



DEPARTMENT OF PUBLIC WORKS OPPORTUNITY

Heavy Duty Mechanic/Welder

The Town of St. Paul is looking for a mechanic/welder to join our team. This position will be a permanent full time position and is responsible for the daily operations of our public works department.

Responsibilities include:

- Perform preventative maintenance checks and diagnostic work on Town vehicles and equipment
- Perform repairs and overhaul various components including engines, brakes, transmissions, differentials, axel assemblies, hydraulic controls, pumps, air compressors and electrical components such as generators and starters
- Knowledge of operating equipment and motor vehicles to test functionality and train operators in use of equipment
- Utilize and adhere to shop maintenance procedures and information systems
- Record and complete all administrative procedures such as inspection sheets, authorization forms, provincial certification forms, commercial vehicle inspections, time entry and service records
- Design patterns and models for welding projects
- Repair and replace defective parts, components and/or systems
- Operate manual and semi-automatic welding equipment
- Examine welds and ensure that they meet standards and/or specifications
- Participation in our health and safety program

The ideal candidate will have:

- Class 3 Motor Vehicle Operator's License including Air Brake Endorsement
- Alberta Vehicle Inspection Certification-Heavy Trucks with Air Brakes
- Certified Alberta Journeyman in the trade of Heavy Duty Mechanic, with additional Journeyman in Alberta Motor Mechanic being an asset
- Certified Journeyman Welder
- Candidate does not need to be certified in both but does require experience in both fields

Please send a cover letter, resume with two references and criminal record check to:

Human Resources Coordinator
Phone: (780) 645-1767
Email: humanresources@town.stpaul.ab.ca

Applications will be accepted until September 18, 2020 @ 4:30 pm MST

The Town of St. Paul thanks all applicants for their interest. However, only those short listed for an interview will be contacted.