

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
June 8, 2011
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

| | |
|------------------------------|-------------------------------|
| MAYOR | Ralph Johnston |
| COUNCILLORS | Jerry Rudnisky Rex Nielsen |
| CHIEF ADMINISTRATIVE OFFICER | June Boyda |
| GALLERY | Paul Hanlon |

CALL TO ORDER:

The meeting was called to order by Mayor Johnston 7:07 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

- 7.5 Accounts Payable Cheque Listing – June
- 9.6 Nielsen – APLM
- 10.3 C.A.O. Boyda – Community Centre

Res. #031/11 Moved by Councillor Rudnisky that the Regular Council Meeting agenda is
Agenda hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #032/11 Moved by Councillor Nielsen that the Regular Council Meeting Minutes of
Minutes April 26, 2011 are hereby approved as presented.

CARRIED

DELEGATIONS:**#2011-02 Development Authority**

Paul Hanlon, of SV Planning and Development Services, was in attendance to meet with Council regarding the Development Officer position.

Res. #033/11 Agreement Moved by Councillor Nielsen that the Service Agreement with SV Planning and Development Services and the Summer Village of Itaska Beach for the position of Development Officer is hereby approved.

CARRIED

BYLAWS and POLICIES:**#2011-02 Development Authority**

Res. #034/11 Bylaw Moved by Mayor Johnston that Bylaw #2011/02 is hereby given first reading.

CARRIED

Res. #035/11 Bylaw Moved by Councillor Rudnisky that Bylaw #2011/02 is hereby given second reading.

CARRIED

Res. #036/11 Bylaw Moved by Mayor Johnston that approval is hereby granted for the presentation of Bylaw #2011/02 for third reading at this meeting.

CARRIED UNANIMOUSLY

Res. #037/11 Bylaw Moved by Councillor Nielsen that Bylaw #2011/02 is hereby given third and final reading and finally passed.

CARRIED

Policy #5 – Fee List

Res. #038/11 Policy Moved by Mayor Johnston that Policy #5 is hereby approved as amended.

CARRIED

2011-01 – Tax Bylaw

Res. #039/11 Bylaw Moved by Councillor Rudnisky that Bylaw #2011/01 is hereby given first reading.

CARRIED

Res. #040/11 Bylaw Moved by Councillor Nielsen that Bylaw #2011/01 is hereby given second reading.

CARRIED

Res. #041/11 Moved by Councillor Nielsen that approval is hereby granted for the
Bylaw presentation of Bylaw #2011/01 for third reading at this meeting.
CARRIED UNANIMOUSLY

Res. #042/11 Moved by Mayor Johnston that Bylaw #2011/01 is hereby given third and final
Bylaw reading and finally passed.
CARRIED

C.A.O.'s REPORT:

A garage key is to be given to the PLPS so they can put out fire ban signs.

Discuss appointment of weed inspector with Sweet Landscaping, with the responsibilities including inspection of the municipal property only, and private property upon request.

Res. #043/11 Moved by Mayor Johnston that the C.A.O.'s report for April 20 – May 31,
Report 2011, is hereby approved.
CARRIED

FINANCE:

Balance Sheet and Income & Expense – May 31, 2011

Res. #044/11 Moved by Councillor Nielsen to take \$20,000 out of investments and into
Investment operating account.
CARRIED

Res. # 045/11 Moved by Councillor Rudnisky that the Balance Sheet and Income / Expense
Financial Statements for May 31, 2011 are hereby approved as presented.
Statements
CARRIED

Accounts Payable Cheque Listing – May, 2011

Council agreed to accept this correspondence as information.

Bank Reconciliation – April 2011

Res. #046/11 Moved by Councillor Nielsen that the Bank Reconciliation for April, 2011, is
Bank hereby approved.
Reconciliation
CARRIED

GL Transaction History: April 18 – May 31, 2011

Council agreed to accept this correspondence as information.

Accounts Payable Cheque Listing – June, 2011

Council agreed to accept this correspondence as information.

TACTICAL LIST:

Council reviewed and updated the tactical list.

NEW BUSINESS:**Snow Removal – Service Level**

Council has decided our policy service level relative to snow level will stay as is, with the snow being moved off of the municipal roadway; ratepayers are responsible for their own driveways. Ratepayers could hire a contractor to remove the snow on their behalf.

Alberta Municipal Affairs – Emergency Public Warning System

Res. #047/11 Appointment Moved by Mayor Johnston that C.A.O. Boyda is hereby appointed as an Authorized User of the Alberta Emergency Alert system, and further that she attend a training course in Ponoka on July 7, 2011.

CARRIED

Alberta Environment – Importing Water

Council agreed to accept this correspondence as information.

Leduc County – Transfer Station

The topic of garbage will be discussed during the Annual Information Meeting, with Council recommending to provide spring dumpster coverage and enter into an agreement with Leduc County to utilize their transfer station for \$600 per year. It will be important to stress to the residents that some of the items, such as appliances and electronics, be properly recycled. The agreement for the transfer station will be brought to the next Regular Council Meeting.

Back lot Owners – Leased Lot

Council agreed to accept this correspondence as information.

Nielsen - APLM

Councillor Nielsen reviewed the items discussed during the Association of Pigeon Lake Municipalities last meeting.

ADMINISTRATIVE MATTERS:

Development Application – Rate Change

Res. #048/11 Land Moved by Mayor Johnston that the development application fee be changed to a minimum of \$75 plus \$175 for onsite inspection by the Development Officer, and further that the development application form be modified to reflect those rate changes.

CARRIED

Annual Information Meeting & Picnic

Council discussed the format for the Annual Information Meeting and responsibilities for the picnic.

C.A.O. Boyda – Community Centre

C.A.O. Boyda to complete grant application for community centre, and details to be discussed at the next Regular Council Meeting.

CORRESPONDENCE:

- 1 Website Analytics – April, 2011
- 2 Pigeon Lake Protective Services – April, 2011 Report
- 3 Association of Summer Villages – March 15, 2011 Minutes
- 4 Association of Summer Villages – New Website

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

August 17, 2011 – Regular Council Meeting

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #049/11 Adjournment Moved by Councillor Nielsen that the Regular Council meeting of June 8, 2011 is hereby adjourned at 9:28 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 24th DAY OF AUGUST, 2011

MAYOR

CHIEF ADMINISTRATIVE OFFICER