



**MINUTES OF THE  
COMMITTEE-OF-THE-WHOLE COUNCIL MEETING  
December 6, 2011  
7:00 P.M.**

Present: Mayor: Barry Rasch  
Councillors Mitch Williams  
Joanne Osness  
Rick Hart  
Cathryne Pharis  
CAO: Harold Wynne  
CSM: Christine Burke

Distribution: Agenda; Thorsby Recreation Complex Naming Rights Agreement; Estimate of Summer Village Administration Costs; Summary of CAO Service Hours as Per Agreement; Administrative Service Agreements with Silver Beach and Sundance Beach.

Call to Order

Mayor Rasch called the meeting to order at 7:05 P.M.

1. Agenda

Councillor Osness moved the agenda be adopted. *Carried.*

2. 2012 Budget Preparation

Corporate Services Manager Christine Burke updated Council on progress towards developing the 2012 budget draft for Council. The first draft of the 2012 budget will be available in the early New Year for Council's review. Each of the department managers will address Council to discuss their respective budgets.

3. Summer Villages Administration

Council discussed the experience during the past year of providing administrative support services to the summer villages. CSM Burke presented a summary of Thorsby admin costs and CAO Wynne presented a summary of his logged hours for both Thorsby and the summer villages. All agreed that more administrative service was provided to the summer villages than had been originally anticipated.

CAO Wynne reported the summer villages were aware the admin service Thorsby provided was more than anticipated or contracted and that the summer villages would consider paying any extra admin costs that Thorsby incurred. He also stated that, in 2012, the summer villages would employ their own CAO(s) and that the request of Thorsby would be for a much lesser amount of admin service (i.e., reception, accounting, facility/equipment usage). He expressed the opinion that admin service provision in 2012 will not be nearly as onerous as in 2011, now that (a) the finances and admin for the summer villages have been improved significantly by the Thorsby staff; and (b) the scope of services required in 2012 will be significantly less.

Mayor Rasch asked each Councillor to express their opinion about the provision of administrative support services to the summer villages and the consensus was that Thorsby should not continue to provide this admin support after February 1, 2012. This will be discussed further at the December 12, 2011 regular Council meeting.

4. Thorsby Parks and Recreation Advisory Committee Bylaw

CAO Wynne tabled a draft bylaw for the establishment of the Thorsby Parks and Recreation Advisory Committee. He explained that the agreement establishing the present Thorsby and District Recreation Board expired in 2003 and that, presently, there is no agreement, bylaw or Council resolution that gives effect to the Recreation Advisory Committee.

The CAO reported the bylaw has been sent to Leduc County for comment, given it establishes a regional committee.

This draft bylaw will be presented at the December 12, 2011 regular Council meeting for 1st reading.



5. Arctic Spas Naming Rights Agreement

CAO Wynne presented the final draft of the Arctic Spas Naming Rights Agreement. This agreement has been vetted by Brownlee Law LLP and submitted to Arctic Spas for their feedback. The naming rights ceremony at the Recreation Complex has been tentatively set for December 15 and this will proceed presuming (a) Council and Arctic Spas approve this agreement; and (b) signage with the Arctic Spas Recreation Complex and logo can be installed prior to the event.

6. CAO Meeting with Leduc County re: Thorsby Wastewater Facility

CAO Wynne reported that he attended the Leduc County Committee-of-the-Whole meeting on December 6, 2011 to participate in the discussion of establishing the Thorsby Wastewater Dumping Facility adjacent to the Thorsby lagoon as per the Sameng Inc. report in 2010. County Council has asked for a letter specifying what consideration and support Thorsby is seeking.

7. Adjourn

Councillor Hart moved the meeting adjourn at 9:05 P.M.

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Harold Wynne, CAO

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Barry Rasch, Mayor

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Date Adopted