

**SUMMER VILLAGE OF CRYSTAL SPRINGS  
REGULAR COUNCIL MEETING  
Friday, March 27, 2009 at 9:00 a.m.  
Summer Villages Office Council Chambers  
Ma-Me-O Beach, AB**

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**MINUTES**

**Present:**

Roger MacEachern Mayor  
Hugh Sanders, Deputy Mayor  
David Hall, Councilor

Sylvia Roy, CAO  
Marian Barcham, ACAO, Recording Secretary

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**CALL TO ORDER**

The meeting was called to order by Mayor MacEachern at 9:05 a.m. Council recognized Barrie Pratt (#300 Crystal Springs) and Russ Farmer (Auditor Municipal Affairs).

**DELEGATIONS / PRESENTATIONS**

**ADOPTION / ADDITIONS / DELETIONS TO AGENDA**

**Res. #09-20**

**Moved by Deputy Mayor Sanders to adopt the Agenda as amended.**

**CARRIED**

**CONFIRMATION OF MINUTES**

Regular Council Meeting Minutes of March 9, 2009

**Res. #09-21**

**Moved by Deputy Mayor Sanders to table the March 9, 2009 Minutes to the next meeting.**

**TABLED**

**FINANCIAL REPORTS**

Cheque Log

**Res. #09-22**

**Moved by Councilor Hall to accept the cheque log as presented for information.**

**CARRIED**

**BUSINESS**

Follow Up Sheet

A review and update was done on the follow up sheet for March 2009.

**PUBLIC WORKS**

Maintenance Report

No report available.

Monument Map

Council requested that Administration obtain clarification from Jim Lysons, surveyor, from Ponoka regarding updating the maps of the Village of Crystal Springs. All roads are now named Crystal Springs Drive and the maps should reflect this for Emergency Services personnel and other people. The former names of the area was Cawsey Drive, Lakeview Drive and Snell Avenue.

## **COUNCIL AND OTHER LEGISLATIVE**

### Summer Village Lobbying Update – D.M. Sanders

CAO, Sylvia Roy reported that there was no update on the rumoured change in status of Summer Villages. Currently, the understanding is that the Minister's focus is on sustainable municipalities.

### Ministerial Investigation Update

Administration will continue to monitor and keep Council informed on updates to the Ministerial investigation.

### Joint Services Committee Update

A tentative meeting is scheduled for April 9, 2009. Joint Services Committee is reviewing their mandate and discussing the formation of sub-committees.

### Animal Control Bylaw

Sample Animal Control Bylaws were reviewed by Council. Administration will conduct further research.

**TABLED**

## **ADMINISTRATION**

### Annual Information Meeting

The Annual Information Meeting for Crystal Springs is scheduled for July 11, 2009 at 1:00 p.m. in the Ma-Me-O hall.

### Draft Newsletter

Some revisions were recommended by Council on the Newsletter. It was recommended that:

1. Important phone numbers and contacts be summarized and kept together either in the newsletter or a separate contact sheet.
2. Highlight current events.
3. Newsletter needs to connect to web site.
4. Email copies to other Summer Villages and County of Wetaskiwin.
5. Send a copy of the newsletter to Diana McQueen, MLA

### Yellowhead Regional Library Survey

Deputy Mayor Sanders will complete the survey from the Yellowhead Regional Library on Member Municipality Satisfaction. The survey to be completed by April 9, 2009. This survey is based on 2008 member satisfaction with the Yellowhead Regional Library (Y.R.L.) services, their communication practices, and their plan to review the Y.R.L. governance structure.

### Council Agenda/Minute Format

Administration will review the current format and bring back a revised format for Council consideration.

## **POLICE SERVICES**

Monthly Service Report for February, 2009 was received as information.

## **FIRE & DISASTER SERVICES**

No items to discuss.

## **AMBULANCE SERVICE**

No items to discuss.

## **STREETS, ROADS, WALKWAYS**

Trails Update

Councilor Hall contacted Alberta Trail Net and will follow up to see if they want to include Crystal Springs' trails on their map. Councilor Hall indicated he would ask for posters and brochures for tourists and Councilor Hall suggested that trail markers be installed on the trails marked on the map.

Roads

A discussion was held on the Summer Village of Crystal Springs Road. Discussion on potential repairs will take place once spring thaw has occurred.

Council recessed at 10:30 a.m. and reconvened at 11:00 a.m.

**SEWER SERVICES**

**Pigeon Lake Regional Wastewater Planning Committee Update**

Mayor Roger MacEachern indicated that Associated Engineering was accepted for Preliminary Design for the Regional Wastewater System. It was awarded subject to the Water for Life Grant acceptance. The County of Wetaskiwin will act as the lead municipality and will contact the municipalities involved with updates on the Water for Life Grant Program status. The design will include the capacity for the First Nations to be part of the Regional System should they decide to be part of this plan.

Sewer Inspection Report Update

**Res. #09-23**

**Moved by Mayor MacEachern that Administration will send a letter to each resident who is in non-compliance with the Land Use Bylaw requesting they demonstrate compliance.**

**CARRIED**

A status report on resident compliance will be reviewed at the next Council meeting.

Land Use Bylaw Review

The section on sanitation was reviewed and the document shows that all properties are required to connect to the Local Collection System once it is installed.

RFP For Local Collection System

Administration and the mayor will draft a RFP for a preliminary design of a Local Collection System for the Summer Village of Crystal Springs.

**SOLID WASTE SERVICES**

No item to report.

**LAND DEVELOPMENT**

Encroachment Issue

A discussion was held on the continuing encroachment issues in the Summer Village of Crystal Springs. Council has directed Administration to prepare an updated list on existing encroachments and extensions granted or requested.

**TABLED**

**RECREATION & PARKS**

A discussion was held on the existing 2008 Sponsorship Grant approval for the Summer Village of Crystal Springs. Council to discuss what projects would be most beneficial for the residents.

Reserve Survey Update

A survey has been completed on the reserves within the Summer Village of Crystal Springs. A final report is being prepared by the surveyor, Jim Lysons of Ponoka.

**TABLED**

**CAO AND COUNCIL REPORTS**

A verbal report was given on current events.

**ADJOURNMENT**

**Res. #09-24**

**Moved by Deputy Mayor Sanders that the meeting be adjourned at 11:15 a.m.**

**CARRIED**

*Signed Original On File*

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**N. Roger MacEachern, Mayor  
Summer Village of Crystal Springs**

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**Sylvia Roy, CAO  
Summer Village of Crystal Springs**