

# Summer Village of Crystal Springs

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## Minutes

### Regular Council Meeting

April 16, 2020

### Summer Villages Office Council Chambers

#### Present:

Ian Rawlinson, Mayor

Ron LaJeunesse, Deputy Mayor

Margaret Gagnon, Councilor

Sylvia Roy, Chief Administrative Officer

Jeff Riege, CFO, A/CAO

*Council Members may participate in this meeting via electronic communications (teleconference) as per Municipal Government Act S. 199.*

#### A. CALL TO ORDER

Mayor Rawlinson called the meeting to order at 2:02 pm.

#### B. ADOPT/ AMEND AGENDA

Res. #2020-061

Moved by Deputy Mayor LaJeunesse to approve the agenda as amended.

**CARRIED**

#### C. ADOPTION OF MINUTES

1. Regular Council Meeting Minutes of March 12, 2020

Res. #2020-062

Moved by Councillor Gagnon to approve the Crystal Springs Regular Council Meeting Minutes of March 12, 2020 as presented.

**CARRIED**

#### D. DELEGATES

1. Ms. Laura Marcato, Seniuk & Company, Auditors

At 2:05 pm, Council welcomed Ms. Laura Marcato of Seniuk & Company, who presented the 2019 Audited Financial Statements for the Summer Village of Crystal Springs. Council thanked Ms. Marcato and she left the meeting at 2:41 pm.

#### E. BYLAWS & POLICIES

1. Bylaw #249, Rates of Taxation for 2020

Res. #2020-063

Moved by Mayor Rawlinson to give First Reading to Bylaw #249, Rates of Taxation for 2020, as presented.

**CARRIED**

**Res. #2020-064**

Moved by Mayor Rawlinson to give Second Reading to Bylaw #249, Rates of Taxation for 2020, as presented.

**CARRIED**

**Res. #2020-065**

Moved by Deputy Mayor LaJeunesse to proceed to Third Reading for Bylaw #249, Rates of Taxation for 2020, as presented.

**CARRIED UNANIMOUSLY**

**Res. #2020-066**

Moved by Mayor Rawlinson to give Third Reading to Bylaw #249, Rates of Taxation for 2020, as presented.

**CARRIED**

**F. COUNCIL & CAO REPORTS**

1. Follow Up Sheet

**Res. #2020-067**

Moved by Mayor Rawlinson to accept the Follow up Sheet as information.

**CARRIED**

2. South Side Summer Villages Wastewater Committee

**Res. #2020-068**

Moved by Deputy Mayor LaJeunesse that the South Side Summer Villages Wastewater Committee update be received as information.

**CARRIED**

**G. BUSINESS**

1. Boat Launch/ Gate Improvements

**Res. #2020-069**

Moved by Councillor Gagnon to defer the matter of the boat launch/ gate improvements to a future Council agenda.

**CARRIED**

2. Ice Huts & Boat Mooring/Dock Placement

**Res. #2020-070**

Moved by Deputy Mayor LaJeunesse to defer the matter of ice huts & boat mooring/ dock placement to a future Council agenda.

**CARRIED**

3. Road Speeds / Bumps

**Res. #2020-071**

Moved by Deputy Mayor LaJeunesse to defer the matter of road speeds/ bumps to the next Council Meeting.

**CARRIED**

4. Tree Removal / Pruning

Res. #2020-072

Moved by Mayor Rawlinson to defer the matter of tree removal/ pruning to the next Council meeting.

CARRIED

5. Unightly / Unsafe Properties

Res. #2020-073

Moved by Deputy Mayor LaJeunesse defer unsightly/ unsafe properties to the next Council meeting.

CARRIED

6. Day Park Entrance

Res. #2020-074

Moved by Deputy Mayor LaJeunesse to accept the day park entrance update as information.

CARRIED

7. Weed Inspector Appointment

Res. #2020-075

Moved by Mayor Rawlinson that the Summer Village of Crystal Springs appoint Don Davidson as weed inspector for 2020.

CARRIED

8. Playground Closure

Res. #2020-076

Moved by Councillor Gagnon that Council endorse the playground signage installed at the Crystal Springs playground indicating that the playground is closed due to COVID-19.

CARRIED

9. Regional Emergency Management Agency

Res. #2020-077

Moved by Mayor Rawlinson to approve Regional Emergency Management Agency additional expense of \$1500 to cover COVID-19 response.

CARRIED

Res. #2020-078

Moved by Deputy Mayor LaJeunesse to post appropriate signage regarding COVID-19 at recreational sites throughout the community.

CARRIED

10. Day Park Grand Opening/ 2020 Annual Information Meeting

Res. #2020-079

Moved by Mayor Rawlinson to cancel the 2020 Crystal Springs Annual Information Meeting and prepare a detailed annual report in lieu of the AIM, which is to be mailed out by August 1<sup>st</sup>.

CARRIED

Res. #2020-080

Moved by Mayor Rawlinson that Crystal Springs Council recommend deferral of day park grand opening due to COVID-19.

11. Municipal Development Plan (MDP) Project Timeline Update

Res. #2020-081

Moved by Mayor Rawlinson that the Summer Village of Crystal Springs send a newsletter regarding the MDP along with the tax notice, and delay the MDP adoption process/ public hearing for the time being due to COVID-19.

CARRIED

12. Mayor Signatures

Res. #2020-082

Moved by Mayor Rawlinson that Crystal Springs Administration be authorized to use the Mayor's electronic signature as required.

CARRIED

13. Next Council Meeting

Res. #2020-083

Moved by Deputy Mayor LaJeunesse that the next Crystal Springs Council Meeting be scheduled for May 14 at 2 pm at the Summer Villages Office.

CARRIED

**H. FINANCIAL REPORTS**

1. 2019 Audited Financial Statements

Res. #2020-084

Moved by Deputy Mayor LaJeunesse to approve the 2019 audited financial statements as presented.

CARRIED

Res. #2020-085

Moved by Councillor Gagnon to approve the transfer of surplus funds to operating and capital reserves.

CARRIED

2. 2020 Municipal Taxes

Res. #2020-086

Moved by Deputy Mayor LaJeunesse to approve the 2020 Municipal Taxes update as information.

CARRIED

3. Pigeon Lake Watershed Association Funding Request

Res. #2020-087

Moved by Deputy Mayor LaJeunesse to approve the release of \$2500 to Pigeon Lake Watershed Association and review any further donations at the end of July 2020.

CARRIED

**I. CORRESPONDENCE**

1. None

**J. CLOSED SESSION**

1. None

**K. ADJOURNMENT**

**Res. #2020-088**

**Moved by Mayor Rawlinson that the meeting be adjourned at 4:35 pm.**

**CARRIED**



**Ian Rawlinson, Mayor  
Summer Village of Crystal Springs**



**Sylvia Roy, Chief Administrative Officer  
Summer Village of Crystal Springs**

