

**REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF ITASKA  
September 28, 2011  
IN ROOM 241  
LEDUC COUNTY ADMINISTRATION OFFICE**

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**PRESENT:**

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen
CHIEF ADMINISTRATIVE OFFICER	June Boyda
ABSENT ( <i>with regrets</i> )	Jerry Rudnisky

**CALL TO ORDER:**

The meeting was called to order by Mayor Johnston 7:15 p.m.

**ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:**

The following items are hereby added to the agenda:

- 7.8 Accounts Payable Cheque Listing – September
- 7.9 Projected Actual Financial Statements
- 9.7 Back Lot Owner Purchase – Transfer Agreement
- 13.1 Personnel

Res. #079/11      Moved by Mayor Johnston that the Regular Council Meeting agenda is hereby  
Agenda            adopted as amended.

*CARRIED*

**ADOPTION OF MINUTES:**

Res. #080/11      Moved by Councillor Nielsen that the Organizational Council Meeting Minutes  
Minutes            of August 24, 2011 are hereby approved as presented.

*CARRIED*

Res. #081/11      Moved by Mayor Johnston that the Regular Council Meeting Minutes of  
Minutes            August 24, 2011 are hereby approved as presented.

*CARRIED*

**DELEGATIONS:** none

**BYLAWS and POLICIES:** none

**C.A.O.'s REPORT:**

The Annual Information Meeting will be held on the 4<sup>th</sup> Saturday of July.

Res. #082/11      Moved by Mayor Johnston that the C.A.O.'s report for August 18 – September  
Report              21, 2011, is hereby approved.

*CARRIED*

**FINANCE:**

**Balance Sheet and Income & Expense – September 23, 2011**

Res. # 083/11      Moved by Mayor Johnston that the Balance Sheet and Income / Expense  
Financial              Statements for September 23, 2011 are hereby approved as presented.  
Statements

*CARRIED*

**Accounts Payable Cheque Listing – September, 2011**

Council agreed to accept this correspondence as information.

**Bank Reconciliation – July, 2011**

Res. #084/11      Moved by Mayor Johnston that the Bank Reconciliation for July, 2011, is  
Bank                      hereby approved.  
Reconciliation

*CARRIED*

**Bank Reconciliation – August, 2011**

Res. #085/11      Moved by Mayor Johnston that the Bank Reconciliation for August, 2011, is  
Bank                      hereby approved.  
Reconciliation

*CARRIED*

**GL Transaction History: August 1 – September 23, 2011**

Council agreed to accept this correspondence as information.

**Investments**

Council agreed to accept this correspondence as information.

**Outstanding Taxes – September 21, 2011**

Council agreed to accept this correspondence as information.

**Accounts Payable Cheque Listing – August, 2011**

Council agreed to accept this correspondence as information.

**Projected Financial Statements**

Council agreed to accept this correspondence as information.

**TACTICAL LIST:**

Council reviewed and updated the tactical list.

**NEW BUSINESS:**

**AAMD&C – Land Use Summaries**

Council agreed to accept this correspondence as information.

**Itaska Audubon Society – Draft Letter**

Res. #086/11      Moved by Councillor Nielsen that the letter regarding municipal services be  
Land                      finalized and presented to Audubon Society as discussed.

*CARRIED*

**Alberta Emergency Management Agency – Incident Command Centre 200 Training**

Council agreed to accept this correspondence as information.

**Alberta Emergency Management Agency – Summit 2011**

Council agreed to accept this correspondence as information.

**Fireman’s Ball – October 8, 2011**

Council agreed to accept this correspondence as information.

**AUMA – Motor Vehicle Search Fee**

Council agreed to accept this correspondence as information.

**Back Lot Owner Purchase – Transfer Agreement**

Further amendments are required to the Easement, Restrictive Covenant and Encumbrance Agreement. This topic to be reviewed again at the next Regular Council Meeting.

**ADMINISTRATIVE MATTERS:****C.A.O. Boyda – Land Title Change**

Council agreed to accept this correspondence as information.

**CORRESPONDENCE:**

- 1 Website Analytics – August, 2011
- 2 Pigeon Lake Protective Services – May, 2011 Report
- 3 Association of Summer Villages – July, 2011 Minutes
- 4 AUMA – Small Communities Summer 2011 Newsletter

Council agreed to accept this correspondence as information.

**DATE OF NEXT MEETING:**

November 16, 2011 – Regular Council Meeting

**EXECUTIVE SESSION (in-camera):**

Res. #087/11 Moved by Mayor Johnston that the Regular Council meeting temporarily  
Adjournment adjourn and Council sit in Executive Session.

*CARRIED*

Res. #088/11 Moved by Mayor Johnston that the Regular Council meeting reconvene from  
Reconvene Executive Session.

*CARRIED*

Res. #089/11 Moved by Mayor Johnston that the annual salary for June Boyda of Extreme  
Agreement Management Solutions Inc. acting as Chief Administrative Officer for the  
Summer Village of Itaska Beach, will increase from \$25,200 to \$28,000  
effective July 1, 2011.

*CARRIED*

**ADJOURNMENT:**

Res. #090/11      Moved by Councillor Nielsen that the Regular Council meeting of September  
Adjournment      28, 2011 is hereby adjourned at 9:05 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 16<sup>th</sup> DAY OF NOVEMBER, 2011

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MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER