

**SUMMER VILLAGE OF NORRIS BEACH  
REGULAR COUNCIL MEETING  
SATURDAY, FEBRUARY 20, 2010  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

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**MINUTES**

**PRESENT:**

Mayor Brian Keeler, Deputy Mayor Bruce Fowlie, Councillor Cindy Hanson  
Administration: Sylvia Roy, CAO

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Mayor Keeler called the Meeting to Order at 9:03 am.

**APPROVAL OF AGENDA**

**Res. 10-08**

Moved by Deputy Mayor Fowlie to approve the agenda as amended.

**CARRIED**

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

**Res. 10-09**

Moved by Mayor Keeler to approve the Regular Council Meeting Minutes of January 9, 2010 as presented.

**CARRIED**

**BYLAWS**

Bylaw # 110 – Bylaw for the Purpose of Regulating the Management and Maintenance of Private Sewage Disposal Systems

Page 4 #10: remove the word “existing”

**Res. 10-10**

Moved by Deputy Mayor Fowlie to give First Reading to Bylaw #110, Bylaw for the Purpose of Regulating the Management and Maintenance of Private Sewage Disposal Systems, as amended.

**CARRIED**

Bylaw #118 - Assessment Review Boards Bylaw

**Res. 10-11**

Moved by Mayor Keeler to give First Reading to Bylaw #118 - Assessment Review Boards Bylaw, as presented.

**CARRIED**

**Res. 10-12**

Moved by Deputy Mayor Fowlie to give Second Reading to Bylaw #118 - Assessment Review Boards Bylaw, as presented.

**CARRIED**

**Res. 10-13**

Moved by Mayor Keeler to proceed to Third Reading for Bylaw #118 - Assessment Review Boards Bylaw, as presented.

**CARRIED**

**Res. 10-14**

Moved by Deputy Mayor Fowlie to give Third Reading to Bylaw #118 - Assessment Review Boards Bylaw, as presented.

**CARRIED**

Bylaw #119 - Assessment Complaints Designated Officer

**Res. 10-15**

Moved by Mayor Keeler to give First Reading to Bylaw #119 - Assessment Complaints Designated Officer, as presented.

**CARRIED**

**Res. 10-16**

Moved by Councillor Hanson to give Second Reading to Bylaw #119 - Assessment Complaints Designated Officer, as presented.

**CARRIED**

**Res. 10-17**

Moved by Deputy Mayor Fowlie to proceed to Third Reading to Bylaw #119 - Assessment Complaints Designated Officer, as presented.

CARRIED

**Res. 10-18**

Moved by Mayor Keeler to proceed to Third Reading to Bylaw #119 - Assessment Complaints Designated Officer, as presented.

CARRIED

Bylaw #120 –Chief Administrative Officer Bylaw

**Res. 10-19**

Moved by Mayor Keeler to give First Reading to Bylaw #120 – Chief Administrative Officer Bylaw, as presented.

CARRIED

**Res. 10-20**

Moved by Deputy Mayor Fowlie to give Second Reading to Bylaw #120 – Chief Administrative Officer Bylaw, as presented.

CARRIED

**Res. 10-21**

Moved by Mayor Keeler to proceed to Third Reading for Bylaw #120 – Chief Administrative Officer Bylaw, as presented.

CARRIED

**Res. 10-22**

Moved by Deputy Mayor Fowlie to give First Reading to Bylaw #120 – Chief Administrative Officer Bylaw, as presented.

CARRIED

Bylaw #121 – Fees and Charges

**Res. 10-23**

Moved by Mayor Keeler to give First Reading to Bylaw #121 – Fees and Charges Bylaw, as presented.

CARRIED

**Res. 10-24**

Moved by Deputy Mayor Fowlie to give Second Reading to Bylaw #121 – Fees and Charges Bylaw, as presented.

CARRIED

**Res. 10-25**

Moved by Mayor Keeler to proceed to Third Reading to Bylaw #121 – Fees and Charges Bylaw, as presented.

CARRIED

**Res. 10-26**

Moved by Mayor Keeler to give Third Reading to Bylaw #121 – Fees and Charges Bylaw, as presented.

CARRIED

Follow Up Sheet

Council reviewed the Follow Up sheet and CAO report for January-February, 2010.

Recess :11:10 am

Reconvene: 11:15 am

## COUNCIL BUSINESS

### Pigeon Lake Protective Services

The PLPS spring meeting is scheduled for April 20; Councillor Hanson will be able to attend.

### Wastewater

Council directed Administration to contact the County of Wetaskiwin to determine if the Executive Summary of the Pigeon Lake Regional Wastewater Committee Final Report can be posted on the Summer Villages website.

### Holding Tank Guidelines

The holding tank guidelines were reviewed by Council and several external sources. The guidelines will be posted on the website as useful information for residents.

### Resident Wastewater Site Evaluations and Residential Inspection Overview

Council reviewed and discussed the draft scope of work for Norris Beach site evaluations and residential site inspections as submitted by Dale McClure of Sentry Water & Wastewater Solutions Inc. A question was raised regarding Phase I Criteria and if the intent is that the tank is “cleaned” or “emptied”. More information is required on the tank inspection scheduling, etc and this information will be requested from Mr. McClure. Discussion took place regarding who would be responsible to bear costs for test pit drilling within the Summer Village.

Any costs borne by the Summer Village of Norris Beach through the consultation process conducted by Sentry Water & Wastewater Solutions Inc. through the creation of site evaluation and inspection guidelines will be shared with the Summer Village of Grandview.

The Summer Village of Grandview will review the draft bylaw and guidelines in preparation for their Council Meeting on March 6, 2010.

### Signage at Norris Beach/Crystal Springs Boundary

Norris Beach Council reviewed the letter received from Crystal Springs Council regarding the Norris Beach signage located on Crystal Springs property. The placement of the sign was inspected by AltaGas Utilities and not deemed to pose any hazard with regard to a nearby gas line. Administration will draft a letter acknowledging the sign's placement on Crystal Springs property, and noting that it is not posing a danger therefore asking what Crystal Springs expectations are for the sign.

### South Side Summer Village Amalgamation

Amalgamation Committee members met with Alberta Municipal Affairs Minister Hector Goudreau, and the meeting was deemed positive.

### Municipal Emergency Plan (M.E.P.) Update

Administration advised that the MEP's are currently being drafted, and that Alberta Emergency Management Association will be presenting their Basic Emergency Management Course on March 3, 2010.

### Association of Summer Villages of Alberta (ASVA)

Council reviewed the ASVA Bylaws.

### 2010 Election

#### **Res. 10-27**

**Moved by Deputy Mayor Fowlie that the Summer Village of Norris Beach hold Nomination Day on July 10, 2010 and Municipal Election Day on August 7, 2010, and that the Election take place at the Ma-Me-O Beach Town Hall.**

**CARRIED**

Strategic Plan

Administration will modify and distribute the draft strategic plan for further Council input.

Municipal Sustainability Strategy Meeting – Summary

Summaries of the Municipal Sustainability Strategy meetings were reviewed summaries and the AUMA sustainability questionnaire was completed and returned to AUMA.

Pigeon Lake Water Rescue

Council reviewed this project request and directed Administration to obtain further information and it may be considered in 2011 budget deliberations.

Ravine at N.W. ¼ SEC.13-46-1-5

**Res. 10-28**

**Moved by Mayor Keeler to go In Camera at 12:10 pm.**

**CARRIED**

**Res. 10-29**

**Moved by Deputy Mayor Fowlie to come out of In Camera at 12:19 pm.**

**CARRIED**

Action Arising from In Camera Session:

Mayor Keeler will obtain further information on the subject property.

Recess: 12:23 pm

Reconvene: 12:27 pm

Financial Reports

Discussion occurred regarding the financial reports and status of grant funding.

**Res. 10-30**

**Moved by Councillor Hanson that the Financial Reports and Cheque Log be accepted as information.**

**CARRIED**

2010 Norris Beach Budget

**Res. 10-31**

**Moved by Mayor Keeler that the Summer Village of Norris Beach adopt the 2010 budget as presented.**

**CARRIED**

Adjournment

**Res. 10-32**

**Moved by Mayor Keeler to adjourn the meeting at 2:03 pm.**

**CARRIED**

*Signed Original on File*

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**Brian Keeler, Mayor**  
Summer Village of Norris Beach

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**Sylvia Roy, CAO**  
Summer Village of Norris Beach