-19972 (paid online) and Jan 2020-19992 (double payment) 20018 (print error)

**10. Reports**

**a) Council Reports**

**General Government**

- January website analytics; Reviewed

- The 2020 election is fast approaching
- Ethics: The gift limit that Councillors or employees may receive currently is \$50. It would be beneficial to review the policy as items, such as Rider tickets, would need to be refused even if they were to utilize them for local fundraising purposes. Will place on the February 24, 2020 agenda for discussion.

**Protection**

- Commissionaires reports – January 27, 2020; Reviewed
- Next EMO meeting is February 20, 2020

**Health and Economic Development**

**Recreation**

- Oxbow Enniskillen Recreation Board January 28, 2020 minutes; Reviewed
- Oxbow Enniskillen Recreation Board proposed 2020 budget; TABLED
- Next Hall Board meeting is January 18, 2020

**Transportation**

- Southeast Transportation Planning Committee January 28, 2020 meeting report; Reviewed

**Sanitation**

**b) Administration**

- CAO is taking part in 4 FCM webinars regarding infrastructure management over the next few weeks
- Employee Reviews have been deferred to February 18, 2020

**Rossow/Nordin**

**46-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts all department reports as presented. **Carried**

**11. Adjourn**

**Dunnigan**

**47-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adjourn; 8:15 PM. **Carried**

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Mayor

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Chief Administrative Officer