

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
March 8, 2011
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Jerry Rudnisky Rex Nielsen
CHIEF ADMINISTRATIVE OFFICER	June Boyda
GALLERY	Doug Bell, PLWA Society John Pawluik, Auditor

CALL TO ORDER:

The meeting was called to order by Mayor Johnston 7:10 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:
7.13 Accounts Payable Cheque Listing – March, 2011
9.8 Policing
9.9 Importing Water

Res. #003/11 Moved by Councillor Nielsen that the Regular Council Meeting agenda is
Agenda hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #004/11 Moved by Councillor Rudnisky that the Regular Council Meeting Minutes of
Minutes November 17, 2010, are hereby approved as presented.

CARRIED

Res. #005/11 Moved by Councillor Rudnisky that the Special Council Meeting Minutes of
Minutes February 15, 2011, are hereby approved as presented.

CARRIED

DELEGATIONS:***J.A. Pawluik, Auditor – Presentation of Draft 2010 Financial Statements***

Mr. Pawluik was in attendance to present the 2010 draft financial statements. He stated that there were no indications of fraud or illegal activities. The audit is completed to determine if the financial statements are fairly presented, and his report will state that they are fairly presented.

Res. #006/11 Moved by Mayor Johnston that the December 31, 2010 draft financial
Financial statements are hereby approved with the amendment of removing the four titles
of land, that were transferred to the Audobon, from the Tangible Capital Asset
schedule.

CARRIED

BYLAWS and POLICIES:***Policy #5 – Fee List***

Mileage be added to the honorariums for Subdivision and Development Appeal Board members.

Res. #007/11 Moved by Mayor Johnston that Policy #5 – the Fee List, is hereby approved as
Policy amended.

CARRIED

C.A.O.'s REPORT:

Res. #008/11 Moved by Councillor Rudnisky that the C.A.O.'s report for November 9, 2010
Report – March 1, 2011, is hereby approved.

CARRIED

FINANCE:***Balance Sheet and Income & Expense – February 28, 2011***

Council agreed to accept this correspondence as information.

Accounts Payable Cheque Listing – December – February 2011

Council agreed to accept this correspondence as information.

Bank Reconciliations – October - December, 2010 and January, 2011

Res. #009/11 Moved by Councillor Nielsen that the Bank Reconciliation for October, is
Bank hereby approved.
Reconciliation

CARRIED

Res. #010/11 Moved by Councillor Rudnisky that the Bank Reconciliation for November,
Bank 2010 is hereby approved.
Reconciliation

CARRIED

Res. #011/11 Moved by Mayor Johnston that the Bank Reconciliation for December, 2010 is
Bank hereby approved.
Reconciliation

CARRIED

Res. #012/11 Moved by Councillor Nielsen that the Bank Reconciliation for January, 2011 is
Bank hereby approved.
Reconciliation

CARRIED

GL Transaction History: January 1 – December 31, 2010

Council agreed to accept this correspondence as information.

GL Transaction History: January 1 – February 28, 2011

Council agreed to accept this correspondence as information.

Fortis – Approved Rate Changes

C.A.O. Boyda to research how the street light bills are calculated.

C.R.A.S.C. – 2010 Assessment for 2011 Taxes

Council agreed to accept this correspondence as information.

Municipal Affairs – MSI Grant Status

Council agreed to accept this correspondence as information.

NEPL – 2011 Requisition

Council agreed to accept this correspondence as information.

Accounts Payable Cheque Listing – March 2011

Council agreed to accept this correspondence as information.

TACTICAL LIST:

Council reviewed and updated the tactical list.

NEW BUSINESS:**Superior Safety Codes – Contract Renewal**

Res. #013/11 Contract Moved by Councillor Rudnisky that the Amending Agreement to renew the agreement with Superior Safety Codes Inc. for a period of 3 years is hereby approved.

CARRIED

Pigeon Lake Watershed Association - Contribution

Doug Bell, treasurer of the Pigeon Lake Watershed Association (PLWA), gave a presentation and background of the PLWA and explained their funding request. The PLWA have been operating with an annual deficit of approximately \$30,000. As this rate they can only continue to operate for another 2 years and they are looking for a more sustainable funding model. In the long-term the PLWA may seek \$60 per ratepayer from the municipalities, but are currently looking to start with \$40 per ratepayer, which will enable them to continue their existing programs and hire a part-time executive director. They will still continue to look for outside funding, such as memberships, donations, grants and funding from the two Counties.

Itaska would like to see goals that are closer to tangible efforts and to see the broad scope of what the PLWA is doing, such as encouraging sustainable development. Would also like better communication between PLWA and the municipalities, including information that could be dispersed to residents, for example: a summary of the strategic plan.

The PLWA is seeking support through the 2011 budget.

Council agreed in principal, to the financial support of the Pigeon Lake Watershed Association at an approximate cost of \$40 per ratepayer.

Pigeon Lake Watershed Association – Himalayan Balsam

Council agreed to accept this correspondence as information.

Development Officer Services - Contract

Council requested further information as to the procedures and policies that would be put in place with the designation of a development officer.

Municipal Affairs – Education Requisition

Council agreed to accept this correspondence as information.

Great Canadian Shoreline Clean-up - Results

Council agreed to accept this correspondence as information.

Municipal Affairs – Financial Indicators 2009

Council agreed to accept this correspondence as information.

Policing

Councillor Rudnisky & Mayor Johnston gave an update on the policing topic.

Importing Water

Mayor Johnston gave an update on the importing water issue.

ADMINISTRATIVE MATTERS:**C.A.O. Boyda – Directional Signage**

Council agreed to accept this correspondence as information.

C.A.O. Boyda –Outstanding Invoice

Res. #014/11 Taxes Moved by Mayor Johnston that \$50 for the outstanding invoice #2010-01, is hereby added to tax roll 8.000, as per Section 553.1 of the Municipal Government Act ,Chapter M26.1, RSA, 2000.

CARRIED

NEPL – Outstanding Sewer Utility Bills

Res. #015/11 Taxes Moved by Mayor Johnston that the outstanding sewer utility charges be added to the following tax rolls as follows:

Roll 8.000	\$90
Roll 34.000	\$270
Roll 56.000	\$90

CARRIED

C.A.O. Boyda – Land Title Change

Council agreed to accept this correspondence as information.

CORRESPONDENCE:

- 1 Website Analytics – November, 2010 – February, 2011
- 2 Pigeon Lake Protective Services – October, 2010 Report
- 3 Pigeon Lake Protective Services – November, 2010 Report
- 4 Pigeon Lake Protective Services – December, 2010 Report
- 5 Pigeon Lake Protective Services – January, 2011 Report
- 6 Municipal Affairs – Land Acts
- 7 Alberta Health Services – 5 Year Action Plan
- 8 ASVA – November 5, 2010 Organizational Minutes
- 9 ASVA – November 6, 2010 Minutes
- 10 ASVA – Comments from President
- 11 AUMA – Budget Briefing
- 12 Computer Backup (cloud environment)

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

April 26, 2011 – Regular Council Meeting

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #016/11 Moved by Councillor Nielsen that the Regular Council meeting of April 13,
Adjournment 2011 is hereby adjourned at 10:27 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 26th DAY OF APRIL, 2011

MAYOR

CHIEF ADMINISTRATIVE OFFICER