

**SUMMER VILLAGE OF NORRIS BEACH
REGULAR COUNCIL MEETING
SATURDAY, JANUARY 15, 2011 at 9:30 a.m.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

MINUTES

PRESENT:

Mayor Brian Keeler, Deputy Mayor Bruce Fowlie, Councillor David Evoy
Administration: Sylvia Roy, CAO

Mayor Keeler called the Meeting to Order at 9:30 am.

APPROVAL OF AGENDA

Res. #11-01

Moved by Councillor Evoy to approve the agenda as presented.

CARRIED

APPROVAL OF MINUTES FROM PREVIOUS MEETING

Res. #11-02

Moved by Deputy Mayor Fowlie to approve the Regular Council Meeting Minutes of December 3, 2010 as presented.

CARRIED

BYLAWS AND POLICIES

Amendment to Council Member Honorarium Policy #01-2002

Res. #11-03

Moved by Mayor Keeler to approve the amendment to Council Member Honorarium Policy #01-2002, clarifying the number of hours between a full-day and a half-day meeting.

CARRIED

REPORTS FROM STAFF/RESOLUTIONS

Follow Up Sheet

The Follow up Sheet was reviewed and updated.

COUNCIL COMMITTEE REPORTS/ DISCUSSION ITEMS

Joint Services Committee

Council and Administration reviewed the proposed 2011 Joint Services budget and shared projects such as required server and website upgrades.

Res. #11-04

Moved by Mayor Keeler that the Council of the Summer Village of Norris Beach approve their respective 2011 contribution to Joint Services Agreement and Administration costs, as a separate matter apart from Summer Village budget deliberations, so as to allow Administration to proceed with shared projects and initiatives.

CARRIED

Res. #11-05

Moved by Councillor Evoy that the Council of the Summer Village of Norris Beach approve the renaming of the "Lease Improvements" capital project to "Server Upgrade" project.

CARRIED

Res. #11-06

Moved by Mayor Keeler to go In Camera at 10:15 am.

CARRIED

Res. #11-07

Moved by Mayor Keeler to come out of In Camera at 10:18 am.

CARRIED

Regional Wastewater Project

No further information reported.

Local Wastewater Project

Mr. Dale McClure has provided septic field inspections, revealing that some fields failed inspection and were deemed non-compliant and work is required to bring the sewage disposal system to an acceptable standard ie) utilizing the septic tank as a holding tank if deemed in good structural condition (with required upgrades), or abandoning the septic tank and field altogether and installing a new holding tank. The inspection reports are detailed and provide through recommendations to the land owner to follow.

Letters and a copy of the resident's inspection report will be mailed to respective residents.

Municipal Emergency Planning

Administration advised that Alberta Emergency Management Agency has been asked to conduct the Emergency Operations Course in Ma-Me-O Beach on February 8, 2011 in Ma-Me-O Beach, Alberta. Administration will also be participating in Emergency Public Warning System scheduled for January 21, 2011 in Morinville, Alberta. Additionally, Administration will be submitting the Regional Collaboration Grant funding application to study a potential regional approach to emergency management by January 31, 2011.

Pigeon Lake Watershed Association (PLWA)

Res. #11-07

Moved by Mayor Keeler that the Summer Village of Norris Beach approve funding requests from the Pigeon Lake Watershed Association on a project-by-project basis, and that information such as project start/end date, outcome and reporting requirements form part of the funding agreement.

CARRIED

Battle River Watershed Alliance (BRWA)

Res. #11-08

Moved by Mayor Keeler that the Summer Village of Norris Beach approve the funding request from the Battle River Watershed Alliance in the amount of \$100.

CARRIED

Superior Safety Codes – Contract Renewal

Res. #11-09

Moved by Mayor Keeler that the Summer Village of Norris Beach renew the agreement with Superior Safety Codes for a three year period.

CARRIED

AMSC Insurance – Resolution Required

A complete review of insurance policies is underway, and in order for new competitive quotes to be obtained, notice must be given to existing Summer Village insurance providers.

Res. #11-10

Moved by Mayor Keeler that written notice be provided to AMSC Insurance Services Ltd of Norris Beach's intention to cancel insurance policies effective January 1, 2012.

CARRIED

Norris Beach Projects

Council and Administration determined the priority level for a variety of potential projects to assist with the creation of the 2011 budget and long term planning initiatives.

Intermunicipal Development Plan Meeting Update

Councillor Evoy updated Council on the Inter-Municipal Development Plan meeting held in December, 2010. The Summer Villages made collective suggestions for agreement revisions as the agreement terms may be renewed in 2011.

FINANCIAL REPORTS

Financial Report and Cheque Listing

Res. #11-11

Moved by Mayor Keeler that the financial report and cheque listing be approved as information.

CARRIED

Res. #11-12

Moved by Deputy Mayor Fowlie that the remaining \$2356 of Municipal Sponsorship Grant funding be designated as restricted surplus road – operating reserve, to fund pathway upgrades in 2011.

CARRIED

Res. #11-13

Moved by Deputy Mayor Fowlie that the remaining funds from the Tank Inspection Guidelines budget be designated as restricted surplus – wastewater reserve, to fund potential related expenses in 2011.

CARRIED

Financial Indicator Graphs

The review of the 2009 Financial Indicator Graphs was deferred to the next Council meeting.

Adjournment

Res. #11-14

Moved by Deputy Mayor Fowlie to adjourn the meeting at 12:15 pm.

CARRIED

Signed Original on File

Mayor Brian Keeler
Summer Village of Norris Beach

Sylvia Roy, C.A.O.
Summer Village of Norris Beach