

**SUMMER VILLAGE OF CRYSTAL SPRINGS  
REGULAR COUNCIL MEETING  
Monday, January 25, 2010 at 9:00 a.m.  
Summer Villages Office Council Chambers  
Ma-Me-O Beach, AB**

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**MINUTES**

**Present:**

Roger MacEachern Mayor  
Hugh Sanders, Deputy Mayor  
David Hall, Councillor

Sylvia Roy, CAO

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**CALL TO ORDER**

Mayor MacEachern called the Meeting to Order at 9:07 a.m.

**ADOPTION OF AGENDA**

**Res. #10-01**

Moved by Deputy Mayor Sanders to adopt the agenda, as amended.

**CARRIED**

**APPROVAL OF MINUTES**

**Res. #10-02**

Moved by Deputy Mayor Sanders that the Minutes of the Regular Council Meeting of November 20, 2010 be approved as presented.

**CARRIED**

**INFORMATION ITEMS**

1. Pigeon Lake Protective Service
  - i. Report for November 2009
  - ii. Memo to Council Regarding New Reporting Format
2. Development Permits – 2009
3. Ratepayer Notification Follow-up Report
  - i. Lot 1, Block 2A, Plan 4665HW
  - ii. Lot 5, Plan 9822957
4. A.S.V.A.
  - i. Board Meeting Minutes – October 26, 2009
  - ii. Statement of Receipts and Disbursements as at Dec. 31, 2008
5. Municipal Affairs Letter Re: Regional Consultation Sessions
6. Municipal Affairs Letter Re: Budget 2010
7. Yellowhead Regional Library Correspondence
8. News Release – New Cabinet Team Will Ensure Alberta is Stronger Than Ever
9. News Release – Flyovers Give Plane Understanding to Ground Water Supply

**Res. #10-03**

Moved by Councillor Hall to accept the above nine items as information.

**CARRIED**

**FINANCIAL REPORTS**

Financial Report

**Res. #10-04**

Moved by Mayor MacEachern that the Crystal Springs 2009 budget be adopted as the interim budget until the 2010 budget is approved.

**CARRIED**

**Res. #10-05**

Moved by Councillor Hall to accept the financial report as information.

**CARRIED**

**BUSINESS**

Follow-Up Report

The report was reviewed by Council and Administration with no emergent items noted.

Joint Service Committee

**Res. #10-06**

**Moved by Deputy Mayor Sanders to enter into the Joint Administration and Facilities Agreement as presented.**

**CARRIED**

Wastewater Projects

Pigeon Lake Regional Wastewater Committee

At this time, the grant application for the Regional Wastewater Project is being reviewed by Alberta Transportation. The final report for the Pigeon Lake Regional Wastewater System preliminary was received from Associated Engineering and distributed to Committee members. Discussions are ongoing with First Nations representatives.

Local Wastewater Collection System

Local wastewater collection will be examined at the strategic planning session to determine any impact on budgets and future capital planning.

Battle River Watershed Alliance

Deputy Mayor Sanders expressed an interest in serving on the Board of Directors of the Battle River Watershed Alliance, representing the Summer Village of Crystal Springs.

**Res. #10-07**

**Moved by Mayor MacEachern that Deputy Mayor Sanders serve as the representative for The Summer Village of Crystal Springs as a Director of the Board for the Battle River Watershed Alliance.**

**CARRIED**

Correspondence was received from the Battle River Watershed Alliance, requesting a contribution of .50 per capita to help support research programs and projects in the Battle River watershed. This fund development campaign is titled the Invest50 Fund Development Campaign.

Deputy Mayor Sanders expressed a conflict of interest and left Council Chambers at 11:02 am.

**Res. #10-08**

**Moved by Councillor Hall to contribute .50 per capita to support the Battle River Watershed Alliance in their Invest50 Fund Development Campaign to help support programs and projects in the Battle River watershed.**

**CARRIED**

Deputy Mayor Sanders returned to Council chambers at 11:04 am.

A.U.M.A. Mayors' Caucus

It was noted that Ma-Me-O Beach Mayor Don Fleming is attending and could report back on the Mayor's Caucus meeting.

Inspection Services Comparison & Reference Letters

**Res. #10-09**

**Moved by Mayor MacEachern to enter into an agreement with Superior Safety Codes to provide safety code inspection services for the Summer Village of Crystal Springs.**

**CARRIED**

Planning for Playground Equipment

Deputy Mayor Sanders and maintenance personnel will work on site preparation and design for the additional playground equipment; Administration will arrange for interim storage in Ma-Me-O Beach and book installation.

South Side Summer Villages Amalgamation

Poplar Bay Council withdrew their participation in the South Side Summer Villages amalgamation project. A meeting that had been scheduled with the previous Minister of Municipal Affairs will be rescheduled with the new Minister Hector Goudreau.

The amalgamation representatives expressed an interest in again retaining Glenn Pitman to consult with the amalgamation representatives and Administration on this initiative, and accordingly, Glenn has provided a written proposal.

**Res. #10-10**

**Moved by Councillor Hall that the Summer Village of Crystal Springs retain Glenn Pitman as amalgamation consultant and that \$2000 be allocated in Crystal Springs' budget for tasks 1 & 2 as identified in Glenn Pitman's proposal.**

**CARRIED**

Pigeon Lake Summer Village Strategic Alliance (PLSVSA)

Minutes of the December 9, 2009 PLSVSA were reviewed; it was noted that the next PLSVSA meeting is scheduled for February 10, 2010 at 6:30 pm.

Pigeon Lake Watershed Association (PLWA)

Council directed Administration to invite Al Olson of PLWA to the next Council meeting to make a presentation on the Pigeon Lake Water Balance Study and the PLWA's request for funding for this project.

Municipal Sustainability Strategy Meeting

Administration advised that the Municipal Sustainability Strategy committee, as struck by Alberta Municipal Affairs, have distributed meeting updates. The committee has a deadline of March 31, 2010 to complete their work on defining municipal sustainability.

Municipal Emergency Plan - Training and Grant Application

Administration advised that a grant application has been submitted to Alberta Emergency Management Agency (AEMA) for a regional municipal disaster exercise. Administration has been working on updating Municipal Emergency Plans (MEP's) and has been meeting with County of Wetaskiwin representatives in this regard.

Administration has made arrangements for AEMA to teach their Basic Emergency Management Course on March 3, 2010 at the Ma-Me-O Beach Towne Hall; Deputy Mayor Sanders is able to attend on behalf of Crystal Springs.

2010 Municipal Election

**Res. #10-11**

**Moved by Councillor Hall that the Summer Village of Crystal Springs hold Nomination Day on July 31, 2010 and Election Day on August 28, 2010; and that the Ma-Me-O Beach Towne Hall serve as the voting station to be kept continuously open from 10:00 am until 8:00 pm.**

**CARRIED**

Solid Waste Update

The Administrator advised Council that a verbal response was received from the County of Wetaskiwin indicating that the Summer Villages were denied approval to access the Lakedell Transfer Site for large items, recycling, etc. The Administrator has requested and is waiting for the response in writing.

Discussion also took place regarding the contract with West Dried Meat Lake Landfill.

Recycling

Council expressed their desire for recycling; it was seen as a regional project that Councils may want to address after 2010 elections.

Contracting Processes

Processes used for contracting services will be examined at the strategic planning session to ensure the most effective processes are utilized.

Follow-Up Sheet

Council reviewed the follow up sheet.

Wastewater Projects

Pigeon Lake Regional Wastewater Committee

Committee representatives are meeting with First Nations representatives and progress appears to be positive.

Some discussion occurred regarding the benefit of conducting a detailed design for the four south-side Summer Villages and awarding one installation contract upon successful completion of the request for proposal (R.F.P.) process.

Local Collection System

A resident email was received inquiring about holding tank specifications. Council suggested a two-compartment tank would be best, although a one compartment tank would also work. Certified installers are knowledgeable of the types of tanks best suited for the area and could offer suggestions. Contact information can also be provided to residents for Associated Engineering.

Central Alberta Recreational Lakes Workshop

Administration advised that notice was recently received regarding a Recreational Lakes Workshop to be offered by Alberta Environment on February 20, 2010. This item will be posted on websites to enable residents and other interested parties to attend.

Adjournment

**Res. #10-12**

**Moved by Mayor MacEachern that the meeting be adjourned at 1:14 pm.**

**CARRIED**

***Signed Original on File***

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**N. Roger MacEachern, Mayor  
Summer Village of Crystal Springs**

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**Sylvia Roy, C.A.O.  
Summer Village of Crystal Springs**