

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, APRIL 24, 2009, 9:00 A.M.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

MINUTES

Present:

Pat Sloan, Deputy Mayor, Gail Coleman, Councilor
Sylvia Roy, CAO, Marian Barcham, ACO

Absent:

Kevin Davies, Mayor

Delegation:

Jim Stevens, P.L.W.A., John Pawluik, C.A., Jennifer Jones, E.D.S. Group

CALL TO ORDER

Deputy Mayor Sloan called the meeting or order at 9:10 a.m.

Agenda

Res. #09-11

Moved by Deputy Mayor Sloan to adopt the agenda with amendments.

CARRIED

Minutes from Previous Meetings

Res. #09-12

Moved by Deputy Mayor Sloan to approve the minutes of the Regular Council Meeting of February 27, 2009 as presented.

CARRIED

Delegations:

Jim Stevens, Pigeon Lake Watershed Association

At 9:00 a.m. Jim Stevens, President of the Pigeon Lake Watershed Association, presented topics on Shoreline Clean Up, Spring and Fall Home Site Assessments, Environmental Stewardship workshops that are delivered directly to each Summer Village. The Pigeon Lake Watershed Association is looking for new members and introduced the idea that they would like the Summer Village of Poplar Bay to consider purchasing memberships for all of their rate payers. Mr. Stevens was also seeking guidance as to the best methods to deliver information (e.g. program information) to the rate payers. Mr. Stevens offered to host a meeting with representatives from each of the Summer Villages. Mr. Stevens closed his presentation indicating that the Pigeon Lake Watershed Association's on-going commitment to supporting the Stewardship of Pigeon Lake.

John Pawluik, C.A.

At 9:30 a.m. Council welcomed John Pawluik, Financial Auditor for Poplar Bay who provided an update on the 2008 Audited Financial Statement.

Mr. Pawluik, reported on departmental expenses with a breakdown of Assets, Liabilities and Equities. Mr. Pawluik's explanation carried on to the Capital Fund Statement and how Capital Expenditures were covered through grants received.

Mr. Pawluik, reports that the Summer Village of Poplar Bay has records in good standing and are up to date with grant applications and are in a good financial position.

Res. #09-13

Moved by Deputy Mayor Sloan to adopt the 2008 Financials Statements as presented.

CARRIED

Jennifer Jones, E.D.S.

At 11:00 a.m. Jennifer Jones, of E.D.S. Group, presented to Council two conceptual designs. The two concept plans showed a location for a marina (16 boat stalls), a swim area, boardwalk, picnic area, parking, garbage bins, storage, walking trails and washrooms in a multi-purpose building.

A discussion was held and a revised plan under Concept 2 was suggested with changes to locations. Ms. Jones to make revisions and will return to present revised plans.

Reports From Staff/Resolutions:

Follow Up Sheet

Items on the follow up sheet were discussed and updates were made.

Wastewater

Administration is to contact Jeff at Associated Engineering to go forward with a preliminary plan of the Internal Waste Water System. Council estimates costs of \$60,000.00 based on the number of lots.

Res. #09-14

Moved by Deputy Mayor Sloan to contact Associated Engineering to arrange for a Preliminary Design of an Internal Waste Water System out of the surplus operating funds.

CARRIED

Council Business:

Joint Services Committee

A discussion was held on the revised mandate, concerns with the principles were raised.

Res. #09- 15

Deputy Mayor Sloan moved to not accept the mandate as presented. The Summer Village of Poplar Bay is not allowing any funds not approved by budget to the Joint Services Committee. It is recommended that Officers be elected, not appointed. That the Deputy Chair position is required for succession management Council also believes that formalization of standing committees is excessive for the scope of the work that the Joint Services Committee has been mandated to perform. The Joint Services Committee is not a political body. The Joint Services Committee will not be managing or supervising any adhoc committees formed for political purposes.

CARRIED

Council further commented on Resolution #09-15 that the Council supports the mandate of the Joint Services Committee as previously written and will continue to endorse that.

Annual Council Calendar

Council accepted the Annual Council Calendar as presented as information.

Infrastructure Policy

Council decided to defer the infrastructure policy review to a future meeting.

TABLED

Shared Foreman

Council will table the Shared Foreman position decision to a future meeting.

TABLED

Marina and Recreation Area Project

Tabled to future meeting.

Snow Removal/Road Sanding

There were no complaints about sanding, however, if Administration begins receiving callers complaining about the sand left on the road Administration may ask residents to sweep the sand into the ditches.

2009 Grass Cutting

Council has received only one response (Wright Way) to the tender that went out.

Res. #09-16

**Moved by Councilor Gail Coleman to award the grass cutting contract for 2009 to Wright Way.
CARRIED**

Building Canada Grant

Council received a letter from the County of Wetaskiwin indicating that based on the commitment received from the Summer Village of Poplar Bay the county is planning to pave one mile of RR #11 north of Highway 13 pave overlay of Township Road 470 & 1 km east of Secondary Highway 771 (provincial park road). Council then approved the preparation of an application for a new project under the Building Canada Fund Program for the above noted road work.

Strategic Plan

Council received a draft of the proposed Strategic Plan and will discuss at a future meeting.

TABLED

Financial:

2008 Audited Financial Statements

Passed in Resolution #09 – 13.

2009 Draft Budget

The first revision of the budget was reviewed and tabled.

TABLED

Cheque Log

Res. #09-17

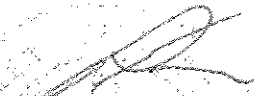
Moved by Councilor Coleman to accept the March 2009 Cheque Log as presented.

CARRIED



Adjournment:

Res. #09-18

Moved by Deputy Mayor Sloan to adjourn the meeting at 12:00 p.m.



**Pat Sloan, Deputy Mayor
Summer Village of Poplar Bay**



**Sylvia Roy, CAO
Summer Village of Poplar Bay**