

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
FRIDAY, AUGUST 13, 2010 at 10:00 am  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

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**MINUTES**

**Present:**

**Council:** Kevin Davies, Mayor; Deb McDaniel, Deputy Mayor; Pat Sloan, Councillor

**Administration:** Sylvia Roy, CAO

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**Call to Order**

Mayor Davies called the Meeting to Order at 10:29 am.

Approval of Agenda:

**Res. #10-82**

**Moved by Councillor Sloan to adopt the agenda as amended.**

**CARRIED**

Approval of Minutes from Previous Meetings:

**Res. #10-83**

**Moved by Mayor Davies to approve the Minutes of the Regular Council Meeting of July 2, 2010 as presented.**

**CARRIED**

Delegations:

At 10:30 am Council welcomed Dave Burnett, Poplar Bay resident. Discussion occurred regarding a potential issue with drainage negatively affecting property and the belief that a faulty or inappropriate sewer field may be involved in the fluid that's draining. Administration will investigate the matter. History of development in the area was also reviewed. Mr. Burnett departed from Council Chambers at 10:45 am.

**Res. #10-84**

**Moved by Mayor Davies to go In Camera at 10:47 am.**

**Res. #10-85**

**Moved by Mayor Davies to come out of In Camera at 11:05 am.**

**Res. #10-86**

**Moved by Councillor Sloan that Administration investigate the alleged drainage / septic field concerns at 121 Poplar Bay and engage the assistance of Provincial Departments such as Health, Environment, Municipal Affairs and /or other organizations as deemed necessary.**

**CARRIED**

**BYLAWS AND POLICIES**

Bylaw 225 – Bylaw to Amend Bylaw 198 (Closure of Unused Road for 10 Foot Strip Lot Sales)

**Res. #10-87**

**Moved by Mayor Davies to give first reading to Bylaw 225 – Bylaw to Amend Bylaw 198 (Closure of Unused Road for 10 Foot Strip Lot Sales) as presented.**

**CARRIED**

**Res. #10-88**

**Moved by Deputy Mayor McDaniel to give second reading to Bylaw 225 – Bylaw to Amend Bylaw 198 (Closure of Unused Road for 10 Foot Strip Lot Sales), as presented.**

**CARRIED**

**Res. #10-89**

**Moved by Deputy Mayor McDaniel to proceed to third reading to Bylaw 225 – Bylaw to Amend Bylaw 198 (Closure of Unused Road for 10 Foot Strip Lot Sales), as presented.**

**CARRIED**

**Res. #10-90**

**Moved by Deputy Mayor McDaniel to give third reading to Bylaw 225 – Bylaw to Amend Bylaw 198 (Closure of Unused Road for 10 Foot Strip Lot Sales), as presented.**

**CARRIED**

Council Business:Joint Services Committee

A meeting will be scheduled once representatives are appointed from all participating Summer Villages.

Wastewater ProjectsRegional Wastewater Committee

Councillor Sloan anticipates that a committee meeting will be called in the near future to re-organize due to new wastewater committee representatives. It is hoped that the project will receive provincial funding in 2011.

Local Collection System

Further work and bylaws will be established in the near future to ensure focus on this priority item.

Municipal Addressing

Council will examine potential remedies at a future Council meeting.

Pigeon Lake Summer Village Strategic Alliance (PLSVSA)

Council reviewed the minutes of the PLSVSA Meeting held on June 28, 2010.

Association of Pigeon Lake Municipalities (APLM)

Council reviewed the minutes of the APLM Meeting held on June 29, 2010.

Public Works ProjectsHazardous Trees

Council and Administration reviewed potential concerns of hazardous trees near the County of Wetaskiwin border.

Assessment Review Board – Resolution RequiredAppointment of Assessment Review Board Members**Res. #10- 91****Moved by Mayor Davies:**

**BE IT RESOLVED that in keeping with Bylaw #121, Assessment Complaints Designated Officer Bylaw, Council of the Summer Village of Poplar Bay hereby appoint those individuals listed in attached Schedule A for term ending December 31, 2010, as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, RSA. 2000, c. M-26**

**CARRIED**

Property Survey of Poplar Bay

Council directed Administration to research encroachment bylaws for review at the next Council Meeting.

Policing Research – North Pigeon Lake

Administration presented information gathered for north end Summer Villages regarding policing, including enhanced policing and costs of retaining an RCMP member. This subject will be discussed at a future Joint Services Committee meeting and the Solicitor General's department will be contacted to present information to the Committee.

Municipal Emergency Planning Update

Administration advised that a meeting was held with Alberta Emergency Management Agency (AEMA) representatives, Leduc County, County of Wetaskiwin and June Boyda (CAO of Itaska Beach) to discuss the potential of a regional emergency management approach. This will be further reviewed at the next meeting of the Pigeon Lake Summer Village Strategic Alliance at which the AEMA representatives will make a presentation on the regional emergency management approaches available due to recent changes to the *Emergency Management Act*.

Ditch Mowing**Res. #10- 92**

**Moved by Councillor Sloan that the Summer Village of Poplar Bay enter into an agreement with Sweet Landscaping to perform grass maintenance duties for the 2010 summer season.**

**CARRIED**

Council Strategic Planning Session

The Poplar Bay Council Strategic Planning session is scheduled for Monday, August 30, 2010 at 10:00 am.

Council Orientation

Administration is arranging for a group orientation session for Councils. Sandra Dohei of Alberta Municipal Affairs is unavailable to hold a Saturday session available to hold the session on Friday. Councils will be contacted for availability.

Financial Reports:

Financial Report

**Res. #10- 93**

**Moved by Councillor Sloan to accept the financial report for the period ending July 31, 2010 and cheque listing as information.**

**CARRIED**

2010 Municipal Sustainability Initiative Operating Grant

**Res. #10- 94**

**Moved by Mayor Davies that the Poplar Bay 2010 MSI Operating Grant be applied towards the Joint Administration Project.**

**CARRIED**

Tax Forgiveness Request

**Res. #10- 95**

**Moved by Mayor Davies that the Summer Village of Poplar Bay approve the tax penalty forgiveness request made by the owner of 30 Poplar Bay.**

**CARRIED**

Adjournment:

**Res. #10- 96**

**Moved by Mayor Davies to adjourn the meeting at 2:31 p.m.**

**CARRIED**

Signed Original on File

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**Kevin Davies, Mayor**  
**Summer Village of Poplar Bay**

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**Sylvia Roy, C.A.O.**  
**Summer Village of Poplar Bay**