

**SUMMER VILLAGE OF NORRIS BEACH  
REGULAR COUNCIL MEETING  
FRIDAY, MAY 18, 2012 at 4:00 p.m.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
Ma-Me-O Beach, AB**

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**MINUTES**

**PRESENT:**

Council: Mayor Bruce Fowlie  
Deputy Mayor Brian Keeler  
Councillor David Evoy

Administration:  
Sylvia Roy, CAO

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Mayor Fowlie called the meeting to order at 4:02 pm.

**A. APPROVAL OF AGENDA**

**Res. #12-36**

**Moved by Deputy Mayor Keeler to approve the agenda as amended.**

**CARRIED**

**B. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

1. Regular Council Meeting Minutes of April 14, 2012

**Res. #12-37**

**Moved by Deputy Mayor Keeler to approve the Regular Council Meeting Minutes of April 14, 2012, with the following amendment:**

Amendment to Resolution #12-28, remove the words "extend the contract" and replace them with "enter into the extended three year contract" so that the resolution reads as follows:

Res. #12-28

Moved by Deputy Mayor Keeler that the Summer Village of Norris Beach *enter into the extended three year contract* with Sweet Landscaping as presented.

**CARRIED**

**C. DELEGATIONS AND VISITORS**

1. Mr. John Pawluik, Auditor

At 4:08 pm Council called upon Mr. John Pawluik to present the 2011 audited financial statements for the Summer Village of Norris Beach. Mr. Pawluik reviewed the income statement and balance sheet, and stated that the financial statements are fairly presented. Mr. Pawluik departed from Council Chambers at 4:37.

**D. BYLAWS & POLICIES**

No bylaws or policies presented at this meeting.

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

Council and administration went through the follow up sheet.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Local Wastewater Project

Positive results have been noted with residents having their existing private sewage disposal systems inspected and replaced. Follow up needs to occur with residents who have not responded to correspondence from the Summer Village with respect to non-compliant sewage systems.

2. South Side Wastewater Committee

Council reviewed the minutes of the meeting of May 3, 2012, at which system design options were discussed as well as options for governance models and communication strategy. Mayor Fowlie reinforced his comment from the meeting that maintenance costs for a local collection system should not be downplayed.

3. Pigeon Lake Regional Wastewater Committee

**Res. #12-38**

**Moved by Mayor Fowlie to go In Camera at 5:21 pm.**

**CARRIED**

**Res. #12-39**

**Moved by Deputy Mayor Keeler to come out of In Camera at 5:21 pm.**

**CARRIED**

No action items arose from the In Camera session. The next committee meeting is scheduled for May 22<sup>nd</sup>, at which time lagoon expansion tender results may be reviewed, in order to meet lagoon expansion completion by the end of October 2012.

4. Association of Pigeon Lake Municipalities

Council reviewed the minutes of the APLM meeting held on April 24, 2012.

5. 2012 Road Program

A pavement maintenance report from Genivar was reviewed; the report indicated that the existing surface "is in excellent shape" and little needs to be done this year other than crack filling. The Public Works foreman will apply the crack filling material to the road.

6. Road Bans

A misunderstanding occurred and the road ban signs were mistakenly changed to 75%; however this was rectified and the bans are back to 50%. The importance of road bans was specifically identified in the Genivar road report as mentioned above.

7. Playground Project/Report

Council reviewed and discussed the playground needs assessment drafted by Cliff Lacey & Associates and the recommended actions. Mr. Lacey will be asked to provide more detailed, accurate figures for a playground such as the model in the report that targets 2-5 year old children. Pea gravel from the existing playground could potentially be recycled for the project. One ideal location for a playground would be on Reserve A; this large area could also house the existing gazebo as well.

**Res. #12-40**

**Moved by Deputy Mayor Keeler that the Summer Village of Norris Beach engage Mr. Cliff Lacey to investigate the potential of decommissioning the existing playground and the necessary work to create a new playground in Reserve A, including accurate costs for equipment, landscaping and other items required.**

**CARRIED**

Mayor Fowlie called recess at 6:05 pm.

Mayor Fowlie reconvened the meeting at 6:20 pm.

8. Weed Control Act – Municipal Inspector Appointment

**Res. #12-41**

**Moved by Councillor Evoy to appoint Don Davidson as the municipal weed inspector for the Summer Village of Norris Beach for 2012.**

**CARRIED**

9. Regional Emergency Management Project Update

Administration advised that the working committee met on Monday this week and completed the risk assessments for the Summer Villages.

10. Projects

The Public Works foreman is working on the ravine bridges to reattach the fencing material to the bridge deck. Dead trees have been noted in some of the municipal reserves and clean-up is required. Estimates were reviewed.

**Res. #12-42**

**Moved by Mayor Fowlie that Goin Down Tree Service be engaged to address the dead trees identified in Norris Beach.**

**CARRIED**

Residents will be asked to trim any trees they have that have grown over into municipal boundaries, so that emergency vehicles and/or utility vehicles are not impeded, and it may also assist with fire control.

11. Buoys

A Norris Beach resident will be installing buoys during this May long weekend.

12. AIM Draft Agenda

Councillor Evoy is unable to attend the AIM on July 14. The agenda will be revised in the coming months.

13. NEPL Agreement

**Res. #12-43**

**Moved by Deputy Mayor Keeler that the Summer Village of Norris Beach enter into the wastewater services agreement with the Northeast Pigeon Lake Regional Services Commission and the County of Wetaskiwin.**

**CARRIED**

14. Minimum Tax Policy

The policy was reviewed and discussed; Administration will review and propose revisions to ensure maximum clarity.

**G. FINANCIAL REPORTS**

15. Cheque Listing

**Res. #12-44**

**Moved by Deputy Mayor Keeler to accept the cheque listing as information.**

**CARRIED**

**Res. #12-45**

**Moved by Mayor Fowlie that the unexpected increase for residents to dump at the Mulhurst Lagoon via the agreement with the Northeast Pigeon Lake Regional Wastewater Commission be reflected on 2012 resident tax notices.**

**CARRIED**

**Res. #12-46**

**Moved by Deputy Mayor Keeler to move the 2011 surplus of \$45,000 to restricted wastewater reserve.**

**CARRIED**

**H. CORRESPONDENCE AND INFORMATION ITEMS**

1. PLPS Monthly Service Report – April, 2012
2. PLWA April Progress Report
3. Weed Control Act
4. AltaGas President
5. AUMA June Mayor's Caucus
6. AUMA Municipalities Matter Campaign
7. Federation of Canadian Municipalities (FCM)
8. YRL Annual Report

**Res. #12-47**

Moved by Deputy Mayor Keeler to accept the above 8 items as information.

**CARRIED**

**I. ADJOURNMENT**

**Res. #12-48**

Moved by Mayor Fowlie to adjourn the meeting at 6:58 p.m.

**CARRIED**



**Bruce Fowlie, Mayor  
Summer Village of Norris Beach**



**Sylvia Roy, Chief Administrative Officer  
Summer Village of Norris Beach**