

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
August 24, 2011
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Jerry Rudnisky
CHIEF ADMINISTRATIVE OFFICER	June Boyda
ABSENT (<i>with regrets</i>)	Rex Nielsen
GALLERY	Kim Ferguson and Michelle Bacon – Nature Alberta

CALL TO ORDER:

The meeting was called to order by Mayor Johnston 7:11 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:
7.6 Accounts Payable Cheque Listing – August
10.4 Picnic Review

Res. #060/11 Moved by Councillor Rudnisky that the Regular Council Meeting agenda is
Agenda hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #061/11 Moved by Mayor Johnston that the Regular Council Meeting Minutes of June
Minutes 8, 2011 are hereby approved as presented.

CARRIED

Res. #062/11 Moved by Mayor Johnston that the Special Council Meeting Minutes of June
Minutes 29, 2011 are hereby approved as presented.

CARRIED

DELEGATIONS:***Kim Ferguson – Nature Alberta***

Kim Ferguson and Michelle Bacon were in attendance to present The Living by Water Project which is a program of Nature Alberta – a non-profit organization.

Kim is the shoreline advisor for Pigeon Lake. They offer homesite consultations which address the following five items: review buffer zone, built structures, yard, house, boating practices. They will then give recommendations customized to your property. This program is confidential and free. The consultations run every week-end from the end of June to mid-August.

Some of their tips for helping better your lake's environment have already been addressed by Itaska Beach Council, and are part of our current practice:

- minimize the use of fertilizers (already restricted by bylaw)
- maintain septic systems (a member of the North East Pigeon Lake Sewer System since 1992)
- discourage off highway vehicle use along shorelines (following Provincial Statute regarding no off-highway vehicles on public roadways)

The group made the following request to help bring public awareness to their project, which Council agreed to support: link the project on website and spring newsletter, possibly attend Annual Information Meeting in 2012, and leave information pamphlets behind glass in notice board.

BYLAWS and POLICIES: none**C.A.O.'s REPORT:**

Res. #063/11 Moved by Mayor Johnston that the C.A.O.'s report for June 1 – August 8,
Report 2011, is hereby approved.

*CARRIED***FINANCE:*****Balance Sheet and Income & Expense – July 31, 2011***

Res. # 064/11 Moved by Mayor Johnston that the Balance Sheet and Income / Expense
Financial Statements for July 31, 2011 are hereby approved as presented.
Statements

*CARRIED****Accounts Payable Cheque Listing – July, 2011***

Council agreed to accept this correspondence as information.

Bank Reconciliation – May, 2011

Res. #065/11 Moved by Councillor Rudnisky that the Bank Reconciliation for May, 2011, is
Bank hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – June, 2011

Res. #066/11 Moved by Councillor Rudnisky that the Bank Reconciliation for June, 2011, is
Bank hereby approved.
Reconciliation

CARRIED

GL Transaction History: June 1 – July 31, 2011

Council agreed to accept this correspondence as information.

Accounts Payable Cheque Listing – August, 2011

Council agreed to accept this correspondence as information.

TACTICAL LIST:

Council reviewed and updated the tactical list.

NEW BUSINESS:**Alberta Municipal Affairs – Safety Recognition Award**

Council agreed to accept this correspondence as information, and requested the award to be posted on the website.

AUMA – 2011 Convention

Res. #067/11 Moved by Mayor Johnston that Councillor Rudnisky attend the AUMA
Support Convention in Calgary from September 28 – 30, 2011.

CARRIED

Pigeon Lake Watershed Association – Support Confirmation and Update

Res. #068/11 Moved by Mayor Johnston that support in the amount of \$40 per property, for a
Support total of \$3320 be given to the Pigeon Lake Watershed Association. This does
 not include individual memberships.

CARRIED

Darren Sweet – Weed Inspector Appointment

Res. #069/11 Appointment Moved by Mayor Johnston that Darren Sweet is hereby appointed as the weed inspector for the Summer Village of Itaska Beach.

*CARRIED***Alberta Summer Village Association – 2011 Conference**

Res. #070/11 Conference Moved by Mayor Johnston that C.A.O. Boyda and Councillor Rudnisky attend the Alberta Summer Village Association Conference from October 14 – 15, 2011, and further that C.A.O. Boyda stay at the St. Albert hotel.

*CARRIED***Back lot Owners – Leased Lot**

Council reviewed all correspondence, and all previous issues had been addressed. A response letter is to be drafted to Mr. Page.

Res. #071/11 Leased Lot Moved by Mayor Johnston that Council has reviewed the proposed agreement, the Easement, Restrictive Covenant and Encumbrance Agreement, and the proposed landscaping by the Itaska Beach Recreation Association, and is in agreement with the content of said documents and would request that the Itaska Beach Recreation Association present formal documents for signature at the September 28 Council meeting.

*CARRIED***Alberta Summer Village Association – Lake Monitoring**

Council agreed to accept this correspondence as information.

Alberta Municipal Affairs – Regional Collaboration Assessment of Policing Grant

C.A.O. Boyda to coordinate with the other Pigeon Lake administrators on this grant, and Councillor Rudnisky to represent Itaska Council during meetings regarding the Regional Policing Grant.

Audubon Society – Grass Maintenance

Res. #072/11 Audubon Moved by Councillor Rudnisky to provide a letter to Audubon outlining the boundaries of beach road and Summer Villages request for maintaining the area as it is for the following reasons:

- Service access to municipal drainage ditch
- Area to pile snow that is removed from the road
- Facilitates the dumpsters as a service provided for the Itaska ratepayers
- Turn around area for large vehicles (grass pickup contractor, emergency services, etc.)
- Muster point for emergency response (and one access point to evacuate the Summer Village)

CARRIED

Alberta Transportation – AMIP Grant Approval

Council agreed to accept this correspondence as information.

Leduc County – Road Repair

Res. #073/11 Moved by Mayor Johnston that in principle Council will support a contribution
Road of \$10,000 to the County of Leduc for surfacing Township Road 474 from
Range Road 13 to the Itaska Beach entrance, and will submit the payment if
grant funding approved in 2012.

CARRIED

ADMINISTRATIVE MATTERS:

C.A.O. Boyda – Vacant Land

C.A.O. Boyda to review further and identify Summer Village reserve property only.

Pigeon Lake Protective Services – Appointment

Res. #074/11 Moved by Mayor Johnston that Roy Beidrava is hereby appointed as Bylaw
Appointment Enforcement Officer for the Summer Villages of Itaska Beach, in the Province
of Alberta. The Appointment to take effect on June 19th, 2011 and remain in
effect until terminated by the Summer Villages.

CARRIED

C.A.O. Boyda – Outstanding Taxes

Council reviewed the costs of allowing ratepayers to have internet banking to pay their taxes, but at a cost of approximately \$1000 per year, felt the cost was too high, and that the only method of payment would be a cheque that would be submitted once per year.

Res. #075/11 Moved by Councillor Rudnisky that Council has reviewed the outstanding taxes
Appointment and has decided that all penalties will remain the same, with the following
exceptions:

- Roll 39 – reduce the penalty to \$100.78
- Roll 46 – cancel penalty
- Roll 56 – cancel penalty
- Roll 83 – cancel penalty

And further that all ratepayers be reminded that the only method of payment is to mail in a cheque, and that all payments must be post-marked no later than July 31st of that year.

CARRIED

CORRESPONDENCE:

- 1 Website Analytics – May - July, 2011
- 2 Pigeon Lake Protective Services – May, 2011 Report
- 3 Pigeon Lake Protective Services – June, 2011 Report
- 4 Pigeon Lake Protective Services – July 2011 Report
- 5 Association of Summer Villages – May, 2011 Minutes
- 6 Association of Summer Villages – June, 2011 Minutes
- 7 Municipal Affairs – 2010-2011 Annual Report

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

September 28, 2011 – Regular Council Meeting

C.A.O. Boyda left the meeting at 9:04 p.m.

EXECUTIVE SESSION (in-camera):

Res. #076/11 Moved by Mayor Johnston that the Regular Council meeting temporarily
Adjournment adjourn and Council sit in Executive Session.

CARRIED

Res. #077/11 Moved by Mayor Johnston that the Regular Council meeting reconvene from
Reconvene Executive Session.

CARRIED

ADJOURNMENT:

Res. #078/11 Moved by Councillor Rudnisky that the Regular Council meeting of August 24,
Adjournment 2011 is hereby adjourned at 10:20 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 28th DAY OF SEPTEMBER, 2011

MAYOR

CHIEF ADMINISTRATIVE OFFICER