

**REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF ITASKA  
February 11, 2010  
IN ROOM 241  
LEDUC COUNTY ADMINISTRATION OFFICE**

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**PRESENT:**

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLOR	Jerry Rudnisky Ian Bradley
CHIEF ADMINISTRATIVE OFFICER	June Boyda
GALLERY	Marty Mckinney, PLPS

**CALL TO ORDER:**

The meeting was called to order by Mayor Johnston at 7:07 p.m.

**ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:**

The following items are hereby added to the agenda:

- 7.9 Investments
- 7.10 Accounts Payable Cheque Listing #2 – February, 2010
- 7.11 Year-End Approvals
- 9.6 Integrated Community Sustainability Plan
- 9.7 Audobon Land Sale
- 9.8 Pigeon Lake Strategic Alliance
- 9.9 Pigeon Lake Regional South Side System
- 10.3 Street Lighting

Res. #001/10      Moved by Councillor Bradley that the Regular Council Meeting agenda is  
Agenda            hereby adopted as amended.

*CARRIED*

**ADOPTION OF MINUTES:**

Res. #002/09      Moved by Councillor Rudnisky that the Regular Council Meeting Minutes of  
Minutes            November 18, 2009 are hereby approved.

*CARRIED*

Res. #003/10 Moved by Councillor Rudnisky that the Special Council Meeting Minutes of  
Minutes December 11, 2009 are hereby approved.

*CARRIED*

## **DELEGATIONS:**

### **Pigeon Lake Protective Services**

Peace Officer McKinney discussed the vision of the Pigeon Lake Protective Services (PLPS) that he is implementing:

- more effective use of manpower: have 3 officers on at least 2 Saturdays a month (rather than 1 officer);
- more proactive enforcement, such as radar campaigns, and infrastructure protection (i.e. trucks and overweight permits),
- continue with public learning:
  - Program: “how to keep your property safer” – will be held shortly after May long week-end,
  - Work with kids – give out ice-cream coupons if they are wearing their helmet; hoping to run bike safety course. Ordered items for kids (tatooes, bracelets) – to stop and talk to kids, and let them know about safety.
- community based policing – build a relationship with the public; listen to the publics concerns;. attend annual meetings, and public events such as bar-be-ques.
- More patrols later in night.
- Fall and spring try to do perimeter checks of all cabins.
- Written warnings so they can track and then press charges. They can lay a charge on a statement (for up to six months), so get the information and contact the officers (witness has to be willing to go to court);

Mr. McKinney highly encouraged people to phone when something is happening. Residents can also call if they think there may become a problem (call at 8pm, rather than waiting until it is a problem at 3am, or waiting until it is too late the next day).

Itaska is pretty quiet, but there are the occasional large parties.

The Peace Officers can enforce Provincial statues and bylaws. Cannot do any Federal statues, criminal code i.e. alarm calls.

Number of Hours – Some of our dedicated hours are the Officer’s physically located in the Summer Village, some is in training, written reports, court time

Itaska’s main objective: visibility; peace officer’s get out of car to talk to people (contact); approachability; radar – to ensure safety;

C.A.O. Boyda discussed enforcement of the Fireworks Bylaw and public notification. Mr. McKinney wanted to ensure ratepayers will have a copy of their permit on them.

Mr. McKinney will create a document for the public that can be sent out in a newsletter and on our website: what the Protective Services can do, and their mandate.

**BYLAWS and POLICIES:** none

**C.A.O.'s REPORT:**

Res. #004/10      Moved by Mayor Johnston that the C.A.O.'s report for November 11, 2009 –  
Report              February 5, 2010, is hereby approved

*CARRIED*

Res. #005/10      Moved by Councillor Bradley that the Municipal Sponsorship Program grant be  
Grant                completed as follows: \$2592.59\*1.35 for priority project = \$3500 towards the  
Pigeon Lake watershed Association's Water Study, with the remaining funding  
of \$722.41 to go to the Smith Park restoration project and the project to be  
scaled down.

*CARRIED*

Res. #006/10      Moved by Councillor Rudnisky that #8 Itaska Beach be fined \$50 for the clean-  
Unsitely notice    up of her lot after delivery of unsitely notices, as per Policy #5. In the future  
the \$50 penalty would apply, in addition to the cost of cleaning the lot.

*CARRIED*

Res. #007/10      Moved by Councillor Bradley that Colleen Ferguson is hereby appointed as  
Appointment      Bylaw Enforcement Officer for the Summer Village of Itaska Beach, effective  
February 1<sup>st</sup>, 2010, and will remain in effect until terminated by the Summer  
Village.

*CARRIED*

**FINANCE:****Balance Sheet and Income & Expense – February 5, 2010**

Council agreed to accept this correspondence as information.

**Accounts Payable Cheque Listing - February, 2010**

Council agreed to accept this correspondence as information.

**Bank Reconciliation – November, 2009 – January, 2010**

Res. #008/10      Moved by Mayor Johnston that the Bank Reconciliations for November, 2009 –  
Bank                January, 2010 are hereby approved.  
Reconciliation

*CARRIED*

**TD Bank – Account Change**

Res. #009/10      Moved by Councillor Bradley that effective January 1, 2010, that the Royal  
Bank Account      Bank account be closed and all remaining funds transferred to TD Canada  
Trust.

*CARRIED*

**GL Transaction History: November 14, 2009 – February 5, 2010**

Council agreed to accept this correspondence as information.

**2010 Projects and Grant Funding**

Council reviewed and modified the 2010 projects. Administration to apply for grant funding utilizing the grants as effectively as possible and get projects setup.

**Investments**

Res. #010/10      Moved by Councillor Bradley that \$100,000 be invested with TD Canada Trust  
Investments      in a GIC at 0.3% interest for 1 year, cashable after 30 days.

*CARRIED*

**Accounts Payable Cheque Listing - February, 2010**

Council agreed to accept this correspondence as information.

**Year End Accruals**

Mayor Johnston made the recommendation that Administration complete the year-end financials as soon as possible, without the need to wait for journal entries from the auditor. Administration advised that there will always be a few journal entries from the auditor, and the previous year's books cannot be closed until the audit is finalized.

**TACTICAL LIST:**

Council reviewed and updated the tactical list.

**NEW BUSINESS:**

**Safety Codes Services - Contract**

Res. #011/10      Moved by Mayor Johnston that the Safety Codes services agreement with  
Agreements      Superior Safety Codes Inc. is hereby approved.

*CARRIED*

**Lot 16 – Legal Opinion**

Advise the backlot owners of the possible options of maintaining the lease as-is, or dissolving lease, forming a non-profit organization or Society, and purchasing the land from the Summer Village with a conservation easement being placed on the land.

Before proceeding with any action, Council will discuss the matter with all ratepayers at the AIM this Summer.

**NEPL – 2010 Fees**

Council agreed to accept this correspondence as information.

**Basic Emergency Management - Course**

Ralph Johnston will attend; invite Doug McKenzie as a permanent resident to attend as well.

**ASVA – Funding Return**

Council agreed to accept this correspondence as information.

**Integrated Community Sustainability Plan**

Itaska's initial Integrated Community Sustainability Plan will be based upon Grandview's template, which will then be sent to Council to review and get selected ratepayer input to be completed by March 31, 2010.

**Audobon Land Sale**

Council to review and advise Administration if the terms of the conservation easement are acceptable, and if so, the documents will be forwarded to the Audobon for their approval.

**Pigeon Lake Strategic Alliance**

The Pigeon Lake Watershed Association requested again for the entire \$5000 to fund their water study, as all the other Summer Villages contributed \$5000. Itaska has already given \$1500, and will budget the remaining \$3500 in grant funding for 2010.

**Pigeon Lake Regional South Side System**

Mayor Johnston updated Council on the South Side system and NEPL lagoon expansion.

**ADMINISTRATIVE MATTERS:**

**C.A.O. Boyda – Disaster Plan**

Res. #012/10      Moved by Mayor Johnston that the quote from Extreme Management Solutions  
Disaster            Inc. to complete a Municipal Disaster Plan for the Summer Village of Itaska  
Management      Beach is hereby approved, and further that the other Pigeon lake Summer  
                         Villages be invited to share in the cost of the development of a template.

*CARRIED*

**C.A.O. Boyda – Council Meeting Dates**

Res. #013/10      Moved by Mayor Johnston that the May 19 Regular Council meeting is hereby  
Council            cancelled and changed to June 10, 2010 at the Leduc County Administration  
Meetings          Office.

*CARRIED*

**C.A.O. Boyda – Street Lighting**

Res. #014/10      Moved by Councillor Bradley that the proposal from Fortis to upgrade the  
Street Lights      street lighting in Itaska Beach from the yard lights to proper street lights: cobra  
                         heads with a sag lens that is dark sky friendly, with the cost of lights and  
                         installation to be paid for by Fortis, is hereby approved.

*CARRIED*

**CORRESPONDENCE:**

- 1      Website – Nov 09 – Jan 10 Analytics
- 2      Pigeon Lake Protective Services – November, 2009 Report
- 3      Pigeon Lake Protective Services – December, 2009 Report
- 4      ASVA Board Meeting – October 26, 2009
- 5      ASVA – 2008 Year End Financials
- 6      Computer Backup (JR)

Council agreed to accept this correspondence as information.

**DATE OF NEXT MEETING:**

April 21, 2010 – Regular Council Meeting

**EXECUTIVE SESSION (in-camera):** none

**ADJOURNMENT:**

Res. #015/10      Moved by Councillor Bradley that the Regular Council meeting of February 11,  
Adjournment      2010 is hereby adjourned at 10:08 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 21<sup>st</sup> DAY OF April, 2010

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER