

**SUMMER VILLAGE OF CRYSTAL SPRINGS  
REGULAR COUNCIL MEETING  
Monday, March 22, 2010 at 9:00 a.m.  
Summer Villages Office Council Chambers  
Ma-Me-O Beach, AB**

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**MINUTES**

**Present:**

Roger MacEachern Mayor  
Hugh Sanders, Deputy Mayor  
David Hall, Councillor

Sylvia Roy, CAO

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**CALL TO ORDER**

Mayor MacEachern called the Meeting to Order at 9:04 a.m.

**ADOPTION OF AGENDA**

**Res. #10-13**

**Moved by Deputy Mayor Sanders to adopt the agenda, as amended.**

**CARRIED**

**APPROVAL OF MINUTES**

**Res. #10-14**

**Moved by Councillor Hall that the Minutes of the Regular Council Meeting of January 25, 2010 be approved as presented.**

**CARRIED**

**Delegations:**

**Al Olson, Pigeon Lake Watershed Association**

At 9:30 am, Council welcomed Al Olson, who joined the meeting via teleconference. Al indicated that the draft Pigeon Lake water balance study has been received from Worley Parsons, and that the report is proposed to be approved at the upcoming Pigeon Lake Watershed Association meeting scheduled for March 25, 2010. Al provided a few highlights of the report and stressed the importance of supporting and obtaining this information in order for any future steps to be considered with respect to present lake levels. Council thanked Al and the discussion concluded at 9:46 am.

**John Pawluik, Auditor**

At 9:48 am Council welcomed John Pawluik, Financial Auditor for the Summer Village of Crystal Springs. John presented the income statement and balance sheet for Crystal Springs for the period ending December 31, 2009. No issues or concerns were noted. Council thanked John and he departed from Council Chambers at 10:34 am.

**READING OF BYLAWS & POLICIES**

Recent changes in provincial legislation have resulted in the need for the adoption of new Bylaws pertaining to property assessment appeals and the appeals process. Capital Region Assessment Services Commission (CRASC), of whom Crystal Springs is a member, has provided bylaw templates for member municipalities which encapsulate the legislative changes. Bylaws #198 and 199 reflect these administrative changes to the appeals process.

**Bylaw #198 - Assessment Review Boards Bylaw**

**Res. # 10-15**

**Moved by Deputy Mayor Sanders to give first reading to Bylaw #198, to Assessment Review Boards Bylaw, as presented.**

**CARRIED**

**Res. # 10-16**

**Moved by Councillor Hall to give second reading to Bylaw #198, to Assessment Review Boards Bylaw, as presented.**

**CARRIED**

**Res. # 10-17**

**Moved by Mayor MacEachern to proceed to third reading for Bylaw #198, to Assessment Review Boards Bylaw, as presented.**

**CARRIED**

**Res. # 10-18**

Moved by Councillor Hall to give third reading to Bylaw #198, to Assessment Review Boards Bylaw, as presented.

CARRIED

Bylaw #199 - Assessment Complaints Designated Officer Bylaw

**Res. # 10-19**

Moved by Deputy Mayor Sanders to give first reading to Bylaw #199, Assessment Complaints Designated Officer Bylaw, as presented.

CARRIED

**Res. # 10-20**

Moved by Councillor Hall to give second reading to Bylaw #199, Assessment Complaints Designated Officer Bylaw, as presented.

CARRIED

**Res. # 10-21**

Moved by Mayor MacEachern to proceed to third reading for Bylaw #199, Assessment Complaints Designated Officer Bylaw, as presented.

CARRIED

**Res. # 10-22**

Moved by Deputy Mayor Sanders to give third reading to Bylaw #199, Assessment Complaints Designated Officer Bylaw, as presented.

CARRIED

Bylaw #200 – Chief Administrative Officer Bylaw

The existing Chief Administrative Officer Bylaw was outdated and a new Bylaw was introduced to provide administrative revisions.

**Res. # 10-23**

Moved by Mayor MacEachern to give first reading to Bylaw #200, Chief Administrative Officer Bylaw, as presented.

CARRIED

**Res. # 10-24**

Moved by Deputy Mayor Sanders to give second reading to Bylaw #200, Chief Administrative Officer Bylaw, as presented.

CARRIED

**Res. # 10-25**

Moved by Councillor Hall to proceed to third reading for Bylaw #200, Chief Administrative Officer Bylaw, as presented.

CARRIED

**Res. # 10-26**

Moved by Deputy Mayor Sanders to give third reading to Bylaw #200, Chief Administrative Officer Bylaw, as presented.

CARRIED

Bylaw #201 – Fees and Charges Bylaw

**Res. # 10-27**

Moved by Mayor MacEachern to give first reading to Bylaw #201, fees and charges Bylaw, as presented.

CARRIED

Bylaw #202 – Rates of Taxation for 2010

**Res. # 10-28**

Moved by Mayor MacEachern to give first reading to Bylaw #202, Rates of Taxation for 2010, as presented.

CARRIED

**Res. # 10-29**

**Moved by Deputy Mayor Sanders to give second reading to Bylaw #202, Rates of Taxation for 2010, as presented.**

**CARRIED**

**Res. # 10-30**

**Moved by Councillor Hall to proceed to third reading for Bylaw #202, Rates of Taxation for 2010, as presented.**

**CARRIED**

**Res. # 10-31**

**Moved by Deputy Mayor Sanders to give third reading to Bylaw #202, Rates of Taxation for 2010, as presented.**

**CARRIED**

**INFORMATION ITEMS**

1. Pigeon Lake Protective Services  
January 2010 Report  
February 2010 Report
2. Ratepayer Notification Follow-up Report – reviewed by Council and Administration
3. News Article, “Leduc County Officers Could Soon Patrol Area Lakes”
4. Sustainable Resource Development – Pigeon Lake Fisheries Management Plan
5. Minister Letter Re: Appointment of Chair of Municipal Government Board
6. Pigeon Lake Watershed Association – Use of Fertilizers
7. Thank You Note from Stu Raven

**Res. # 10-32**

**Moved by Councillor Hall to accept the above seven items as information.**

**CARRIED**

**Res. # 10-33**

**Moved by Deputy Mayor Sanders that Administration contact the lawyer for #90 Crystal Springs to determine the next steps for removal of the encroaching fence.**

**CARRIED**

**Res. # 10-34**

**Moved by Deputy Mayor Sanders that Administration send the encroachment survey and letter to the owners of #100 to stipulate removal of the encroaching gate posts.**

**CARRIED**

**FINANCIAL REPORTS**

2009 Audited Financial Statement

**Res. # 10-35**

**Moved by Deputy Mayor Sanders to accept the 2009 Audited Financial Statements for the Summer Village of Crystal Springs as presented.**

**CARRIED**

**Res. # 10-36**

**Moved by Mayor MacEachern to adopt the 2010 budget for the Summer Village of Crystal Springs as presented.**

**CARRIED**

Recess: 12:09 am

Reconvene: 12:20 am

## **BUSINESS**

### Follow Up Sheet

Council and Administration reviewed the Follow-Up Sheet. Administration advised that attempts to contact Trans-Canada trail representatives have been unsuccessful. Council provided the name of another individual for Administration to contact.

### C.A.O. Report

Administration reviewed the CAO report for the period of January-February 2010.

### Wastewater Projects

#### Regional Wastewater Committee

Mayor MacEachern advised that meetings with First Nations Representatives are ongoing and are deemed positive in nature.

#### Local Wastewater Collection System

No further updates were provided.

### Joint Service Committee

Council reviewed the February 18, 2010 minutes.

### Playground Equipment

Deputy Mayor Sanders advised that he will work with Administration to prepare the playground site for the additional playground equipment.

### South Side Summer Villages Amalgamation

Councillor Hall advised that the meeting with Minister Goudreau was positive and information well received. Amalgamation committee meetings are being scheduled for both the committee and for public consultation meetings and a proposed plebiscite date. Communication to residents will be discussed at the next committee meeting.

### Amalgamation Resolutions

#### **Res. # 10-37**

#### **Moved by Councillor Hall:**

**Be it resolved that the Council of the Summer Village of Crystal Springs authorizes the feasibility study for the amalgamation of the Summer Villages of Crystal Springs, Grandview and Norris Beach and that the Minister of Municipal Affairs and any other local authority, which may be affected by such an amalgamation, be advised of such a study in accordance with Section 103(1) (b) & (c) of the Municipal Government Act, and**

**That the Summer Village of Crystal Springs be authorized to administer any and all grants and/or administrative procedures required to complete the amalgamation study; and**

**That the Council authorize the combined Amalgamation Committee to hire Glenn Pitman Consulting Inc. to conduct the feasibility study at a cost determined by the Amalgamation committee not to exceed \$12,000 per Summer Village.**

**CARRIED**

### Pigeon Lake Summer Village Strategic Alliance (PLSVSA)

Council reviewed the minutes of February 10, 2010 and suggested that the Trans-Canada trails be discussed at the next PLSVSA meeting.

Recess: 2:09 pm

Reconvene: 2:16 pm

Municipal Sustainability Strategy Meetings

Alberta Municipal Affairs struck a committee to determine how to define municipal sustainability; Council reviewed the meeting summaries for January 8 & 22 and February 5, 2010.

2010 Election

**Res. # 10-38**

**Moved by Councillor Hall that Council Resolution #10-11 be rescinded and that the election dates for the Summer Village of Crystal Springs be held as follows:**

**Nomination Day: July 10, 2010, 10:00 am to Noon**

**Election Day: August 7, 2010, 10:00 am to 8:00 pm at the Ma-Me-O Beach Town Hall.**

**CARRIED**

Pigeon Lake Protective Services (PLPS)

The PLPS spring meeting has been scheduled for April 20, 2010. Budget and financial statement has yet to be received.

Norris Beach Sign on Crystal Springs Property

Council reviewed the correspondence from Norris Beach regarding the sign located on Crystal Springs property; this item will be tabled to the next Council Meeting.

**TABLED**

Solid Waste Update

Council and Administration reviewed the requests denied for the use of various County of Wetaskiwin Landfill Transfer sites for disposal of large items (not household garbage). Administration will investigate other means of providing residents with large item disposal.

Pigeon Lake Water Rescue

Council reviewed a request for support for Pigeon Lake rescue, to purchase equipment and perform both summer and winter rescue services. While this was viewed as a worthy item, it was felt that a more regional, cooperative approach should be applied.

MEC Operating Company Update

Administration advised that a mediation meeting is scheduled for March 24, 2010 at which Jim Stevens, Pete Langelle and Sylvia Roy will be attending on behalf of seven Summer Villages. Representatives from MEC Operating Company, Alberta Environment and the Environmental Appeals Board will also be in attendance to discuss the appeal of MEC utilizing fresh, potable water for oilfield injection purposes.

Municipal Emergency Plan Update

Administration advised that the Basic Emergency Management Course presented by the Alberta Emergency Management Agency on March 3, 2010 was well-attended, and work on the creation of Municipal Emergency Plans is continuing.

Strategic Planning Session

Council and Administration reviewed a draft agenda for the upcoming strategic planning session scheduled for March 25, 2010.

Fireworks/ Fire Ban Bylaw Sample and Reference Information

Administration presented sample bylaws for review by Council. Suggested amendments to the current Bylaw #164, Fire Ban Bylaw, were noted and an amended Bylaw be brought to the next Council Meeting.

Yellowhead Regional Library System (YRL)

Discussion occurred regarding how other Pigeon Lake Summer Villages could be encouraged to join the Yellowhead Regional Library system.

Battle River Watershed Alliance (BRWA)

As a member of the Board, Deputy Mayor Sanders advised that the BRWA are working on riparian guidelines and are a contributing participant of the Integrated Watershed Management Plan as introduced by the Pigeon Lake Watershed Association.

Alberta Urban Municipality Association (AUMA) – Municipal Sustainability Awards

Administration presented the AUMA Award information and requested Council resolution to participate in the innovators communities award category.

**Res. #10-39**

**Moved by Mayor MacEachern that the Summer Village of Crystal Springs participate in the Alberta Urban Municipality Association (AUMA) Municipal Sustainability Awards to provide a submission for the Innovators Communities Category, as a group award with the Summer Villages of Argentia Beach, Golden Days, Grandview, Ma-Me-O Beach, Norris Beach and Poplar Bay.**

**CARRIED**

Adjournment

**Res. #10-40**

**Moved by Mayor MacEachern that the meeting be adjourned at 4:25 pm.**

**CARRIED**

***Signed Original on File***

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**N. Roger MacEachern, Mayor  
Summer Village of Crystal Springs**

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**Sylvia Roy, C.A.O.  
Summer Village of Crystal Springs**