

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 28, 2010 at 10:00 am
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

MINUTES

Present:

Council: Kevin Davies, Mayor; Deb McDaniel, Deputy Mayor; Pat Sloan, Councillor

Administration: Sylvia Roy, CAO

Call to Order

Mayor Davies called the Meeting to Order at 10:12 am.

Approval of Agenda:

Res. #10-97

Moved by Councillor Sloan to adopt the agenda as amended.

CARRIED

Approval of Minutes from Previous Meetings:

Res. #10-98

Moved by Mayor Davies to approve the Minutes of the Organizational Council Meeting Minutes of August 13, 2010 as presented.

CARRIED

Res. #10-99

Moved by Councillor Sloan to approve the Minutes of the Regular Council Meeting Minutes of August 13, 2010 as presented.

CARRIED

BYLAWS AND POLICIES

Amendment to Policy #20-2008 – Accounting for Tangible Capital Assets

Res. #10-100

Moved by Mayor Davies to approve Policy Amendment #20-2008, Accounting for Tangible Capital Assets Classification/Capitalization Threshold/Amortization, as presented.

CARRIED

REPORTS FROM STAFF/RESOLUTIONS

CAO Report

Administration presented a report to September 3, 2010 providing an overview of areas including electronic newsletters/communication to residents, policing, municipal emergency planning, pick up of dead fish, weed inspector requirements, Pigeon Lake Regional Chamber of Commerce Presentation and Council Orientation.

Chamber of Commerce Presentation Excerpts – Financial & Development Summaries

Administration presented excerpts from the Chamber of Commerce presentation held on September 15, 2010. Feedback received from Chamber members upon completion of the presentation included a greater appreciation of the complexities and magnitude of the work conducted by the Summer Villages Office.

Council Appointments

Administration provided Council with a spreadsheet of Council appointments for the seven Summer Villages served by the Summer Villages Office.

COUNCIL BUSINESS:

Joint Services Committee

An organization meeting was held for appointments to the Joint Services Committee. A Human Resources Manual is in progress.

Wastewater Projects

Regional Wastewater Committee

No update was reported; it is presumed that a meeting will be held upon completion of County of Wetaskiwin Municipal Elections.

Local Collection System

Administration will provide Council with copies of wastewater bylaws from other Summer Villages. A wastewater policy may be distributed with the fall/winter newsletter.

Municipal Addressing

Council discussed the naming of roads and upon determining appropriate names, directed Administration to obtain information on prices for road signage and posts. Three "map" signs will also be priced, which would help visitors understand the layout of the Summer Village. These would potentially be located at each entrance to the Summer Villages and the third sign would be located at the Recreation Centre. It was also noted that the notice board at the Recreation Centre needs to be replaced.

Recreation Area Project

Request for Proposals have been sent to several contractors for this project.

Annexation Update

Council reviewed the annexation approval as completed by Municipal Affairs' Order In Council 277/2010. Mr. Frederickson was unable to attend the Council Meeting but will be invited to attend the next Council Meeting.

Encroachment Bylaw Material Review

Council reported on the encroachment policy and bylaw material provided by Administration. Mayor Davies suggested that the Summer Village municipal property be surveyed to properly identify encroachments on municipal property. Some of the material provided a good starting point for relevant Poplar Bay document(s). An encroachment policy will be completed first, and potentially included with the fall/winter newsletter mailout. Surveying will also help to identify the location and sizes of the lakefront reserve areas.

Pigeon Lake Summer Village Strategic Alliance

Council reviewed notes from the meeting held September 27, 2010, which included an update on the meetings taking place with government departments to examine water compatibility between Pigeon Lake and other potential water sources.

Public Works ProjectsSolid Waste

The Summer Village of Poplar Bay held another successful big bin weekend, due to the help and organization from Peggy Sloan and her crew of hard working volunteers.

Municipal Emergency Planning Update

The potential of a regional emergency management approach was reviewed at the September 27, 2010 meeting of the Pigeon Lake Summer Village Strategic Alliance, at which the AEMA representatives made a presentation.

Res. 10-101

Moved by Deputy Mayor Sloan that the Regional Collaboration Program be sought to fund the hiring of a consultant to investigate the feasibility of delivering regional Emergency Management among the 10 Summer Villages surrounding Pigeon Lake, and further that the consultant would advise what would be the preferred option for the regional approach.

CARRIED

Administration also advised that the Regional Municipal Disaster Exercise has been scheduled for Wednesday, December 1st at 9:00 am at the Ma-Me-O Beach community hall.

Intermunicipal Development Plan (IDP)

Council reviewed IDP materials and due to a number of new Council Members involved in the IDP agreement this year, Administration volunteered to arrange a meeting of all Councils involved in the IDP agreement.

Financial Report

Res. #10-102

Moved by Councillor Sloan to accept the financial report for the period ending September 21, 2010 and cheque listing as information.

CARRIED

Tax Forgiveness Request

Res. #10- 103

Moved by Councillor Sloan that the Summer Village of Poplar Bay approve the tax penalty forgiveness request made by the owner of 227 Poplar Bay.


CARRIED

Adjournment:


Res. #10-104

Moved by Mayor Davies to adjourn the meeting at 2:31 p.m.

CARRIED



Kevin Davies, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay

