

# PUBLIC PARTICIPATION PLAN

Budget 2021



## GENERAL OVERVIEW OF PROJECT:

- Administration is launching budget preparations with the goal of presenting the 2021 Budget for approval by the end of November 2020.
- It was recognized, that in prior years there was little public engagement in the process. For example, the budget meetings were simply held for public to attend as a part of a regular meeting of Council when the budget was being deliberated.
- Administration has identified that there is an opportunity to engage with the public to obtain valuable information of the priorities for the community. This aligns with Public Participation Policy 11-19.
- Unfortunately, given the current climate, Administration needed to rethink the original approach. The initial plan was to host a public open house but with COVID-19, there is uncertainty in how to transact that option.
- Therefore, the plan would be to engage the public by way of a widely circulated survey.

## COMMUNICATION PLAN:

- Residents will be encouraged to take this opportunity to engage with the Town.
- Survey will be prepared and circulated asking the public to complete the survey to assist Council in identifying the priorities of the community.
- Notice of the survey will be posted on the Town website, Facebook and included within the July Utility Bills. Notice will also be advertised in the local newspaper.
- The surveys can be submitted through the following methods:
  - ✓ Online
  - ✓ Email: [general@lamont.ca](mailto:general@lamont.ca)
  - ✓ Mail: Box 330, Lamont, AB, T0B 2R0
  - ✓ Dropped off at the Town Office through the mail drop box

## TIMELINES:

- The survey would be made available July 17-September 11.
- The information will be presented to Council during the initial budget meeting in October 2020.

## HOW WILL THE INFORMATION BE USED?

- The purpose of the consultation is to ensure Council is aware of public input, in an advisory nature, prior to the budgets being deliberated by Council.
- The survey information obtained during the consultation will be incorporated into the 2021 Budget Report to Council for information.