

**SUMMER VILLAGE OF NORRIS BEACH
REGULAR COUNCIL MEETING
FRIDAY, SEPTEMBER 24, 2010 at 9:00 a.m.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

MINUTES

PRESENT:

Mayor Brian Keeler, Deputy Mayor Bruce Fowlie, Councillor David Evoy
Administration: Sylvia Roy, CAO; Bev Schneider, CFO

Mayor Keeler called the Meeting to Order at 9:10 am.

APPROVAL OF AGENDA

Res. #10- 101

Moved by Deputy Mayor Fowlie to approve the agenda as amended.

CARRIED

APPROVAL OF MINUTES FROM PREVIOUS MEETING

Res. #10- 102

Moved by Councillor Evoy to approve the Organizational Council Meeting Minutes of August 12, 2010 as presented.

CARRIED

Res. #10- 103

Moved by Deputy Mayor Fowlie to approve the Regular Council Meeting Minutes of August 12, 2010 as presented.

CARRIED

BYLAWS & POLICIES

Amended Policy #21-2007 – Tangible Capital Assets

Res. #10- 104

Moved by Mayor Keeler to approve the amended Policy #21-2007, Tangible Capital Assets, as presented.

CARRIED

Bylaw #124 – Bylaw to Amend Bylaw #123, Wastewater Bylaw

Res. #10- 105

Moved by Deputy Mayor Fowlie to give first reading to Bylaw #124, Bylaw to amend Bylaw #123, the Wastewater Bylaw as presented.

CARRIED

Res. #10- 106

Moved by Councillor Evoy to give second reading to Bylaw #124, Bylaw to amend Bylaw #123, the Wastewater Bylaw as presented.

CARRIED

Res. #10- 107

Moved by Mayor Keeler to proceed to third reading for Bylaw #124, Bylaw to amend Bylaw #123, the Wastewater Bylaw as presented.

CARRIED

Res. #10- 108

Moved by Deputy Mayor Fowlie to give third reading to Bylaw #124, Bylaw to amend Bylaw #123, the Wastewater Bylaw as presented.

CARRIED

REPORTS FROM STAFF/RESOLUTIONS

Follow Up Sheet

The follow up sheet was reviewed.

Deputy Mayor Fowlie has assumed responsibility for organizing the group of playground volunteers. This task was taken over by former Councillor Hanson and Deputy Mayor Fowlie will contact the residents who expressed interest in volunteering while attending the Annual Information Meeting.

CAO Report

Administration presented a report to September 3, 2010 providing an overview of areas including electronic newsletters/communication to residents, policing, municipal emergency planning, pick up of dead fish, weed inspector requirements, Pigeon Lake Regional Chamber of Commerce Presentation and Council Orientation.

Chamber of Commerce Presentation Excerpts – Financial & Development Summaries

Administration presented excerpts from the Chamber of Commerce presentation held on September 15, 2010. Feedback received from Chamber members upon completion of the presentation included a greater appreciation of the complexities and magnitude of the work conducted by the Summer Villages Office.

Council Appointments

Administration provided Council with a spreadsheet of Council appointments for the seven Summer Villages served by the Summer Villages Office.

COUNCIL BUSINESS

Joint Services Committee

An organization meeting was held for appointments to the Joint Services Committee. A Human Resources Manual is in progress.

Recess: 10:34 am

Reconvene: 10:49 am

Regional Wastewater Project

No update was reported; it is presumed that a meeting will be held upon completion of County of Wetaskiwin Municipal Elections.

Local Wastewater Project

Inspection Process

Deputy Mayor Fowlie provided an update on discussions with Dale McClure of Sentry Water & Wastewater Solutions regarding the wastewater inspection process. Dale will provide a list of the properties that will receive inspections, and a letter will be sent to those property owners advising them of the impending inspection and that the resident will be responsible for inspections fees; conversely the resident can apply for a development permit and install a new holding tank and eliminate the inspection process. Inspection fees must be sent to the Summer Villages Office and any payments not received will be charged to the residents on their tax notice.

Res. #10- 109

Moved by Mayor Keeler that the Summer Village of Norris Beach purchase the Accounts Receivable/Accounts Payable module of Muniware financial software to accommodate local wastewater project inspection fees, and that the purchase be funded from surplus generated by MSI Operating grant funding.

CARRIED

Administration will continue to work with Dale and Council to finalize the inspection process and communicate the process with ratepayers.

Public Works Projects

Culvert Cleaning and Repair

Councillor Evoy and Deputy Mayor Fowlie will investigate the culvert by the basketball hoop to determine if maintenance is required.

Path Paving

Additional contractors will be contacted for quotes to perform repairs to the Trans Canada trail in Norris Beach near Viola Beach (County of Wetaskiwin). Brian Resta will be contacted to complete the minor repairs to the pathways as required.

Road Shoulder Adjustment

Brian Resta has completed this task and will perform minor fine-tuning.

Shoreline Weeds

Council directed Administration to recruit the Alberta Naturalists to conduct an assessment of Municipal Reserves and provide advice on noxious weed control.

Council Orientation Review

Council expressed their appreciation of the orientation session conducted by Sandra Dohei of Alberta Municipal Affairs.

Strategic Planning Session – October 23, 2010

Council and Administration confirmed the strategic planning session scheduled for 9:00 am, October 23, 2010.

Intermunicipal Development Plan (IDP)

Council provided an overview of the Intermunicipal Development Plan with the Summer Villages of Norris Beach, Crystal Springs, Grandview and Poplar Bay and the County of Wetaskiwin for Councillor Evoy, the IDP Representative. Administration is scheduling a meeting of the Summer Village IDP Representatives in September/October prior to meeting with the County of Wetaskiwin.

Encroachment Agreement

Res. #10- 110

Moved by Councillor Evoy that the Summer Village of Norris Beach enter into the encroachment agreement with the owners of Lot 7, Block 2, Plan 6215 NY for the purpose of planting trees on municipal reserve, subject to conditions.

CARRIED

FINANCIAL REPORTS

Financial Report and Cheque Listing

Administration reviewed the financial report to September 15, 2010.

Res. #10- 111

Moved by Mayor Keeler to accept the financial report and cheque listing as information.

CARRIED

Tax Forgiveness Request

Res. #10- 112

Moved by Mayor Keeler to deny the tax penalty forgiveness request as requested by the owner of Lot 13, Block 5, Plan 5652 MC, Norris Beach.

CARRIED

Adjournment

Res. #10- 113

Moved by Deputy Mayor Fowlie to adjourn the meeting at 1:54 pm.

Signed Original on File

**Mayor Brian Keeler
Summer Village of Norris Beach**

**Sylvia Roy, C.A.O.
Summer Village of Norris Beach**