

**SUMMER VILLAGE OF SILVER BEACH
MINUTES OF THE REGULAR COUNCIL MEETING
November 25, 2010
4:00 PM**

Call to Order: The regular meeting of Council was called to order by Mayor Hill, at 4:35 pm.

Present: Mayor: Larry Hill
Councillors: Allan Watt
Brad Clough
CAO: Harold Wynne

AGENDA

The following items were added to the agenda: F1-standard address system for Pigeon Lake residences; F2-newsletter; F3-unsightly properties; F4-Council meeting dates; F5-check signing procedure; F6-snow removal; F7-website.

2010-007 Moved by Councillor Watt to adopt the agenda as amended.
Carried.

MINUTES

Mayor Hill requested the following amendments be made to the October 20, 2010 minutes:

- Road closures are referenced in six Bylaws: 270, 273, 273, 274, 275, 276. The request for these road closures was submitted to the Minister of Transportation on June 16, 2010 and the status is yet to be determined.
- The discussion of MSI grants also included consideration of applying for a regional collaboration grant available through Municipal Affairs.
- Discussion of the 2011 budget also included a discussion of the 2009 operating budget deficit.

2010-008 Moved by Councillor Watt to adopt the October 20, 2010 minutes as amended.
Carried.

REPORTS/RESOLUTIONS

1. CAO Report

CAO Wynne gave a verbal report to Council and this included: (a) admin transition tasks; (b) status of accounting system and finances; (c) reconciliation of Protective Services account; (d) status of Christman property development approval.

2. Pigeon Lake Protective Services Report

The monthly service report from Pigeon Lake Protective Services was presented for information.

3. Draft Policy #01-2010 - Council Members Honorariums and Meeting Fees

Draft policy #01-2010 re: council members honorariums and meeting fees was tabled for Council consideration. Council directed administration to obtain information about elected officials' remuneration from other Pigeon Lake summer villages. Council members' compensation will be considered as part of the 2011 budgeting process.

4. Draft Policy #02-2010 - Travel and Subsistence Allowances

Draft policy #01-2010 re: Council members travel and subsistence allowances were tabled for Council consideration.

2010-009

Moved by Mayor Hill that policy #02-2010 titled Travel and Subsistence Allowances be adopted.
Carried.

CORRESPONDENCE AND INFORMATION ITEMS

- Alberta Municipal Affairs - new Municipal Sustainability Initiative (MSI) website announcement.
- Brownlee LLP Emerging Trends Seminar
- AMSC - Alberta Communities Pension Plan
- County of Wetaskiwin Municipal Development Plan (plan was handed out).
- Brian Reid, Infrastructure Manager, Alberta Transportation re: un-accessed municipal grant funding for Silver Beach.

DISCUSSION ITEMS

1. Standard Addressing System

Marty McKinney, Senior Peace Officer, brought forward a request from the Mulhurst fire chief that all summer villages support a standard address system for the entire lake. Council discussed this prospect and the consensus was that there is no need for Silver Beach to change their lot numbering system. Administration was directed to review the land use bylaw for street numbering requirements and to request that residents display their lot number prominently at the entrance to their property.

2. Newsletter

The CAO informed Council that a Christmas newsletter would be developed and distributed to Silver Beach residents.

3. Unsightly Properties

Administration is to remind the Peace Officers to enforce the bylaw pertaining to the clean-up of unsightly properties in Silver Beach.

4. Council Meeting Dates

Council set regular Council meeting dates to be held on the 3rd Wednesday of each month at 4 PM in the Edmonton Oilers boardroom. Councillors are encouraged to email any agenda items to the Mayor or CAO by the Friday immediately preceding the regular meeting and agenda packages will be emailed to each Councillor on the Monday prior to the meeting. The next regular Council meeting will held on December 15.

5. Cheque Signing Procedure

CAO Wynne described the cheque signing procedure. The Thorsby office will courier cheques with the CAO's signature to the Edmonton Oilers office two days prior to the middle and end of each month. The Silver Beach Mayor or a Councillor will go to the Oilers office and sign the cheques which will be returned to the Thorsby office by courier. The Oilers office has also extended this courtesy to Sundance Beach and this is greatly appreciated by both summer villages.

6. Snow Removal

Alex Bauman informed the Peace Officers that he would no longer be providing snow removal services to Silver Beach. Administration is directed to confirm this with Mr. Bauman and to make alternate arrangements for snow removal.

7. Website

Council expressed the desire that the website be updated as soon as possible.

FINANCIAL REPORTS

1. Revenue and Expense Report

The revenue and expense statement as of August 31, 2010 as prepared by the former CAO was tabled for information. CAO Wynne explained that the Silver Beach auditor was asked to conduct an interim audit to ensure the financial statements/accounts are accurate as administration transitions the books from 2009 to 2010 and into the 2011 budgeting process.

Council directed administration to procure a \$100 gift certificate at Canadian Tire for each Peace Officer as a Christmas bonus.

ADJOURNMENT

2010-010

Councillor Watt moved the meeting adjourn at 6:45 P.M. The next regular Council meeting will be on Wednesday, December 15 at 4 PM at the Edmonton Oilers office boardroom.

Harold Wynne, CAO

Larry Hill, Mayor

Date Adopted