

**TOWN OF OXBOW  
REGULAR MEETING OF COUNCIL  
February 24, 2020**

**In attendance:** Mayor R. Goodward; Councillors D. Pierce, W. Nordin, R. Lamontagne, R. Rossow, C. Mercer, D. Dunnigan, and CAO L. Pierce

**Regrets:** NIL

**Call to Order:** A quorum being present, the Mayor called the meeting to order; 7:00 PM.

**1. Agenda**

**Lamontagne/Nordin**

**48-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the agenda as circulated.

**Carried**

**2. Minutes**

**Rossow/Dunnigan**

**49-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the February 10, 2020 regular meeting minutes as circulated.

**Carried**

**3. Delegation** \*Councillor Mercer stepped down from his Council chair at 7:02 PM to present as a delegation before Council

7:00 PM – Cory Mercer, Complete Investments; Request to waive interest on outstanding taxes

**Rossow/Dunnigan**

**50-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby denies the request to waive interest for parcel roll numbers 175, 980 100,981 100, and 982 100.

**Carried**

\*Councillor Mercer returned to his Council chair

**4. 2020 Salaries**

**Mercer/Lamontagne**

**51-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby sets the 2020 wages for administration and public works as per the Performance Management Policy, the UMAAS Salary Schedule, and as recommended by the Chief Administrative Officer.

**Carried**

\*Councillor Mercer left the meeting at 7:55 pm following the personnel discussion.

**5. Correspondence**

a) Saskatchewan Health Authority – Notification that all Board or potential Board members must have a Criminal Record Check to qualify to serve on the Board.

b) STARS – Request for support

**Lamontagne/Rossow**

**52-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby authorizes the payment of a \$1,000 annual grant to STARS.

**Carried**

c) RM of Enniskillen – Notice that restorative work on the joint office will commence February 27, 2020; Acknowledged

d) SPSA – Wildlands training in Regina Beach March 13 and 14; 4 members of the fire department are attending this training in Carnduff February 29 and March 1, 2020.

**6. Bylaws/Policy/Agreements** \*Councillor Rossow cited a Conflict of Interest as Chairperson of the Bow Valley Villa and abstained

- a) Bylaw 1125 – “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Enter into a Tax Exemption Agreement”

**Pierce/Dunnigan**

**53-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1125 – “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Enter into a Tax Exemption Agreement” first reading. **Carried**

**Lamontagne/Nordin**

**54-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1125 – “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Enter into a Tax Exemption Agreement” second reading. **Carried**

**Dunnigan/Nordin**

**55-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby agrees to proceed to give Bylaw 1125 – “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Enter into a Tax Exemption Agreement” third reading. **Carried Unanimously**

**Pierce/Lamontagne**

**56-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby gives Bylaw 1125 – “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Enter into a Tax Exemption Agreement” third reading, done and passed. **Carried**

## **7. Old Business**

- a) Lagoon funding update – FCM has agreed to defer the grant and funding for the lagoon until after the ICIP 2020 intake grants are awarded.
- b) FCM Western Economic Solutions Taskforce Meeting recap; Reviewed
- c) Ethics: Gift Acceptance limit; Council feels that the \$50 limit is adequate.
- d) Strategic Planning session will be in early April. Councillors that cannot attend may be able to participate by phone or video conferencing.

## **8. New Business** \*Councillor Nordin cited a Conflict of Interest and abstained from the discussion

- a) Municode proposal

**Lamontagne/Pierce**

**57-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby rescinds the appointment of Professional Building Inspections Inc. and all of its respective building officials upon completion of the requisite 60 days’ notice period or sooner dependent on whether PBI Inc. chooses to enforce the entire notice period; and does hereby appoint Municode Services Ltd. and each Municode building official, namely Wayne Meier, Clayton Meier, Ryan Thiessen, and Shenah Cartier with the provision of services to begin upon the official termination of the contract with PBI Inc. **Carried**

- b) Grease buildup in sewer mains

**Dunnigan/Rossow**

**58-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby orders that all food service establishments have a grease disposal bin at their place of business and that if it can be proven that these establishments are the cause of extensive grease buildup in the sewer mains that require the assistance of outside parties to clear and/or repair that the charges for clearing be forwarded to the offending establishment for payment and fines issued as per the General Penalty Bylaw. **Carried**

## **9. Financial**

- a) January 2020 Bank Reconciliation

**Nordin/Pierce**

**59-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the January 2020 Bank Reconciliation as presented. **Carried**

**10.Accounts** \*Councillor Lamontagne cited a Conflict of Interest and abstained from the vote

**Dunnigan/Nordin**

**60-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 20021 - 20030	\$6,584.92
Online pmts	\$5,609.73
Payroll	\$ _____
TOTAL (February 11 – 24, 2020)	<u>\$12,194.65</u>

VOID CHEQUES: NONE
--------------------

**11.Reports**

**a) Council Reports**

**General Government**

- a) OBA February 18, 2020 meeting minutes; Reviewed
- b) Library 2020 Budget and 2019 Financial report; Reviewed
- c) Joint Office Board meeting set for February 25, 2020.

**Protection**

- a) Commissionaires reports – February 14, 2020; Reviewed
- b) EMO meeting was postponed, date TBD

**Health and Economic Development**

- a) Council would like to see the ruins of 211 Spruce Drive cleaned up immediately. CAO will contact Public Health, SGI, and the RCMP to determine whether an Order to Remedy can be issued yet, as nothing can be done until the scene is released by all parties. If it can be released the CAO will issue an Order to Remedy immediately upon the property owner. Should the owner not successfully appeal or comply, the Town will undertake the works and place the cost of cleanup on the property tax card should the owner refuse to pay directly.
- b) A “pancake supper” fundraiser for the Handivan will take place February 25, 2020

**Recreation**

- a) Recreation Board meets February 25, 2020
- b) The Hall is seeing a lot of use and is at capacity for rental space
- c) The Hall will be replacing 12 lights with LED bulbs

**Transportation**

**Sanitation**

**b) Administration**

- a) 2020 Revaluation of Assessment – The overall assessment for the Town increased by 13% with the taxable assessment increasing by 10%. The revaluation used figures from between 2011-2014 as a basis for the valuation which will affect several residents and businesses. The Provincial revaluation that will take place for the 2021 assessment will use figures from 2018-2019 and the assessments should become more realistic at that time. Administration is prepared to explain how this works in relation to the property taxes and will encourage ratepayers to contact SAMA. Council should expect questions once the notices are sent on February 28, 2020.
- b) Handivan; ongoing
- c) Set 2020 remuneration – This agenda item moved to the beginning of the meeting.

**Nordin/Pierce**

**61-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts all department reports as presented.

**Carried**

**11. Adjourn**

**Dunnigan**

**62-20**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adjourn; 8:46 PM.

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer