

**SUMMER VILLAGE OF SILVER BEACH
MINUTES OF THE REGULAR COUNCIL MEETING
February 16, 2011
4:00 PM
Derrick Club Board Room**

Call to Order: The regular meeting of Council was called to order by Mayor Hill, at 4:10 pm.

Present: Mayor: Larry Hill
Councilors: Allan Watt
Brad Clough
CAO: Harold Wynne

AGENDA

2011-008 Moved by Councilor Clough to adopt the agenda as presented.
Carried.

MINUTES

2011-009 Councilor Clough to adopt the January 13, 2011 minutes as presented.
Carried.

REPORTS/RESOLUTIONS

1. Administration Reports

CAO Wynne gave a brief verbal report and the Corporate Services Manager's written report was briefly discussed.

2. Change of Bank Services Resolution Amendment

2011-010 Moved by Councilor Watt that Change of Bank Services Resolution 2010-004 be amended to authorize administration to change the financial institution of the Summer Village of Silver Beach to the Alberta Treasury Branch (ATB), Thorsby.
Carried.

3. Signing Officers Resolution Amendment

2011-011 Moved by Mayor Hill that Signing Authority Resolution #2010-003 be amended to include only the following signatories: Mayor Larry Hill and Council members Allan Watt, Brad Clough; Chief Administrative Officer Harold Wynne; Corporate Service Manager Christine Burke; and Administrative Assistant Marianne Belozer.
Carried.

4. #2011-01 Signing Authorities Policy Resolution

2011-012 Moved by Councilor Watt that Council adopt Policy #2011-01 Signing Authorities.
Carried.

CORRESPONDENCE AND INFORMATION ITEMS

- Protective Services Monthly Service Report (January)
- 2011 Peace Officer Regulation Consultation Process
- Municipal Affairs Minister Goudreau copy of publication *13 Ways to Kill Your Community*
- Lieutenant Governor Distinguished Artist Awards Gala, April 9
- 2009 Federal Gas Tax Fund Grant

DISCUSSION ITEMS

1. Pigeon Lake Water Compatibility Assessment Report

CAO Wynne presented the preliminary draft of the Pigeon Lake Water Compatibility Assessment Report. Study findings suggest water from the North Saskatchewan River will not harm, but rather will enhance, the quality of water in Pigeon Lake. The final report will be available soon and will be presented to the summer villages for information.

2. Himalayan Balsam Eradication Program Funding Support

Council discussed the January 12, 2011 letter received from Don Davidson that contained the following three requests: (1) contribute \$1000 from Silver Beach to support the program to eradicate the Himalayan Balsam; (2) provide support and encouragement of the program through the Silver Beach newsletter; and (3) consider appointing Don Davidson in a volunteer capacity as weed inspector for Silver Beach.

Council directed administration to (a) check with Wetaskiwin County to determine if they can provide weed inspection services, and (b) check with the Pigeon Lake Watershed Association to determine whether the group had any plans for dealing with Himalayan Balsam and other noxious weeds.

3. Pigeon Lake Protective Services

CAO Wynne provided a brief overview of Pigeon Lake Protective Services. Each of the summer villages has been billed for all patrol hours provided in 2010 and some summer villages are still in arrears. The summer villages have been advised to budget for the same patrol hour rate for 2011 as for 2010; namely, \$55/hour. The CAO and Senior Peace Officer are presently preparing the 2011 budget for Protective Services for presentation to Council.

4. Appointment of Auditor and Law Firm

2011-013

Moved by Mayor Hill that J.A. Pawluik Professional Corp. be appointed as the auditors for 2011.
Carried.

Council also approved the use of Reynolds Mirth Richards Farmer, LLP as the law firm of choice for Silver Beach.

COUNCIL COMMITTEE REPORTS

Mayor Hill asked about the progress of road closures and CAO Wynne informed Council that he has discussed this with Adrienne Kisko, Land Technologist with Alberta Transportation. Apparently, the road closure bylaws and corresponding documents have not been delivered to Transportation; notwithstanding, Council was informed in August 2010 by the former CAO that these had been forwarded. CAO Wynne will follow this up with Transportation officials.

Mayor Hill requested that administration forward expense forms to Councilors.

Councilor honoraria were briefly discussed.

2011-014

Moved by Councilor Watt that Council direct administration to draft a policy for remunerating Councilors based on a stipend for attendance at meetings.
Carried.

FINANCIAL REPORTS

1. 2010/11 Financials

CAO Wynne presented a spreadsheet showing the final status of the 2010 actual expenditures in comparison to the budget. Silver Beach has a surplus for 2010 and the CAO explained how this was derived. The final status of the 2010 budget will be confirmed as part of the auditing process.

CAO Wynne explained the estimates for the 2011, 2012 and 2013 budgets were calculated based on using the consumer price index multiplier of 2.41% for each line item in the budget. This is only a projection and the final budget estimates will be replaced by a line-by-line analysis during the actual budgeting process. The CAO and administration will develop draft operating and capital budgets for 2011 for presentation to Council at the next regular meeting.

Council suggested the following capital projects could be considered for 2011: culvert extensions and drainage; road paving; playground equipment; swinging access gates to pathways. Considerations for the operating budget include: conducting a survey of public lands in the summer village; park and trail development and maintenance.

2. Provincial Grant Status

CAO Wynne provided Council with an overview of the status of Silver Beach municipal grants to the end of 2010. The following amounts will be forwarded once all project profiles and statements of funding and expenditures (SFEs) to the end of 2010 have been confirmed by the province: (1) Municipal Sustainability Initiative - capital (\$113,750) and operating (\$11,242); (2) Federal Gas Tax Fund (\$7,619); and (3) Street Improvement Program (\$9,567). Municipal grant funding for these programs for 2011 will likely be announced in late March.

3. Pigeon Lake Protective Services Billing Analysis

CAO Wynne presented an analysis of billings to the summer villages for patrol hours for 2010. In 2010, Protective Services provided a total of 6,598 patrol hours to the ten summer villages. The total amount of billings for all summer villages was \$362,890 and the amount received to date was \$266,020 (including Silver Beach), leaving a shortfall of \$98,860. The summer villages in arrears are expected to pay their outstanding balances in 2011.

Council discussed the prospect of developing a new formula for calculating the number of hours each summer village receives. CAO Wynne suggested that a minimum number of hours/summer village be considered (e.g., 30 hours), with each community deciding how many hours over and above this base amount they would require. It was agreed this prospect would be presented at a meeting with the 10 summer villages to discuss Protective Services and this meeting will likely be held in late March.

Council discussed the practice whereby fines levied subsequent to Peace Officers' ticketing offenders are forwarded by the province directly to the summer village wherein the offense occurred.

4. Other budget items

Council directed the administration to review the waste management contract for 2011.

The CAO informed Council that a plan would be developed this spring to identify the scope of spring/summer parks, recreation and public works maintenance tasks that need to be undertaken in Silver Beach.

ADJOURNMENT

2011-015 Mayor Hill moved the meeting adjourn at 7:00 P.M.

Regular Council meetings will be held on the 3rd Tuesday of the month, with the next meeting scheduled for March 15 at the Derrick Club Boardroom.

Harold Wynne, CAO

Larry Hill, Mayor

March 15, 2011
Date Adopted