

**SUMMER VILLAGE OF NORRIS BEACH  
REGULAR COUNCIL MEETING  
SATURDAY, APRIL 23, 2011 at 9:00 a.m.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

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**MINUTES**

**PRESENT:**

Mayor Brian Keeler, Deputy Mayor Bruce Fowlie, Councillor David Evoy  
Administration: Sylvia Roy, CAO

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Mayor Keeler called the Meeting to Order at 9:00 am.

**A. APPROVAL OF AGENDA**

**Res. #11-28**

Moved by Deputy Mayor Fowlie to approve the agenda as amended.

**CARRIED**

**B. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

**Res. #11-29**

Moved by Councillor Evoy to approve the Regular Council Meeting Minutes of March 12, 2011 as presented.

**CARRIED**

**C. DELEGATIONS**

There were no delegations present at this Council Meeting.

**D. BYLAWS & POLICIES**

Bylaw 125 – Rates of Taxation for 2011

**Res. # 11-30**

Moved by Mayor Keeler to give first reading to Bylaw #125, Rates of Taxation for 2011, as presented.

**CARRIED**

**Res. # 11-31**

Moved by Deputy Mayor Fowlie to give second reading to Bylaw #125, Rates of Taxation for 2011, as presented.

**CARRIED**

**Res. # 11-32**

Moved by Mayor Keeler to proceed to third reading for Bylaw #125, Rates of Taxation for 2011, as presented.

**CARRIED**

**Res. # 11-33**

Moved by Councillor Evoy to give third reading to Bylaw #125, Rates of Taxation for 2011, as presented.

**CARRIED**

**E. REPORTS FROM STAFF/RESOLUTIONS**

Follow Up Sheet

The Follow up Sheet was reviewed and updated.

**F. COUNCIL COMMITTEE REPORTS/ DISCUSSION ITEMS**

2. Regional Wastewater Committee

No updates to report at this time.

3. Local Wastewater

a. Current Status

Mr. Ken Banks and Mrs. Bev Schneider joined the meeting at 10:00 am. Deputy Mayor Fowlie revised the guidelines for the selection and installation of a wastewater holding tank; the document will be uploaded to the website.

Invoices and letters have been sent to residents and outstanding items are being handled on a priority basis. Mr. Banks and Mrs. Schneider will review the spreadsheet and ensure it is thorough and current.

It was noted that some residents may have installed a holding tank in recent years, therefore should have the inspection fee waived. Discussion also occurred regarding residents who have issues complying with the requirement to meet the 10 metre separation between holding tanks and water wells.

The onus is on the property owner to provide documentation to the Summer Villages Office verifying the installation of holding tanks and/or the resolution of any issues with respect to separation between holding tanks and water wells, buildings or property lines.

**Res. # 11-34**

**Moved by Deputy Mayor Fowlie that if Norris Beach residents can provide documentation that a certified, approved holding tank has been verified by a certified Safety Codes Officer, than the fee for private sewage disposal system inspection shall be waived.**

**CARRIED**

4. Municipal Emergency Planning Update

Administration advised that a meeting of the three Pigeon Lake Summer Village CAO's (Sylvia Roy, June Boyda and Harold Wynne) has taken place to determine the next steps for the Municipal Emergency Management Project. Ms. Roy will draft a Request for Proposals for distribution to experienced emergency management consultants to act as consultant for this project.

5. Policing Update

Administration advised that Silver Beach will be revising the Pigeon Lake Protective Services service agreements with the Summer Villages.

6. Weed Inspector/ Prohibited Noxious Weeds

Administration will contact the Federation of Alberta Naturalists to determine the extent of their consultation and site assessments. Council also questioned the requirements for municipal weed inspectors that must be appointed by municipalities in accordance with the newly revised *Weed Act*.

8. Fire Hazard Review

Administration will contact Mr. Grant Churchill, Deputy Chief of South Pigeon Lake Fire Department, for a review of fire hazards in the Summer Village of Norris Beach.

9. Capital Region Assessment Services Commission – List of Qualified Members for 2011

**Res. # 11-34**

**Moved by Mayor Keeler that in keeping with Bylaw #224, Council of the Summer Village of Norris Beach hereby appoint those individuals listed in attached schedule for a term ending December 31, 2011 as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, RSA 2000, c. M-26**

**CARRIED**

Pigeon Lake Watershed Association (PLWA)

On April 20th, the PLWA sponsored a presentation on remediation of eutrophic prairie lakes, which was provided by PHD Candidates from the University of Alberta. Deputy Mayor McDaniel reported on the Diane O presentation and Council reviewed Don Davidson's report on the event.

Administration advised that CAO Roy nominated the PLWA for the 2011 Earth Day Canada Hometown Heroes Award Program for the group category. This awards program recognizes groups and organizations that make significant environmental achievements in their community, and candidates are eligible to win a \$10,000 cash prize to support their work. The nomination forms and reference letters were sent prior to the deadline and successful candidates should be notified in June, 2011.

Local Authorities Elections Act (LAEA) Update

Administration advised that the Alberta Association of Municipal Districts & Counties (AAMD&C) is requesting revisions to the LAEA as it relates to residency. Upon further research, Administration reported that the revisions are directed specifically to Section 48 of the LAEA to clarify residency for the purposes of municipal elections (Section 48) and not the part of the act that refers to residency for Summer Villages (Section 12).

RMRF Municipal Law Seminar

Deputy Mayor Fowlie presented information obtained at the RMRF Law Seminar on March 18, 2011.

Playground Update

Deputy Mayor Fowlie will chair the first meeting of the Playground Committee, scheduled for May 21, 2011 at 1:30 pm at the Ma-Me-O Community Hall. This information was mailed to residents in a recent newsletter and will also be posted on the Norris Beach bulletin board by the community mail boxes.

Recess: 11:38 am  
Reconvene 12:08 pm

**G. FINANCIAL REPORTS**

1. Financial Reports

**Res. #11-35**

**Moved by Mayor Keeler to apply MSI - capital funding towards the Recreation/Playground Project for an amount up to \$100,000.**

**CARRIED**

**Res. #11-36**

**Moved by Councillor Evoy to accept the financial report as presented.**

**CARRIED**

2. Cheque Listing

**Res. #11-37**

**Moved by Mayor Keeler to accept the cheque listing as presented.**


**CARRIED**


**H. ADJOURNMENT**

**Res. #11-38**

**Moved by Deputy Mayor Fowlie to adjourn the meeting at 12:49 pm.**

**CARRIED**

  
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Mayor Brian Keeler  
Summer Village of Norris Beach

  
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Sylvia Roy, C.A.O.  
Summer Village of Norris Beach