

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, MARCH 13, 2020 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Fraser Hubbard, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

Council Members may participate in this meeting via electronic communications (teleconference) as per Municipal Government Act S. 199.

CALL TO ORDER

Mayor Hubbard called the Meeting to Order at 2:03 p.m.

A. ADOPTION OF AGENDA

Res. #2020-020

Moved by Councillor Carew to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of January 24, 2020

Res. #2020-021

Moved by Mayor Hubbard to approve the Poplar Bay Regular Council Meeting Minutes of January 24, 2020 as presented.

CARRIED

C. DELEGATION

1. None

D. BYLAWS & POLICIES

1. Bylaw #266, South Pigeon Lake Intermunicipal Collaborative Framework

Res. #2020-022

Moved by Councillor Carew to give First Reading to Bylaw #266, South Pigeon Lake Intermunicipal Collaboration Framework, as presented.

CARRIED

Res. #2020-023

Moved by Mayor Hubbard to give Second Reading to Bylaw #266, South Pigeon Lake Intermunicipal Collaboration Framework, as presented.

CARRIED

Res. #2020-024

Moved by Councillor Carew to proceed to Third Reading for Bylaw #266, South Pigeon Lake Intermunicipal Collaboration Framework, as presented.

CARRIED UNANIMOUSLY

Res. #2020-025

Moved by Mayor Hubbard to give Third Reading to Bylaw #266, South Pigeon Lake Intermunicipal Collaboration Framework, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

Res. #2020-026

Moved by Deputy Mayor Meaney to approve the follow up sheet as information.

CARRIED

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Local Wastewater Collection Project

Res. #2020-027

Moved by Councillor Carew to purchase a grinder pump for use as a maintenance back up.

CARRIED

2. Assessment Review Board Appointments

Res. #2020-028

Moved by Councillor Carew that the Summer Village of Poplar Bay appoint the following Assessment Review Board officials for 2020, as recommended by the Capital Region Assessment Services Commission:

ARB Chairman – Raymond Ralph.

Certified Clerk – Richard Barham.

Certified Panelists – Judy Bennett,
Darlene Chartrand,
Tina Groszko,
Stewart Hennig,
Richard Knowles,
Raymond Ralph.

CARRIED

3. Watershed Regulation/ Land Use Bylaw Workshop

Res. #2020-029

Moved by Deputy Mayor Meaney that he will attend the Watershed Regulations/ Land Use Bylaw Workshop.

CARRIED

4. Watercraft Inspection Station Support Request

Res. #2020-030

Moved by Councillor Carew that the Summer Village of Poplar Bay send a letter to the Minister of Alberta Environment & Parks requesting the reinstatement of watercraft inspection stations.

CARRIED

5. Annexation of Pt. of NW-28-46-1-W5 into the Summer Village of Poplar Bay

Res. #2020-031

Moved by Deputy Mayor Meaney that Administration engage in discussions and provide a revised estimate, if possible.

CARRIED

6. Intermunicipal Development Plan (IDP) Update

Res. #2020-032

Moved by Deputy Mayor Meaney to approve the Intermunicipal Development Plan update as information.

CARRIED

7. Intermunicipal Collaboration Framework (ICF) Update

Res. #2020-033

Moved by Mayor Hubbard to approve the Intermunicipal Collaboration Framework update as information.

CARRIED

8. COVID-19

Res. #2020-034

Moved by Deputy Mayor Meaney to approve the COVID-19 protocols discussion as information.

CARRIED

G. FINANCIAL

1. Cheque Listing

Res. #2020-035

Moved by Councillor Carew to accept the cheque listing as information.

CARRIED

2. 2020 Joint Services Budget

Res. #2020-036

Moved by Deputy Mayor Meaney to approve the 2020 Joint Services budget as presented.

CARRIED

3. 2020 Poplar Bay Budget

Res. #2020-037

Moved by Deputy Mayor Meaney to approve the 2020 Poplar Bay budget as amended.

CARRIED

H. INFORMATION ITEMS

1. AUMA Spring Municipal Leaders' Caucus
2. County of Wetaskiwin – Policing Costing Model

Res. #2020-038

Moved by Mayor Hubbard to send a letter in support of the County of Wetaskiwin letter regarding policing costs.

CARRIED

3. 9th Annual Pigeon Lake Leader's Session

Res. #2020-039

Moved by Mayor Hubbard that Deputy Mayor Meaney and Councillor Carew attend the Pigeon Lake Leader's Session.

CARRIED

Res. #2020-040

Moved by Councillor Carew to accept the above 3 items as information.

CARRIED

I. CLOSED SESSION

Participants in the Closed Session were Mayor Hubbard, Deputy Mayor Meaney, Councillor Carew, CAO Sylvia Roy,

1. Chief Administrative Officer Agreement (FOIP S. 23 (1)(a), 24(1))
2. Joint Administration & Facilities Agreement (FOIP S. 23 (1)(a), 24(1))
3. Municipal Planning Services (FOIP S. 23 (1)(a), 24(1))

Res. #2020-041

Moved by Mayor Hubbard to go into Closed Session pursuant to FOIP S. 23 (1)(a), 24(1) at 4:34 pm.

CARRIED

Res. #2020-042

Moved by Mayor Hubbard to come out of Closed Session at 4:39 pm.

CARRIED

Res. #2020-043

Moved by Deputy Mayor Meaney to approve the amendment to the Chief Administrative Officer agreement as presented.

CARRIED

Res. #2020-044

Moved by Mayor Hubbard to approve the amendment to the Joint Administration & Facilities agreement as presented.

CARRIED

Res. #2020-045

Moved by Councillor Carew that the Summer Village of Poplar Bay terminate the planning services contract with West Central Planning Agency (WCPA) effective the end of February 2020, but while the terms of the agreement require that we provide twelve months' notice, the Summer Village request that WCPA consider a termination date of December 31, 2020.

CARRIED

J. ADJOURNMENT

Res. #2020-046

Moved Councillor Carew to adjourn the meeting at 4:39 pm.

CARRIED



Fraser Hubbard, Mayor
Summer Village of Poplar Bay



Sylvia Roy, Chief Administrative Officer
Summer Village of Poplar Bay