

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
April 18, 2012
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen
CHIEF ADMINISTRATIVE OFFICER	June Boyda
ABSENT (<i>with regrets</i>)	Jerry Rudnisky
GALLERY	Larry Trach, LJ Audio & Visual Solutions J.A. Pawluik

CALL TO ORDER:

The meeting was called to order by Mayor Johnston 7:00 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

- 4.2 J.A. Pawluik – 2011 Audited Financial Statements (7:30 p.m.)
- 7.8 Accounts Payable Cheque Listing – April 17, 2012
- 9.11 Colin Bland – Games Master
- 9.12 Watermere Resort Development - Letter

Res. #014/12 Moved by Mayor Johnston that the Regular Council Meeting agenda is hereby
Agenda adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #015/12 Moved by Mayor Johnston that the Regular Council Meeting Minutes of
Minutes February 22, 2012 are hereby approved as presented.

CARRIED

DELEGATIONS:**Larry Trach, LJ Audio & Visual Solutions – Security Cameras**

Larry Trach of LJ Audio & Visual Solutions, was in attendance to present a proposal for installing security cameras and setting up wireless internet within the Summer Village of Itaska Beach.

Originally were considering a wireless solution, but it is too long of a distance for the far ends of the Summer Village; could lose signal on a stormy day. A more guaranteed solution with less possible maintenance would be to trench and install fibre for the boosters and camera connections.

There would be one power meter for all the cameras, so only one additional power bill. Have permission from Fortis to mount the cameras, within certain height restrictions.

Instead of PTZ cameras in the front, using 4 cameras – the software gives you a “bubble” 360 degree look of the entire area. Better solution for that particular area.

6 months of data guaranteed stored; after that the data is overwritten.

They will do testing during the beginning; monitoring the cameras to ensure the sensitivity of cameras is appropriate (i.e. if a tree is waving around the camera, they can reduce the sensitivity)

Trenching will all be in ditch. Will likely directionally drill areas where they need to go over roadways. Estimated timeline: 1 week of trenching (given perfect conditions) with 2 weeks to get it all installed. The trenching would be seeded afterwards – all items taken care of with this solution. Best time would be in the spring or fall when there are less people around.

Wi-fi throughout whole Summer Village; surf, download emails; would be restricted by data download (i.e. so much gigabyte per person) – guest licensing, but community would have wi-fi. Just couldn't watch movies or game. Would reach into the cabins. Some of the waterfront would even have wi-fi. Because we are using 12-strand fibre the bandwidth ; give the wi-fi enough bandwidth and frequency – everyone can surf the net at the same time

Define how the wireless solution would work for an end user and what they could do with it. Would the service be able to upgrade directly with the service provider? Mr. Trach to contact the service provider to work out the details.

Apply for grant funding immediately to ensure if project proceeds that funding would be available. Present as a discussion item at the 2012 AIM.

J.A. Pawluik – 2011 Audited Financial Statements

J.A. Pawluik was in attendance to present the 2011 audited financial statements for the Summer Village of Itaska Beach. He began by noting his independence from the Summer Village, and that he is not related to any parties. He is to look for illegal activity and fraud; there was no indication that any of those activities occurred.

Mr. Pawluik advised that C.A.O. Boyda does a good job on the records.

Reviewing the income statement:

The tax penalties income was a large amount this year, but hard to anticipate from year to year. It is not budgeted for. Total revenues close to budgeted revenues.

Expenditures:

The administrative contract increased while the legal cost was under budget. The police was over budget by approximately \$3000. There was also one invoice received in December from Silver Beach for constable services: extra 44 hours \$4015. This has not been recorded in the financial statements or payable as Council is challenging that invoice. There will be a contingent liability note that the invoice is in dispute. When resolved if there is cost, it will be reflected as an expense in the year it is resolved.

Roads, streets lighting: Was under budget as the following two projects did not happen during the year: \$2000 to repair of boat launch and \$2800 for directional signs.

The current funds used for Tangible Capital Assets (TCA) was the capital expenditure of road extension near the playground park.

Balance Sheet:

The Summer Village collects back 100% of GST that gets paid out.

TCA – unamortized amount \$446,741.91.

Unrestricted Operating Fund \$16,477. It is good to leave an amount in here. This year we had a small surplus, but there could be years where there is a deficit. It is a reasonable figure.

Restricted assets \$140,091 (operating reserve).

Res. #016/12 Moved by Councillor Nielsen that the Audited 2011 Draft Financial Statements
Financial are hereby approved as presented.
Statements

CARRIED

BYLAWS and POLICIES: none**C.A.O.'s REPORT:**

Put together a long-term planning meeting in the fall to prioritize capital projects. Encourage ratepayer participation through the newsletter, Annual Information Meeting, and invite to attend the meeting.

Res. #017/12 Moved by Councillor Nielsen that the C.A.O.'s report for January 12, 2012 –
Report April 11, 2012, is hereby approved and further that the Summer Village
participate in the TRAVIS multi-jurisdiction permitting initiative, using one of
the Province's recommended consultant's Roadata to set up the Summer
Village in the program.

CARRIED

FINANCE:

Bank Reconciliation – January, 2012

Res. #018/12 Moved by Mayor Johnston that the Bank Reconciliation for January, 2012, is
Bank hereby approved.
Reconciliation

CARRIED

Accounts Payable Cheque Listing – April, 2012

Council agreed to accept this correspondence as information.

Balance Sheet and Income & Expense – April 11, 2012

Res. # 019/12 Moved by Mayor Johnston that the Balance Sheet and Income / Expense
Financial Statements for April 11, 2012 are hereby approved as presented.
Statements

CARRIED

GL Transaction History: January 1, 2012 – April 11, 2012

Council agreed to accept this correspondence as information.

Investments – March 12, 2012

Council agreed to accept this correspondence as information.

2011 Assessments for 2012 Taxes

Council agreed to accept this correspondence as information.

Grant Summary

Council agreed to accept this correspondence as information.

Accounts Payable Cheque Listing – February, 2012

Council agreed to accept this correspondence as information.

TACTICAL LIST:

Council reviewed and updated the tactical list.

NEW BUSINESS:**Alberta Municipal Affairs – 2011 Federal Census Count**

Council agreed to accept this correspondence as information.

Association of Pigeon Lake Municipalities – Leadership Role

Councillor Nielsen to draft a letter to send to the Association of Pigeon Lake Municipalities, in response to their request regarding leadership of the Pigeon Lake Watershed Association.

Alberta Municipal Affairs – Emergency Management Bylaws

Council agreed to accept this correspondence as information.

Pigeon Lake Emergency Management – Project Summary

Council reviewed information and supported the direction and setup of the regional emergency management organizational structure.

MCL Waste Systems & Environmental Inc. – Summer Village Agreement 2012

Res. #020/12 Agreement Moved by Mayor Johnston that the service agreement with MCL Waste Systems & Environmental Inc. Maplethorpe Contractors Ltd. for the provision of automated residential garbage collection as described in the agreement is hereby approved.

CARRIED

Management & Technical Services – Gazebo

Tabled until the next Regular Council Meeting.

Wetaskiwin Search and Rescue – Funding Request

Council requested further information, including a copy of their financial statements before making a decision.

Pigeon Lake Regional Chamber of Commerce - Membership

Res. #021/12 Membership Moved by Mayor Johnston to get a Pigeon lake Regional Chamber of Commerce Membership.

CARRIED

TownLife – Webpage Upgrade

Res. #022/12 Agreement Moved by Councillor Nielsen to resolve to enter into an agreement with TownLife of Econolution Inc. to update the homepage of the Summer Village of Itaska Beach website.

CARRIED

Pigeon Lake Protective Services – Off Highway Vehicles

Advise the ratepayer that the Provincial law applies here for now. Do any of the other Summer Villages have a bylaw? Can the bylaw be restricted to just winter months? Can the area be restricted, such as to just roads and not parks? Tabled until the next Regular Council Meeting.

Colin Bland – Games Master

Colin Bland has agreed to do the Summer Village picnic again as games master. Send letter from Council thanking him for undertaking to be games master for 2012 and that we sincerely appreciate his volunteerism, along with a gratuity cheque of \$50 to assist in covering costs.

Watermere Resort Development - Letter

Letter to be finalized and distributed.

ADMINISTRATIVE MATTERS:**C.A.O. Boyda – Land Title Changes**

Council agreed to accept this correspondence as information.

C.A.O. Boyda – 2012 Budget

Tabled until the next Regular Council Meeting.

CORRESPONDENCE:

- 1 Website Analytics – February, 2012
- 2 Website Analytics – March, 2012
- 3 Pigeon Lake Protective Services – February, 2012 Report
- 4 Pigeon Lake Protective Services – March, 2012 Report
- 5 Edmonton Journal – Pigeon Lake Fish Trafficking Ring
- 6 Pigeon Lake Watershed Association – 2012 March Water Update

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

May 16, 2012 – Regular Council Meeting
June 13, 2012 – Regular Council Meeting

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #023/12 Moved by Councillor Nielsen that the Regular Council meeting of April 18,
Adjournment 2012 is hereby adjourned at 10:23 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 16th DAY OF MAY, 2012

MAYOR

CHIEF ADMINISTRATIVE OFFICER