

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
MONDAY, APRIL 12, 2010 at 11:00 am
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

MINUTES

Present:

Council: Kevin Davies, Mayor; Pat Sloan, Deputy Mayor; Gail Coleman, Councillor

Administration: Sylvia Roy, CAO

Call to Order

Mayor Davies called the Meeting to Order at 11:07 am.

Approval of Agenda:

Res. #10-27

Moved by Deputy Mayor Sloan to adopt the agenda as presented.

CARRIED

Approval of Minutes from Previous Meetings:

Res. #10-28

Moved by Councillor Coleman to approve the Minutes of the Regular Council Meeting of February 16, 2010 as amended.

CARRIED

Delegations:

At 2:11 pm, John Pawluik, Financial Auditor, joined the meeting via teleconference. Mr. Pawluik reviewed the 2009 Income Statement and Balance Sheet for the Summer Village of Poplar Bay and noted that they were fairly presented. The conference call concluded at 2:30 pm.

Bylaws and Policies

Bylaw #222 – Fees & Charges Bylaw

Res. #10-29

Moved by Councillor Coleman to give first reading to Bylaw #222, Fees & Charges Bylaw, as presented.

CARRIED

Res. #10-30

Moved by Deputy Mayor Sloan to give second reading to Bylaw #222, Fees & Charges Bylaw, as presented.

CARRIED

Res. #10-31

Moved by Mayor Davies to proceed to third reading to Bylaw #222, Fees & Charges Bylaw, as presented.

CARRIED

Res. #10-32

Moved by Councillor Coleman to give third reading to Bylaw #222, Fees & Charges Bylaw, as presented.

CARRIED

Bylaw #223 – Chief Administrative Officer Bylaw

Res. #10-33

Moved by Deputy Mayor Sloan to give first reading to Bylaw #223 – Chief Administrative Officer Bylaw, as presented.

CARRIED

Res. #10-34

Moved by Mayor Davies to give second reading to Bylaw #223 – Chief Administrative Officer Bylaw, as presented.

CARRIED

Res. #10-35

Moved by Councillor Coleman to proceed to third reading to Bylaw #223 – Chief Administrative Officer Bylaw, as presented.

CARRIED

Res. #10-36

Moved by Councillor Coleman to give third reading to Bylaw #223 – Chief Administrative Officer Bylaw, as presented.

CARRIED

Bylaw #224 – Rates of Taxation for 2010**Res. #10-37**

Moved by Councillor Coleman to give first reading to Bylaw #224 – Rates of Taxation for 2010 Bylaw, as presented.

CARRIED

Res. #10-38

Moved by Mayor Davies to give second reading to Bylaw #224 – Rates of Taxation for 2010 Bylaw, as presented.

CARRIED

Res. #10-39

Moved by Deputy Mayor Sloan to proceed to third reading to Bylaw #224 – Rates of Taxation for 2010 Bylaw, as presented.

CARRIED

Res. #10-40

Moved by Councillor Coleman to give third reading to Bylaw #224 – Rates of Taxation for 2010 Bylaw, as presented.

CARRIED

Follow Up Sheet:

Discussion occurred regarding the presence of beaver dams in the Municipal Reserve at the north end of Poplar Bay. Deputy Mayor Sloan will inspect the area and contact beaver control personnel if required.

The highway signage creating some confusion for drivers with respect to the direction of Poplar Bay is located at junction of Highways 771 and 464; Administration will contact Alberta Transportation to see if this can be rectified.

Council also discussed a potential hazard where a resident at #224 has encroached onto the municipal right of way to the point that it is creating difficulty for drivers manoeuvring the traffic circle in that area. Administration will look into the encroachments on this property.

Joint Services Committee

Previous meeting minutes were reviewed and discussed; no actions items arose from the review.

Wastewater ProjectsRegional Collection System

Discussions with First Nations representatives with respect to the location of the regional wastewater lines are ongoing and deemed positive. Council directed Administration to request an information update from the Regional Wastewater Committee to coincide with the release of the upcoming Summer Village newsletters.

Election 2010**Res. #10-41**

Moved by Deputy Mayor Sloan that the Summer Village of Poplar Bay hold nomination day on July 10, 2010 from 10:00 am to noon at the Ma-Me-O Beach Community Hall, and that the Municipal Election Day is held on August 7, 2010 from 10:00 am to 7:00 pm at the Ma-Me-O Beach Community Hall.

CARRIED

Ten Foot Strip Lot Update

Administration advised that Summer Village staff are working hard to finalize the strip lot sales.

Municipal Addressing Update

Council and Administration discussed the existing municipal addressing in the Summer Village where some lots are identified with letters as opposed to a numerical address, which may create difficulty for emergency services personnel to locate a resident in need of assistance.

Administration will work with West Central Planning Agency to determine possible options to fix the current municipal addressing or if renumbering the Summer Village in its entirety is the best, or only, viable option.

Council reviewed mock-ups provided by Alberta Traffic Supply for potential municipal signage for individual properties; it was felt that installation of posts could be done by a local company while the signage would be purchased through Alberta Traffic Supply. The post installer would also be responsible to contact Alberta First Call and ensure that signs would be installed on the road allowance, not on private property.

Council also requested that the purchase and installation of signage directing the public to the public lake accesses should be included in this project.

Marina /Recreational Area Project

Administration will request tenders for the recreation area (picnic areas, trails) at the community hall municipal reserve.

South Side Summer Villages Amalgamation

Council reviewed the letter sent to residents of Grandview, Crystal Springs and Norris Beach.

Pigeon Lake Summer Village Strategic Alliance

Deputy Mayor Sloan indicated that he will attend the next meeting scheduled for April 15, 2010 at the Derrick Club.

A.U.M.A. Award

Res. #10-42

Moved by Councillor Coleman that the Summer Village of Poplar Bay participate in the Alberta Urban Municipality Association (AUMA) Municipal Sustainability Awards to provide a submission for the Innovators Communities Category, as a group award with the Summer Villages of Argentia Beach, Golden Days, Grandview, Ma-Me-O Beach, Norris Beach and Poplar Bay.

CARRIED

Recess: 12:54 pm

Reconvene: 1:24 pm

Municipal Sustainability Strategy Meeting

Alberta Municipal Affairs struck a committee to determine how to define municipal sustainability; Administration spoke to the meeting summaries dated February 5 & 19, 2010.

M.E.C. Operating Update

Administration advised that a mediation meeting is scheduled for March 24, 2010 at which Jim Stevens, Pete Langelle and Sylvia Roy will be attending on behalf of seven Summer Villages. Representatives from MEC Operating Company, Alberta Environment and the Environmental Appeals Board will also be in attendance to discuss the appeal of MEC utilizing fresh, potable water for oilfield injection purposes.

Annexation

In coordination with the relevant County of Wetaskiwin resident, the Summer Village of Poplar Bay drafted a letter to Alberta Municipal Affairs Minister Hector Goudreau to request that the uncontested annexation application be completed in due course.

Solid Waste

County of Wetaskiwin Letter

Council and Administration reviewed the requests denied by the County of Wetaskiwin for use of Landfill Transfer sites for disposal of large items (not household garbage). Administration will investigate other means of providing residents with large item disposal.

Big Bins

Administration will request quotes for the big bin waste disposal for the upcoming May long weekend.

Emergency Management Update

Administration advised that the Basic Emergency Management Course presented by the Alberta Emergency Management Agency on March 3, 2010 was well-attended, and work on the creation of Municipal Emergency Plans is continuing.

Pigeon Lake Protective Services Meeting

Administration will attend the meeting on April 20, 2010 and bring information back to Council. Administration will follow up the letter sent to Silver Beach with regard to receiving financial statements prior to the April 20 Pigeon Lake Protective Services meeting. As of yet, no information with regard to any potential increase in fees has been received.

Financial Reports:

Res. #10-43

Moved by Councillor Coleman that the cheque listing be approved as information.

CARRIED

2009 Audited Financial Statements

Res. #10-44

Moved by Councillor Coleman to transfer \$75,000 from unrestricted operating fund to sewer capital reserve, and to transfer \$21,000 from developer's deposit for cash in lieu of reserves to the Parks Reserve.

CARRIED

Res. #10-45

Moved by Councillor Coleman to accept the 2009 audited financial statements as amended.

CARRIED

Adjournment:

Res. #10-46

Moved by Mayor Davies to adjourn the meeting at 3:10 p.m.

CARRIED

Signed Original on File

Kevin Davies, Mayor
Summer Village of Poplar Bay

Sylvia Roy, C.A.O.
Summer Village of Poplar Bay