

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING #2008 - 05  
FRIDAY, JULY 4, 2008 @ 10:00 A.M.  
SUMMER VILLAGES OFFICE – COUNCIL CHAMBERS**

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**MINUTES**

**PRESENT:**

Kevin Davies, Mayor; Pat Sloan, Deputy Mayor; Gail Coleman, Councillor  
Peter Irwin, Administrator; Sylvia Roy, Assistant Administrator & Recording Secretary

**GUESTS:** Ryan Gibson, 10:30 am  
Henning Rasmussen, 11:00 am

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Mayor Davies called the meeting to order at 10:03 am

Agenda and Previous Meeting Minutes:

**Res. 08-75**

**Moved by DM Sloan to adopt the agenda, as amended.**

**CARRIED**

**Res. 08-76**

**Moved by Mayor Davies to approve the minutes of the Regular Council Meeting of May 23, 2008, as presented.**

**CARRIED**

**Res. 08-77**

**Moved by Mayor Davies to approve the minutes of the Special Council Meeting of June 6, 2008, as presented.**

**CARRIED**

Delegations:

At 10:30 am Council gave a warm welcome to Ryan Gibson, who appeared before Council to discuss the proposed subdivision of SW 5-47-1-5. West Central Planning has indicated that one of the conditions for approval of the subdivision is payment in lieu of reserves, in an amount that is 10% of the value of the existing parcel excluding improvements. Discussion occurred regarding trees, accesses and sewage systems.

**Res. 08-78**

**Moved by DM Sloan that the Summer Village of Poplar Bay accept payment in lieu of reserves for the proposed subdivision of SW 5-47-1-5.**

Council thanked Ryan and he left Council Chambers at 10:47 am.

At 11:00 am, Council gave a warm welcome to Henning Rasmussen, who appeared before Council to discuss the proposed Recreation and Marina Project. Mr. Rasmussen has experience developing marina concept plans for various Pigeon Lake developments. Various aspects of the project were discussed including liability issues, beach development, parking and the current recreation centre. Mr. Rasmussen recommended obtaining legal advice regarding liability to help determine the feasibility of proceeding.

Discussion occurred regarding beach development, ice conditions, parking considerations, the potential formation of a recreation society, washroom facilities and the potential for a new community hall. Any future development of the site would be completed with available grant funding. It was suggested to obtain conceptual designs from students in a relevant field of study in one of Alberta's educational institutions. Mr. Henning discussed the need to obtain a topographic map of trees and land contours; it was suggested that perhaps students could perform this task as well.

Council thanked Henning and he left Council chambers at 11:59 am.

Council Business:

Bylaws

Bylaw #205, Development Permit Bylaw

**Res. 08-78**

**Moved by Mayor Davies to give Bylaw #205, Development Permit Bylaw, first reading.**

**CARRIED**

**Res. 08-79**

**Moved by Clr. Coleman to give Bylaw #205, Development Permit Bylaw, second reading.**

**CARRIED**

**Res. 08-80**

**Moved by DM Sloan to proceed to third reading for Bylaw #205, Development Permit Bylaw.**

**CARRIED**

**Res. 08-81**

**Moved by Mayor Davies to give Bylaw #205, Development Permit Bylaw, third reading.**

**CARRIED**

Bylaw #208, Amends Land Use Bylaw #161 (annexation of portions of SE 32-46-1-5)

**Res. 08-82**

**Moved by DM Sloan to give Bylaw first reading to Bylaw #208, Amending Land Use Bylaw #161.**

**CARRIED**

Bylaw #212, Wastewater Bylaw

Discussion took place regarding tanks and the need to ensure tanks will be compliant and adaptable for an eventual municipal sewer system. Council directed Administration to perform more research for the next Council meeting and obtain a legal opinion.

Council recessed for lunch at 12:30 pm and reconvened at 12:53 pm.

Policy 01-2002, Council Member Honorariums & Meeting Fees

**Res. 08-83**

**Moved by Mayor Davies that Policy 01-2002, Council Member Honorariums & Meeting Fees, be approved as amended with the effective date of June 1<sup>st</sup>, 2008.**

**CARRIED**

Policy 02-2002, Travel & Subsistence Allowances

**Res. 08-84**

**Moved by Clr. Coleman that Policy 02-2002, Travel & Subsistence Allowances, be approved as amended with the effective date of June 1<sup>st</sup>, 2008.**

**Res. 08-85**

**Moved by DM Sloan that the meeting be extended beyond the three hour time limit.**

**CARRIED**

Infrastructure Policy 07-2003

Council reviewed the policy and Mayor Davies will review the ISL road report in relation to culverts; this item will be brought back to a future agenda.

Municipal Signage Update

Administration is awaiting information from HI SIGNS in relation to this inquiry.

Tree Management Update

FORTIS has a contractor working in the area; DM Sloan will contact Saws N Ladders for other necessary work.

Road Repair Proposal

Clarification is required on the proposal received.

Shared Village Foreman

This topic will be discussed at a future JSC meeting.

Potential Funding Sources for Removal of Deadfall

Council directed Administration to pursue grant funding for removal of deadfall.

Amalgamation Committee Update

DM Sloan updated Council regarding a recent meeting with Minister Danyluk; a meeting of the Committee will be held again in the near future.

Financials:

**Res. 08-86**

**Moved by Mayor Davies that the Register for Cheques numbered 1248-1260 be approved, as presented.**

**CARRIED**

**Res. 08-87**

**Moved by Clr. Coleman to accept the Financial Progress Report to May 31, 2008 as presented.**


**CARRIED**

Adjournment:


**Res. 08-88**

**Moved by Mayor Davies to adjourn the meeting at 2:48 pm.**

**CARRIED**



Kevin Davies, Mayor  
Summer Village of Poplar Bay



Sylvia Roy, Assistant CAO  
Summer Village of Poplar Bay