

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
August 18, 2010
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLOR	Rex Nielsen
CHIEF ADMINISTRATIVE OFFICER	June Boyda
ABSENT (<i>with regrets</i>)	Jerry Rudnisky

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 7:15 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

- 7.8 Accounts Payable Cheque Listing #2– August, 2010
- 7.9 TD Bank – Signing Authorities
- 7.10 Investment
- 7.11 Amortization
- 9.10 Leduc County – Area Structure Plan Meeting – August 17, 2010
- 9.11 Ambulance Response – Clarke #50 Itaska Beach
- 9.12 Sweet Landscaping
- 9.13 Himalayan Balsam

Res. #066/10 Moved by Councillor Nielsen that the Regular Council Meeting agenda is
Agenda hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #067/10 Moved Mayor Johnston that the Regular Council Meeting Minutes of June 17,
Minutes 2010 are hereby approved.

CARRIED

DELEGATIONS: none

BYLAWS and POLICIES: none

C.A.O.'s REPORT:

Res. #068/10 Moved by Councillor Nielsen that the C.A.O.'s report for June 9 – August 10,
Report 2010, is hereby approved

CARRIED

FINANCE:

Balance Sheet and Income & Expense – August 10, 2010

Res. #069/10 Moved by Mayor Johnston that the Balance Sheet and Income / Expense
Financial Statements for August 10, 2010 are hereby approved as presented.
Statements

CARRIED

Accounts Payable Cheque Listing - August, 2010

Council agreed to accept this correspondence as information.

Bank Reconciliations – May & June, 2010

Res. #070/10 Moved by Mayor Johnston that the Bank Reconciliations for May & June, 2010
Bank are hereby approved.
Reconciliation

CARRIED

GL Transaction History: June 10 – August 10, 2010

Council agreed to accept this correspondence as information.

Tax Penalties – To Be Applied

Res. #071/10 Moved by Mayor Johnston that Council hereby waives the outstanding utility
Taxes fees in the amount of \$286.00 from Roll #71.000, and further that outstanding
 utility fees be received from NEPL prior to releasing any tax searches or tax
 certificates.

CARRIED

Roll 59.000 – Tax Assessment Complaint

Council agreed to accept this correspondence as information.

Pigeon Lake Watershed Association - Membership

A request was received from the Pigeon Lake Watershed Association to post a clarification regarding payment of membership dues on Itaska Beach's website. The following message will be sent out:

“In order to assist the Pigeon Lake Watershed Association in establishing a strong membership base, the Summer Village of Itaska Beach Council agreed to pay memberships for every ratepayer in Itaska Beach for 2009. This also allowed Itaska Beach owners to become familiar with the Watershed Association.

The memberships are not automatically renewed in 2010: please contact Susan Ellis as soon as possible to get your membership renewed. The cost is \$10 for a single membership or \$20 per family. You may go to their website at: <http://www.pigeonlakewatershedassociation.com> and pay there via paypal or contact Susan Ellis at #44 Itaska Beach - phone: (780) 389-4040 or cell: (403) 816-6049.

Council recommends that this is an Association that should be supported.”

Accounts Payable Cheque Listing #2 - August, 2010

Council agreed to accept this correspondence as information.

TD Bank – Signing Authority

Res. #072/10 Moved by Councillor Nielsen that two signatures are required for all cheques:
Bank one Councillor: Ralph Johnston, Jerry Rudnisky or Rex Nielsen and the Chief
Reconciliation Administrative Officer, June Boyda.

CARRIED

Investment

Council agreed to accept this correspondence as information.

Amortization

C.A.O. Boyda to request options from Auditor as to whether we are required to build the amortization expense into our mill rate or can we somehow roll the amortization expense into the following year as a credit.

TACTICAL LIST:

Council reviewed and updated the tactical list.

NEW BUSINESS:

ASFF – Form Letter

Res. #073/10 Letter Moved by Mayor Johnston that the ASFF Form letter, as modified, be posted to the website for ratepayers to use.

CARRIED

Back Lots – Society

Council did not discuss this correspondence, and accepted it as information.

Leduc County Region Ambulance Board – July 22, 2010 Minutes

Council agreed to accept this correspondence as information.

Capital Region Assessment Services – Qualified ARB Members

Res. #074/10 Assessment Moved by Mayor Johnston that in keeping with Bylaw 2010-01, Council of the Summer Village of Itaska Beach hereby appoint those individuals listed in attached Schedule A for a term ending December 31, 2010, as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, RSA. 2000, c. M-26.

CARRIED

Association of Summer Villages – Annual Conference

Res. #075/10 Conference Moved by Mayor Johnston that Councillor Rudnisky and C.A.O. Boyda attend the ASVA Conference on October 15 & 16, 2010 at St. Albert, and further that a banquet ticket be purchased for Councillor Rudnisky and further that C.A.O. Boyda stay at the St. Albert Inn Hotel.

CARRIED

Emergency Public Warning System – Authorized User

Res. #076/10 Emergency Management Moved by Mayor Johnston that C.A.O. Boyda is hereby nominated as a user of the Modernized Emergency Public Warning System and will attend training on the new system in Wetaskiwin on September 23, 2010.

CARRIED

Alberta Agriculture and Rural Development – Weed Control Act

Council agreed to accept this correspondence as information.

AUMA – 2010 Conference

Council agreed to accept this correspondence as information.

Pigeon Lake Watershed Association – Environmental Law Centre Reports

Council agreed to accept this correspondence as information.

Leduc County – Area Structure Plan Meeting – August 17, 2010

Ratepayers are to be notified that Leduc County is moving forward with the Area Structure Plan; the public hearing for the proposed bylaw to adopt the North Pigeon Lake Area Structure Plan was held on August 17, 2010. Council for the Summer Village of Itaska Beach presented a position opposing the high-density development. Council encourages our ratepayers to contact Leduc County Councillors to continue to voice your positions. Further information on the plan can be found at: <http://www.leduc-county.com/plan-long-northpigeon.htm>.

Ambulance Response – Clarke #50 Itaska Beach

The Ambulance was contacted through 9-1-1, and they could not find Itaska Beach. Signage is being reviewed to ensure there is adequate signage for emergency vehicles to locate Itaska Beach.

Sweet Landscaping

Council noted that Sweet Landscaping has done a great job this year. C.A.O. Boyda to follow-up if the plants at the front entrance that died will be replaced, and whether there will be a cost for watering this year as it may not have been necessary with all the rain.

Himalayan Balsam

The Summer Village took the initiative to do the first pull of the prohibited noxious weed “Himalayan balsam”; our contractor Sweet Landscaping did a very good job going through and picking all the weeds. We now need to address the issue again as there has been a lot of seed washed to shore and a second growth resulting. We have exceeded the budget this year for weeds, and are therefore requesting all ratepayers to assist in removing the weeds. Ratepayers will be requested to pick the weeds on their own lots, and anyone with a creek neighbouring their property to pick along the creek. This will be a major undertaking, and Council will request that ratepayers also assist with their neighbours if possible, and to volunteer to pick the weeds on Summer Village property.

A letter was submitted to the Minister of Agriculture and Rural Development requesting him to ensure all areas around the lake remove this prohibited noxious weed.

ADMINISTRATIVE MATTERS:**C.A.O. Boyda – Pigeon Lake – Election Results**

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Pigeon Lake Protective Services – Funding

At this time, Council is not recommending any changes to the number of hours. C.A.O. Boyda to request a list of services that are provided to the Summer Village by the Pigeon Lake Protective Services.

C.A.O. Boyda – Signage

Mayor Johnston will review the signage onsite and advise as to where signage needs to be placed to direct traffic to Itaska Beach. C.A.O. Boyda to research the permission needed to place signage on the roads, as well as contacting Alberta Health Services in regards to the directions ambulance drivers have in their system for Itaska Beach.

C.A.O. Boyda – Tax Increase 2010

There were two components of the 2010 tax increase:

- 1) Increase in contractor fees and outside organizations, as well as provincial requirements that Council must meet;
- 2) Assessment changes: there was an 18% reduction in assessment of Summer Village properties. The 18% however is the aggregate average, and the range was from 28% - 0%: it did not decrease uniformly. Those cabins falling below the 18% average would have experienced a much higher tax increase than in the past.

Council **does not control** the assessment. It is completed by an impartial assessment commission, of which the Summer Village of Itaska Beach is a member municipality.

If anyone disagrees with his or her assessment, please contact the assessor to initially speak with the assessor, and if still unsatisfied then file an assessment complaint by August 23, 2010.

When completing the budget, a sample of old, medium and new lots will be tested to see the assessment changes and the effect on the budget.

Mayor Johnston – C.A.O. Salary

Res. #077/10
Administration

Moved by Mayor Johnston that the annual salary paid to Extreme Management Solutions Inc. for Chief Administrative Officer services, is increased to \$25,200, effective July 1, 2010.

CARRIED

CORRESPONDENCE:

- 1 Website Analytics - Definitions
- 2 Website Analytics – June, 2010
- 3 Website Analytics – July, 2010
- 4 Pigeon Lake Protective Services – June, 2010 Report
- 5 Pigeon Lake Protective Services – July, 2010 Report
- 6 Pigeon Lake Protective Services – Annual Statistics (2009-2010)
- 7 ASVA – May 19, 2010 Meeting Minutes
- 8 Sandy Beach –July 18, 2010 Article
- 9 ASVA – June 28, 2010 Minutes
- 10 Computer Backup (RN)

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

September 22, 2010 – Regular Council Meeting

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #078/10 Moved by Councillor Nielsen that the Regular Council meeting of August 18,
Adjournment 2010 is hereby adjourned at 10:18 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 22nd DAY OF SEPTEMBER, 2010

MAYOR

CHIEF ADMINISTRATIVE OFFICER