

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, SEPTEMBER 9, 2011 10:00 A.M.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Kevin Davies, Mayor
Deb McDaniel, Deputy Mayor
Pat Sloan, Councillor
Administration: Sylvia Roy, CAO
Terri Wiebe, Assistant CAO

CALL COUNCIL MEETING TO ORDER

Mayor Davies called the meeting to order at 10:00 a.m.

A. ADOPTION OF AGENDA/ADDITIONS/DELETIONS

Res. #11-79

Moved by Councillor Sloan to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of June 3, 2011

Res. #11- 80

Moved by Councillor Sloan to adopt the Regular Council Meeting Minutes of June 3, 2011 with amendments.

CARRIED

2. Special Council Meeting Minutes of June 24, 2011

Res. #11- 81

Moved by Councillor Sloan to adopt the Special Council Meeting Minutes of June 24, 2011 as presented.

CARRIED

3. Organizational Council Meeting Minutes of July 29, 2011

Res. #11-82

Moved by Councillor Sloan to adopt the Organizational Meeting Minutes of July 29, 2011 as amended.

CARRIED

4. Regular Council Meeting Minutes of July 29, 2011

Res. #11-83

Moved by Councillor Sloan to adopt the Regular Council Meeting Minutes of July 29, 2011 as presented.

CARRIED

C. DELEGATIONS AND VISITORS

1. Michelle Bacon – Living By Water Project, Nature Alberta

Living by Water (LbyW) is an initiative developed under the direction of Nature Alberta - a non-profit, non-governmental organization. This program is designed to help lake residents employ environmentally-friendly practices on their property to help maintain shoreline and water health. When everyone's property and water-based activities are combined, the result is called a *cumulative effect*. Cumulative negative effects help to accelerate the deterioration of the lake, whereas, the cumulative adoption of beneficial practices could go a long way to improve conditions of lakes.

The Homesite Consultation Program is a core program of the LbyW project. LbyW focuses on the relationship between natural shorelines and shoreline communities by ensuring that permanent or seasonal residents have the knowledge and tools necessary to understand their effect on fisheries, habitat or wildlife resources and water quality in their communities.

Together with residents, *LbyW's* Homesite Technicians evaluate residential properties on issues pertaining to lakeshore property activities. The information and recommendations offered as part of the free, confidential consultation will help residents make their homes and properties more environment-friendly and wildlife-habitat friendly. The evaluation addresses five aspects of shoreline living including: 1) buffer zone; 2) built structures; 3) yard; 4) house; and 5) boating.

Nature Alberta is hoping to receive more requests for consultations as well as a brief speaking engagement at the 2012 Annual Information Meeting.

2. Bruce Fowlie, Mayor of Norris Beach

Mayor Fowlie joined the Council Meeting via teleconference to discuss Norris Beach's approach to public sewage disposal system (PSDS) bylaws and inspections. Mayor Fowlie indicated that an inventory of existing PSDS in Poplar Bay should be conducted first, to assist in determining or locating the areas of priority. Information and education is necessary for some residents who don't know what PSDS they have in place, how it works and/or if it's working effectively. Inspections were discussed; it was suggested that Safety Codes Officers may not be the best inspectors as they are not trained to gauge PSDS performance after installation. As such, Certified PSDS Inspectors may be the preferred route for inspections.

D. BYLAWS & POLICIES

1. Policy # 23-2011, Bylaw Enforcement Policy

Res. #11-84

Moved by Deputy Mayor McDaniel to approve Policy #23-2011, Bylaw Enforcement Policy, as presented.

CARRIED

2. Policy # 24-2011, Council Code of Ethics Policy

Res. #11-85

Moved by Deputy Mayor McDaniel to approve Policy #24-2011, Council Code of Ethics Policy, as presented.

CARRIED

Recess at 11:58 a.m.

Reconvened at 12:16 p.m.

E. REPORTS FROM STAFF/RESOLUTIONS

Council and Administration reviewed the Follow Up Sheet and the list of Council Appointments for 2011-2012.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Joint Services Committee

Councillor Sloan indicated that maintenance contracts for snow removal and grass cutting will be revised to a multi-year format rather than annual tenders.

2. Wastewater Projects
 - a. Local Wastewater Collection System
Administration will contact Dale McClure of Sentry Water & Wastewater Services (certified PSDS inspectors) to discuss the potential of Summer Village PSDS inspection costs and logistics.
- 3 Public Works Projects
 - a. Recreation Centre/ Park Project Update
The park project is near completion; more wood chips will be spread on the trails. The benches and tables are in place, the gravel pad is completed.
- 4 Municipal Addressing & Other Signage Update
Administration updated Council with potential prices for residential and street signage. Administration will contact West Central Planning for municipal addressing. Council expects that the project should be completed by late spring, 2012.
- 5 Highway 771 Signage update
Administration advised that Alberta Transportation has been busy with the new Distracted Driving signs and has not yet added signage on Highway 771 at the Provincial Park turnoff for Poplar Bay.
- 6 Strategic Plan
The Poplar Bay strategic plan will be reviewed at the next Council Meeting.
- 7 Policing Update
 - a. Regional Collaboration Grant
A Regional Collaboration Grant has been received in the amount of \$75,000 for a regional assessment of policing and bylaw services. Chief Administrative Officers for the 10 Pigeon Lake Summer Villages will review a Request for Proposals.
 - b. Draft PLPS Agreement
A draft Pigeon Lake Protective Services agreement was reviewed and will be discussed further at a later date.
- 8 Pigeon Lake Watershed Association Funding Request
Poplar Bay Council is requesting more detailed budgets to determine where the funding is required, as well as identification of projects and project outcomes.
- 9 Encroachment/ Survey Project
Council and Administration reviewed the summary derived from the encroachment survey performed by Baseline Geomatics. A draft encroachment policy, bylaw and agreement will be presented at the next Council Meeting.

G. FINANCIAL

1. Financial Statements & Cheque Listing

Res. #11-86

Moved by Councillor Sloan to approve the financial statements and cheque listing as information.

CARRIED

2. Alta Gas Franchise Fees

Res. #11-87

Moved by Deputy Mayor McDaniel that the Summer Village of Poplar Bay maintain the AltaGas Franchise Fee at 0.0%.


CARRIED

H. ADJOURNMENT


Res. #11-88

Moved by Mayor Davies to adjourn the meeting at 2:28 pm.

CARRIED



Kevin Davies, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay

